

## **Personal Property Meeting April 8, 2015**

April 8, 2015 meeting of the Highland Village Board Personal Property Committee was called to order at 5:00 PM. Present at the apartments for the meeting were Susan Washa, Dennis Richgels, & John Kreul.

Dennis motioned to call meeting to order; Susan seconded.

Purpose of meeting was to inspect a few apartments.

The first apartment we inspected was 607 apartment street, due to a water heater leak. The concern was that a possible mold problem may develop. We told the tenant to remove everything out of the wet room so the village maintenance crew could check out the problem and see what they needed to do to dry up the area. We also advised the tenant that he may store some of his belongings at apartment 603 Apartment St., as it was vacant at that time. The tenant was to contact John when he had the wet room emptied.

The second apartment we inspected was 603 Dodgeville St., due to a complaint of a cat and dog in the apartment. We did not find a cat or a dog. The tenant then had questions about:

- Shower loose from wall on the top
- Painting she would like to do
- Tile on back of counter by the sink
- Storage shed in need of repair

There was some discussion about the possibility of one of our part time maintenance crew helping out with these concerns.

She also asked about having a screen door be put on, we advised her that the village does not provide them, but if she wanted she could have one put on.

Her final concern was that she believes the water heater is not working properly, we advised her to call Hying Hardware.

The third apartment we inspected was 603 Apartment St. to see what needed to be done before renting it out. Looks like nothing had been updated for many years. The things that we discussed in need of repair or replacement are:

- Flooring needs to be replaced; hardwood in kitchen and living room, carpet in bedrooms
- Shower stall
- Possible toilet
- Walls to be cleaned/painted
- Possibly moving wall to make bathroom bigger
- Chimney hole needs a cover

John motioned to adjourn at 6:02 PM. Susan seconded.

Submitted by John Kreul