

July 11, 2018

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Chad Coyier called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Nicole Welsh, Susan Washa, Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Tom Cody arrived at 6:09 p.m. Others present were Darrell Kreul, Tom Michek, Andrew Wolfe, Adam Laufenberg, Brian Kutzke, Jordan Yanna, Tom Hebgen, Cole Schweitzer, Derek Riley and Becky Fredericks.

Certification/Compliance –Clerk certified that notice of meeting was posted on July 9, 2018. Kaster motioned as to in compliance with open meeting law. Washa seconded. Motion carried.

Public Input – not for action – Brian Kutzke addressed the board and stated that he would like to thank Tom Hebgen, Daniel Swinehart and Becky Fredericks for the help they provided with figuring out the ATV/UTV signage. Then Brian asked the question of why a certain board member felt that he could go above and beyond the rest of the board in relationship to the signage in the Village of Highland. There was a small discussion had on the matter.

Approve Minutes of Previous Meeting(s) – Washa motioned to approve the minutes from the June 4, 2018 Village Board Meeting and the June 19, 2018 Special Village Board Meeting. Coyier seconded. Motion carried.

Approve Agenda of Current Meeting – Richgels motioned to approve the agenda. Welsh seconded. Motion carried.

Authorize Payment of Bills – Washa motioned to approve payment of bills as presented: General Account \$20,746.41, Sewer Account \$19,290.51, Water Account \$15,039.42 and TID #2 Account \$8,056.04. Kaster seconded. Roll call vote “Aye”: Welsh, Washa, Kaster, Richgels, Kreul and Coyier. Motion carried.

Village President Chad Coyier recused himself from the conversation by turning the meeting over to Dennis Richgels and leaving the meeting room at 6:08 p.m.

Approve Pay Application #3 – J.I. Construction LLC – Tom Hebgen gave the village board an update on the project. Kaster motioned to approve J.I Construction LLC Pay Application #3 for \$190,866.00. Washa seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Washa and Welsh. Motion carried.

Tom Cody arrived at 6:09 p.m.

Village President Chad Coyier returned to the meeting room at 6:10 p.m.

Darrell Kreul to address board on a Knights of Columbus sign – take action – Darrell Kreul was at the meeting on behalf of the Knights of Columbus and wanted to ask the board if they could put a 30” in diameter Knights of Columbus sign on the Welcome to Highland signs at the entrances of Highland. Looking at purchasing one sign right now and would like to put on the sign by the car wash. It was stated that this is located on State Highway 80 and that we should probably contact Craig Hardy, Iowa County Highway Department Commissioner, to make sure that we can install the sign. Kaster motioned to approve the installation of the sign contingent on approval from Iowa County Highway Department and/or State of Wisconsin Department of Transportation. Washa seconded. Motion carried.

Storage Shed Floor Proposal(s) – take action – Tom Hebgen informed the board that he had requested a couple bids for a concrete floor and in-floor heat in the maintenance shed.

Two bids received as follows:

- Flynn’s Custom Concrete – \$8,640.00 (concrete only)
- Ed Fredericks Custom Homes & Buildings LLC – \$9,420.00 (entire project)
 - \$6,000.00 (concrete floor)
 - \$2,420.00 (in-floor heat)
 - \$1,000.00 (labor to install in-floor heat)

Village clerk informed the board that there was about \$6,000.00 left in the budget before she had to leave the meeting. Susan Washa took over taking minutes. Bid with in-floor heat is \$9,420.00. Need to figure out where money is to come from. Also need to verify with Ed Fredericks Custom Homes concerning measurements. Coyier tabled the matter until next month when we have answers to two questions.

Approve Ordinance 2018-8 An Ordinance to Amend Sections 10.085(6)(a) and (b) of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to ATV/UTV Signage

– The ATV club has been in contact with Craig Hardy about the signs and stated that the permit from the State cannot be signed until the ordinance is approved. Village Clerk returned. After some discussion, Washa approved Ordinance 2018-8 An Ordinance to Amend Sections 10.085(6)(a) and (b) of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to ATV/UTV Signage. Cody seconded. Roll call vote “Aye”: Washa, Welsh, Coyier, Kreul, Richgels, Kaster and Cody. Motion carried.

Village President returned to agenda item 7(c) due to the Village clerk having returned and stating that she looked at the budget incorrectly and there is over \$25,000.00 left in the budget for the shed project.

Tom Hebgen let the board know that he text Ed Fredericks and Ed confirmed that the size of the floor he bid is 36x48, it was a typo. Tom also asked Ed a few days ago about what it would cost to include rebar since originally Tom had told Ed not to include rebar, Ed said it would cost \$1,500.00 for rebar. After a little more discussion Washa motioned to accept the bid from Ed Fredericks Custom Homes & Buildings LLC. Kreul seconded. Roll call vote “Aye”: Kaster, Cody, Richgels, Washa, Kreul, Welsh and Coyier. Motion carried.

Approve 2018 Police BOTS Grant expenditures – Have a \$4,000.00 grant and looking to purchase a Panasonic Toughbook for \$3,835.00 with an upgrade to 16GB SDRAM for \$145.00 for a total of \$3,980.00. Washa motioned to approve the 2018 Police BOTS Grant of a Panasonic Toughbook for \$3,980.00. Coyier seconded. Roll call vote “Aye”: Welsh, Kaster, Kreul, Cody, Coyier, Richgels and Washa. Motion carried.

Discuss possible meeting date change – take action, if necessary – Discussion was had to move the meeting dates to the first Wednesday of month due to conflict with members. Kaster motioned to do a trial run to have meetings the first Wednesday of the month. Welsh seconded.

Update on sealcoating, crack filling & wedging – take action, if necessary – Tom supplied the board with the final prices for possible projects as follows:

1. Dodgeville St – \$24,480.00
 - a. Isabell St to the drive to the water tower
 - b. ¾” to 1” overlay
2. Dodgeville St – \$5,100.00
 - a. Drive to water tower to Tower Rd
 - b. Sealcoat – \$4,730.00
 - c. 1” wedge for dip in street – \$370.00
3. Tower Rd - \$935.00
 - a. Wedge in culvert crossing
4. Barnard St – \$5,874.00
 - a. Pre-wedge center with 1¼” overlay

Total cost for all projects would be \$36,389.00. This price does not include the cost for sealcoating or the adjustment rings that would be needed for Dodgeville St. Tom Hebgen received a price from Neenah Foundry for the adjusting rings and that would be an additional cost of about \$800.00 plus then the labor to install the rings. After some discussion, Washa motioned to change #1 project to only sealcoat and not overlay and to approve items 2, 3 and 4. Coyier seconded. Roll call vote “Aye”: Cody, Kaster, Coyier, Kreul, Welsh, Richgels and Washa. Motion carried.

Discuss 605 Dodgeville St Apartment – take action, if necessary – Kreul and Richgels did a walk-thru and Kreul gave a report of items that need to be addressed. Kreul mentioned that other units have some items they should address before doing anything on 605 Dodgeville St apartment. It was decided that the Public Property Committee meeting will be set to finalize the smaller projects and possible meet with a contractor to go over the items.

Discuss rent for new tenant – take action, if necessary – Originally the new renter in 607 Apartment St had asked if they would clean and paint the apartment if he could move in sooner than expected. Original offer was that they could do that and would receive one month rent free for cleaning and painting. Kreul and Richgels stated that after the cleaning and painting was complete the renter asked since it took them longer than expected if they could request another month rent free. Members of the board felt that a deal is a deal because they wanted to move in immediately. No action to take.

Discuss parcel 136-0288 – take action, if necessary – A bid was received by the Village clerk from Jake Palan in the village drop box. The board was informed that a couple other people had voice their interest in the parcel and one of the individuals wanted to also submit an offer for tonight’s meeting. With this information and the board setting a desired price of \$5,000 and the clerk letting the board know that the offer from Jake was less than the \$5,000 the board decided they didn’t want to know the offer and would entertain bids at the August board meeting. Coyier motioned to reject the bid received and to open the sale of the land for bids. Cody seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Coyier, Welsh, Washa and Cody. Motion carried.

Our Town Celebration – Final plans were discussed – Coyier informed the board that the volunteer sign-up on Facebook was not filling up so is still looking for workers.

Committee Reports:

Economic Development – Coyier attended the Iowa County Economic Development meeting and gave an update on the discussion at the meeting.

Law Enforcement – Report submitted.

Water/Sewer/Streets – Tom Hebgen stated that Isabell Ct & Prospect St project is getting close to the end. It has been a troublesome project on both streets that Tom let the board know that he will be writing up items of the problems to have on file for future projects. Tom stated that it was the worst project he has ever had to deal with and he stated that people were contacting his wife complaining to her to get to Tom, which should not have been happening.

Parks – Nothing new to report.

Public Property – Nothing more to report.

Fire District – Tom Michek was present to let the board know the driveway project is going to start soon and gave a little update on the project.

Liquor Licenses/Operator Licenses – Washa motioned to approve operator licenses for Austin Miura, Michelle Hofer and Chloe Groom. Cody seconded. Roll call vote “Aye”: Welsh, Kaster, Washa, Richgels, Cody, Kreul and Coyier. Motion carried.

Zoning Permits – JT’s Gas-n-Go (beer cave) and Tom Michek (deck)

Forthcoming Events – Our Town (July 19-21) and Highland Gridiron Fundraiser (August 4)

Correspondence received during the month – Thank you cards from John Kreul Sr. family and Lloyd Schwingle family.

Set August Board Meeting – Meeting will be August 9, 2018 at 6:00 p.m.

Adjournment – Welsh motioned to adjourn at 9:14 p.m. Richgels seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer