

**April 27, 2015**

**Joint Fire District Meeting**

**Call to Order/Roll Call** – Village President Susan Washa called this Joint Fire district Meeting to order at 6:10 p.m. Roll call was taken with the following members present: Zach Washa, Ginger Halverson, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Tom Cody arrived at 6:16 p.m. Town of Highland Board Members present were Craig Ramsden and Gerry McGuire. Fire Board Members present were Fire Chief Tom Michek and Charlie Scullion. Clerks present were Lois Nankee and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on April 20, 2015. Dennis Richgels motioned as to compliance with open meeting law. Tony Kaster seconded. Motion carried.

**Approve/Deny Windows & Doors Replacement Bid for Fire Station** – Tom Michek informed everyone that he and the fire board had put an ad out for the replacement of the windows and doors at the fire station. Per the Town of Highland suggestion, the fire district paid Pat Benish \$90.00 to draw up the spec sheet along with Tom and Charlie Scullion. Bids were due by March 21<sup>st</sup>. Five bid sheets were sent out but only one bid was received from Otter Creek Construction for an amount of \$12,680.00, which \$7,853.00 is for materials and \$4,827.00 is for labor. After some discussion Craig Ramsden motioned to accept the bid from Otter Creek Construction LLC for \$12,680.00. Susan Washa seconded. Roll call vote “Aye”: Tom Cody, Gerry McGuire, Dennis Richgels, Craig Ramsden, John Kreul, Zach Washa, Susan Washa, Tony Kaster and Ginger Halverson. Motion carried.

**Any other business to discuss:**

- Tom Michek informed the board that the heat loss at the fire station is not very good. They have spent a considerable amount for heating the building. He informed the boards that he heard about a sprayfoam insulation company from Pat Benish that could possibly fix it. After some discussion it was decided that Tom Michek would look into getting some estimates on doing the sprayfoam insulation.
- Also discussed was the storm drain – they are looking at trying to get this problem fixed because every winter the PVC pipe freezes – they have been in contact with Tom Hebgen on what they might be able to do to fix this.
- Susan Washa asked about the status on the generator. A military grade generator was purchased for \$4,500 and when they were ready to install it they found out that it is a 400 hertz generator and only need a 60 hertz generator. Tom Michek has been in contact with the guy they purchased it from and he told Tom that he would look for one to replace it with but they have been on a waiting list for about 1½ years. It was discussed to see if there is the possibility of converting it to what is needed. It was also discussed about putting the generator on the Wisconsin Surplus Auction to see if they could sell it since it isn't useful as is right now. After some more discussion it was decided that tom

Michek would check to see what it would take, if even possible, to convert it to what is needed.

- Tom Cody asked about the invoicing for calls. Tom Michek said only a handful of invoices were sent out and only got payment on one invoice. Then Tom Michek asked the question of what they should charge, what they should charge for and who to charge. After some discussion, it was decided that the fire board would check with surrounding municipalities to see what they charge, how much and who. Then there was the question of who would do the billing, which no one was willing to step up and offer to do the invoicing. Tom Michek informed the boards that at one fire they ended up spending around \$1,500.00 for fuel and foam. After more discussion on this topic, Tom Cody volunteered that he would be willing to work with the fire department to do the billing...they would need to figure out a fee schedule and it would be charged to everyone.
- Craig Ramsden thanked Tom Michek for all of his hard work, which the rest of the members agreed.

**Adjournment** - Susan Washa motioned to adjourn at 7:16 p.m. Craig Ramsden seconded. Motion carried.

Respectfully submitted,

Becky Fredericks, Clerk-Treasurer