

March 5, 2018

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Chad Coyier called this Regular Village Board meeting to order at 6:01 p.m. Roll call was taken with the following members present: Zach Washa, Susan Washa, Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Tom Cody was excused. Others present were Bart Nies of Delta 3 Engineering Inc., Tom Hebgen, Bob Bomkamp, Brian Kutzke and Becky Fredericks.

Certification/Compliance –Clerk certified that notice of meeting was posted on March 2, 2018. S. Washa motioned as to in compliance with open meeting law. Kaster seconded. Motion carried.

Public Input – not for action – None

Approve Minutes of Previous Meeting(s) – Coyier motioned to approve the minutes from the February 5, 2018 Village Board Meeting and February 8, 2018 Public Property Committee Meeting. Kaster seconded. Motion carried with S. Washa abstaining.

Approve Agenda of Current Meeting – S. Washa motioned to approve the agenda. Kreul seconded. Motion carried.

Authorize Payment of Bills – S. Washa motioned to approve payment of bills as presented: General Account \$52,208.64, Sewer Account \$18,841.42, Water Account \$31,716.71, TID #2 Account \$7,797.14. Coyier seconded. Roll call vote “Aye”: Z. Washa, S. Washa, Kaster, Richgels, Kreul and Coyier. Motion carried. This includes the Cleary Building Corp Final Payment.

Village President Chad Coyier recused himself from the conversation by turning the meeting over to Dennis Richgels and leaving the meeting room at 6:07 p.m.

Proposed Infrastructure Improvements – Isabell Ct, Prospect St and Storm Sewer Project –

Consider Award of Construction Bids – Bart Nies of Delta 3 Engineering Inc. was present to let the village board know that the construction bids were received and opened on February 22. Seven bids were received a bid tabulation and itemized bid summary were handed out. JI Construction LLC of Livingston submitted the lowest bid for \$715,402.00 which includes reinforced concrete storm sewer pipe, with an alternate bid of \$713,512.00 for High-Density Polyethylene (HDPE) storm sewer pipe. Bart informed the board that the bid is approximately 3% below the estimated construction budget amount of \$738,750.00. Therefore, Bart recommended to the board to award the contract to JI Construction LLC in the amount of \$715,402.00. S. Washa motioned to award the contract to JI Construction LLC in the amount of \$715,402.00 with the reinforced concrete storm sewer pipe. Z. Washa seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, S. Washa and Z. Washa. Motion carried.

Bart reviewed the financing for the project and stated that the CDBG-PF grant amount is \$375,000, the LRIP monies are \$13,610.85 and that we will submit a Clean Water Fund (CWF) application, which is due by June 30, 2018 for additional funds. The storm sewer project is not covered under the CDBG-PF grant monies, LRIP monies or the CWF monies and that village general account will be fully responsible for this project which is about \$51,800. The village will need to get interim financing until we find out the results of the CWF application, which might not be until August or September.

Skipped to agenda item 7(a)(iii) due to Chad Coyier having to reclude himself from this item but not item 7(a)(ii).

Consider Approval of Fair Housing Proclamation – S. Washa motioned to approve the Fair Housing Proclamation the week of April 2-6, 2018 as the Fair Housing Week. Kaster seconded. Motion carried. Kaster motioned to appoint Richgels to sign the Proclamation in Tom Cody's absence. Z. Washa seconded. Motion carried.

**Village President Chad Coyier returned to the meeting room at 6:23 p.m.
Move back to agenda item 7(a)(ii) then to item 7(b).**

Consider Approval of Water Service Ordinance 2018-3 – Kaster motioned to approve Ordinance 2018-3 An Ordinance to Create Section 6.01 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, relating to Lead Water Service Line Replacement. Z. Washa seconded. Roll call vote "Aye": S. Washa, Kaster, Richgels, Z. Washa, Kreul and Coyier. Motion carried.

Bart informed the board that the next steps will to get the contract signed, get the storm sewer easements signed, obtain DNR permits and to have a Pre-Construction Meeting, which he is planning for the week of March 19th. He let the board know that JI Construction LLC would like to possibly start this week and is planning to bring in two crews to get the project done sooner.

Village President asked if there were any objections to move to item 8(b) due to Bob Bomkamp present for this agenda item. Hearing no objections the board moved to item 8(b).

Consider Rescinding Storage Permit Fee Motion from January 8, 2018 Meeting – After some discussion S. Washa motioned to rescind her motion from the January 8, 2018 meeting which was to increase the storage permit fee to \$125.00. Richgels seconded. Motion carried.

Discuss Storage Permit Fee – take action, if necessary – The Police Committee plans to meet this month and they will discuss the storage permit fee and bring back information to the April board meeting.

Village President noticed that Brian Kutzke was here and wasn't sure why so he asked Brian. Brian stated that he wasn't on the agenda but wanted to know about getting on the agenda for the UTV/ATV club inquiring about trails in the village. Chad told Brian he would talk to him after the board meeting.

Return to agenda item 7(b)

Snow Plow Purchase Resolution 2018-3 – The snow plow truck should be in this month but not 100% sure, however, financing needs to be approved for when the truck is ready for delivery. The village will be borrowing \$55,000 from Highland State Bank for 5 years with an interest rate of 3.25%. The remaining balance due on the truck is being covered by the vehicle certificate of deposits. Kaster motioned to approve the borrowing resolution 2018-3 for \$55,000 for 5 years at 3.25%. S. Washa seconded. Roll call vote "Aye": Richgels, Z. Washa, Kreul, Coyier, Kaster, S. Washa. Motion carried.

Consider Gardiner Appraisal Service Contract Amendment – With new laws Gardiner has a new fee they can charge therefore submitted an amendment to their contract. One question the board had was if they could in turn charge the homeowner for this fee if imposed. Village Clerk will check with Gardiner Appraisal Service to see if they know this answer. S. Washa motioned to approve the Gardiner Appraisal Service Contract Amendment. Kreul seconded. Roll call vote "Aye": Coyier, Kreul, Z. Washa, Richgels, Kaster and S. Washa. Motion carried.

Approve Baer Insurance Proposal – Proposal submitted for a \$79.00 increase in premium from \$24,652.00 to \$24,731.00 for the 2018-2019 policy term. Coyier motioned to approve the Baer Insurance Proposal for \$24,731.00. Z. Washa seconded. Roll call vote "Aye": Kaster, Richgels, Kreul, Coyier, Z. Washa and S. Washa. Motion carried.

Update on Kevin & Patricia Peloquin Land Sale/Purchase – take action, if necessary – Offer to Purchase was received on 2/7/18 with the Public Property Committee meeting on 2/8/17. The Public Property Committee came up with a counter offer which was sent and receive back signed by the Peloquin's on 2/16/18. Information was sent to Village attorney on 2/22/18 for drawing up the Resolution. As of today's date, the title work has not been completed so the Village Attorney was not able to create the Resolution for this transaction. No action at this time. This matter will be addressed at the April board meeting.

Discuss Our Town Celebration:

Discuss date change – take action, if necessary – Coyier informed the board that the planning committee would like to change the date to July 20th & 21st in order to keep a Summer Rec tournament be a part of the Our Town Celebration. S. Washa motioned to change the date to July 20th & 21st. Kaster seconded.

Discuss fireworks amount – take action, if necessary – S. Washa motioned to approve the fireworks contract with Kastner Pyrotechnics Fireworks Wholesale & Imports LLC in the amount of \$4,500 for the date of July 21st with a rain date of July 22nd. Coyier seconded. Roll call vote "Aye": Coyier, Kreul, Richgels, Kaster, S. Washa and Z. Washa. Motion carried.

Discuss Our Town Celebration (cont.):

Discuss entertainment – take action, if necessary – Coyier informed the board that he had 3 prices for the Our Town music, as follows:

- Luke Drury – DJ for 4 hours Saturday evening for \$400.00
- Whiskey River Band – 4 hours Friday evening for \$450.00
- Chicken Truck – 4 hours Saturday evening for \$500.00

Susan Washa motioned to have Coyier work on the board's behalf with Luke Drury for Our Town entertainment with the amount not to exceed \$400. Richgels seconded. Motion carried.

Committee Reports:

Economic Development – Coyier stated that he was unable to attend the Iowa County Economic Development monthly meeting last month but he did receive an email on a grant for land clean-up (sort of like a Brownfield grant).

Law Enforcement – Report submitted

Water/Sewer/Streets – Tom Hebgen informed the board that he and Becky Fredericks will need to get letters out to the homeowners that will be affected from the Isabell Ct and Prospect St projects. Tom also let the board know that this fall he will need to work with the DNR and landowners for the sludge removal at the WWTP.

Parks – Nothing right now but as soon as possible the plan is to clean up the bark and get grass seed planted around the new shelter. Plan to put in a berm around the playground area that always washes out if there is a heavy rainfall and there will be some bleacher repairs.

Public Property – Nothing to report but will have a committee meeting on March 27th at 5:15 p.m. – agenda will be supplied to the village clerk.

Fire District – Nothing to report

Liquor Licenses/Operator Licenses – None

Building/Zoning Permits – None

Forthcoming Events – Coyier let the board know that Iowa County Economic Development (ICED) has secured the funds to pay for the ICED committee members to attend the Economic Development Event in Johnson Creek later this month.

Correspondence Received – Nothing

Set April Board Meeting – April 9, 2018 at 6:00 p.m.

Adjournment – S. Washa motioned to adjourn at 8:16 p.m. Z. Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer