

November 7, 2018

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Chad Coyier called this Regular Village Board meeting to order at 6:04 p.m. Roll call was taken with the following members present: Nicole Welsh, Susan Washa, Tony Kaster, Dennis Richgels and Chad Coyier. Tom Cody arrived at 6:10 p.m. John Kreul was excused. Others present were Troy Maggied, Bart Nies, Tom Hebgen, Daniel Swinehart, Chris Baxter, Hannah Meister and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on November 5, 2018. Washa motioned as to in compliance with open meeting law. Kaster seconded. Motion carried.

Budget Public Hearing

Amendment to 2018 General Budget/Adopt Budget Resolution No. 1-2018 – Coyier motioned to adopt Budget Resolution No. 1-2018 with a net change of \$63,776.30. Washa seconded. Roll call vote “Aye”: Welsh, Washa, Kaster, Richgels and Coyier. Motion carried.

Approve Apartment Rent Increase – Washa motioned to raise rent \$10.00 to \$210.00 per month starting January 1, 2019. Welsh seconded. Roll call vote “Aye”: Coyier, Richgels, Kaster, Washa and Welsh. Motion carried.

Review 2019 General Budget – Adopt Tax Levy and Budget Resolution

Washa motioned to set the Tax Levy at \$182,775.58 and to adopt 2019 General Budget with a total amount of \$630,372.40. Kaster seconded. Roll call vote “Aye”: Welsh, Richgels, Washa, Kaster, and Coyier. Motion carried.

Tom Cody arrived at 6:10 p.m.

Public Input – not for action – None

Approve Minutes of Previous Meeting(s) – Cody motioned to approve the minutes from the October 3, 2018 Regular Village Board Meeting and October 10, 2018 Special Village Board Meeting. Washa seconded. Motion carried.

Approve Agenda of Current Meeting – Kaster motioned to approve the agenda. Richgels seconded. Motion carried.

Authorize Payment of Bills – Washa motioned to approve payment of bills as presented: General Account \$69,329.85, Sewer Account \$3,017.01, Water Account \$6,007.36 and TID #2 Account \$7,531.76. Cody seconded. Roll call vote “Aye”: Kaster, Cody, Richgels, Washa and Welsh. Motion carried with Coyier abstaining.

Village President Chad Coyier recused himself from the conversation by turning the meeting over to Dennis Richgels and leaving the meeting room at 6:14 p.m.

Discuss Pay Application #5 – J.I Construction LLC – take action – Bart Nies, Delta 3 Engineering Inc., informed the board that this pay application includes all final quantities and the change orders are done but need to fully finalize numbers and discuss with Tom Hebgen. The change orders will be included with Pay Application #6, which should be final pay application. Washa motioned to approve Pay Application #5 in the amount of \$47,622.00. Welsh seconded. Roll call vote “Aye”: Washa, Richgels, Cody, Kaster and Welsh. Motion carried.

Chris Baxter and Hannah Meister arrived at 6:28 p.m.

Discuss Landscaping Bids for Isabell Ct and Storm Sewer Project – take action – Bart Nies let the board know that Delta 3 received 2 bids for redoing the landscaping on Isabell Ct and the storm sewer from Isabell St to JT’s Gas-n-Go.

Bids were as follows:

- Jeff Voegeli Landscaping Inc. – \$8.90 per sq. yd. for an approximate amount of \$23,763
- G-Pro Landscaping – \$6.00 per sq. yd. for an approximate amount of \$16,020
- Both made the quotes based on the project being done in the Spring of 2019
- Bart mentioned to both about Performance and Payment Bonds and G-Pro stated they would charge an additional \$360.00 for the bonds.

Kaster motioned to approve the bid from G-Pro Landscaping for Spring of 2019 with the Performance and Payment Bonds for an approximate amount of \$16,380 based on 2,670 sq. yds. Welsh seconded. Roll call vote “Aye”: Kaster, Welsh, Washa, Richgels and Cody. Motion carried.

Bart also informed the board that the Village ended up being approved for SDWLP grant monies in the amount of \$23,374 with the final funding list. Then the village will also be receiving the low interest loan of 1.122%.

Bart also let the board know that Delta 3’s Annual Client Appreciation Event is November 29th.

Village President Chad Coyier returned to the meeting room at 6:47 p.m.

No objections move to 9(f) since people were in attendance for this item – none heard.

Zinc Site Update – Troy Maggied, Chris Baxter and Hannah Meister gave an update and talked about the letter that Troy had sent to the Village President. There was a lengthy discussion and it was decided that more information is needed. Chad, Nicole and Tom will work on obtaining more information for the next meeting.

No objections move to 9(a) since Bart Nies was in attendance for this item – none heard.

Village President Chad Coyier recused himself from the conversation by turning the meeting over to Dennis Richgels and leaving the meeting room at 8:19 p.m.

Discuss WWTP Phosphorus Timeline/Engineering – take action, if necessary – Tom Hebgen has been working with Bart Nies. Tom stated that he has a letter to send out to get ideas. Highland is setting good for sand filters or possibly irrigation. A brand new plant would be about \$4 million. We are currently on a 5 year plan. Bart is exploring all options that would allow us to meet the limits and spend the least amount of money. There is nothing in the current technology to get any village/city to get down to the allowable limit. There are new technologies coming out to help municipalities reach the limit. Highland sits in a good position due to the fact of the location of our plant. We have the land to expand for seepage cells. We also have a farmer willing to work with us for spray irrigation. After a little more discussion, Kaster motioned to retain Delta 3 Engineering Inc. for the phosphorus reports in 2019 not to exceed \$4,000. Cody seconded. Roll call vote “Aye”: Welsh, Richgels, Cody, Washa and Kaster. Motion carried.

Village President Chad Coyier returned to the meeting room at 9:12 p.m.

Return to agenda item 8(c)

Squad Purchase Resolution 2018-13 – Washa motioned to approve the Squad Purchase Resolution 2018-13 for a loan of \$17,000 for 5 years at 2.95%. Welsh seconded. Roll call vote “Aye”: Richgels, Kaster, Coyier, Welsh, Washa and Cody. Motion carried.

Appointment of Fire Board Member – Coyier motioned to appoint Tony Kaster as the Fire Board Member to replace Charlie Scullion, who has decided to step down. Welsh seconded. Motion carried with Kaster abstaining.

Ordinance 2018-10 An Ordinance to Create Section 10.04(4) and to Amend Section 10.10(3) of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Parking and Forfeitures – Welsh motioned to adopt Ordinance 2018-10 An Ordinance to Create Section 10.04(4) and to Amend Section 10.10(3) of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Parking and Forfeitures. Kaster seconded. Roll call vote “Aye”: Cody, Washa, Welsh, Coyier, Richgels and Kaster. Motion carried.

Ordinance 2018-11 An Ordinance to Amend Sections 13.05(6) and to Create Section 13.05(8) of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Alcohol Beverage Licenses – After some discussion, the board members decided to change Section II and to bring back to the December board meeting for approval.

Rescind May 7, 2018 Apartment Certificate of Deposit Motion – Washa motioned to rescind her May 7, 2018 Apartment Certificate of Deposit motion due to no longer needed the funds for this year’s apartment repairs. Welsh seconded. Motion carried.

Update on park concession shelter – donation board – take action, if necessary – Chad gave an update and let the board know that he has talked to Peg Bomkamp who has a laser cutter and will work with Chad and Ginger Halverson on a design and hopefully will have the design for the December board meeting.

M-1 Zoning District Update – Eileen Brownlee, Village Attorney, drew up a draft amendment to the M-1 Zoning District Ordinance that will need to have a Public Hearing and Plan Commission meeting for recommendation to the Village board. Plan Commission meeting will be set by the Plan Commission Chair, Chad Coyier.

Update on Holidays in Highland – Nicole let the board know that the tree will be coming from Terry & Jenny Dax and the vault has been installed. November 11th is the date set for putting up the tree. They plan to decorate Main St on November 23rd. There are 75 vendors so far for the Craft/Vendor Fair. Caroling and light decoration contest set for Friday, November 30th. Saturday events are Vendor Fair 9-1, Breakfast with Santa at the fire station, Reindeer from 4:30 to 7:30, luminaries at 6:00 and the tree lighting at 7:00.

Committee Reports:

Economic Development – Chad said that a grant writer was in attendance at the ICED meeting and talked about the grants available. At the next meeting on November 26th, Mark Tallman will be the speaker.

Law Enforcement – Report submitted. New format for the police report was shared. Daniel informed the board that next week the decals will be put on the new squad and the equipment will be installed the week of November 26th. The old squad car will be going in on November 16th to have the equipment removed to be ready to put up for sale. So Daniel will not have a squad from November 16th thru the last week of November.

Water – Nothing more to report.

Sewer – Nothing more to report.

Streets – Nothing more to report.

Parks – The park has been closed for the season.

Public Property – Nothing to report for this month

Fire District – Tony let the board know that Tom Michek had informed him that in over 17 years the insurance rate has only gone up \$270. Tony also stated that he did not receive a financial report for this month but will be receiving a report monthly from Lois Nankee.

Liquor Licenses/Operator Licenses – None

Zoning Permits – None

Forthcoming Events – Vet's Breakfast will be November 11th, Delta 3 Engineering Client Appreciation Event will be November 29th and Holidays in Highland is November 30th and December 1st.

Correspondence received during the month - Nothing

Set December Board Meeting – Meeting will be December 5, 2018 at 6:00 p.m.

Adjournment – Richgels motioned to adjourn at 10:19 p.m. Cody seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer