

**February 5, 2018**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village Trustee Dennis Richgels called this Regular Village Board meeting to order at 6:01 p.m. Roll call was taken with the following members present: Zach Washa, Tom Cody, Tony Kaster, Dennis Richgels and John Kreul. Susan Washa was excused. Chad Coyier arrived at 6:49 p.m. Others present were Mark Doyle of Delta 3 Engineering Inc. Pat Benish, Daniel Swinehart, Tom Hebgen and Becky Fredericks.

**Certification/Compliance** –Clerk certified that notice of meeting was posted on February 2, 2018. Z. Washa motioned as to in compliance with open meeting law. Kaster seconded. Motion carried.

**Public Input – not for action** – None

**Approve Minutes of Previous Meeting(s)** – Kaster motioned to approve the minutes from the January 8, 2018 Village Board Meeting. Z. Washa seconded. Motion carried.

**Approve Agenda of Current Meeting** – Z. Washa motioned to approve the agenda. Kreul seconded. Motion carried.

**Discuss/Approve Isabell Ct & Prospect St Construction Plans and Storm Sewer Project Plans and Set Bid Date** – Mark Doyle, Delta 3 Engineering Inc., was present to go over the details and answer any question on the construction plans for Isabell Ct, Prospect St and the Storm Sewer Project. After this discussion Kaster motioned to approve the plans and specifications of the whole project and to set the bid date for February 22, 2018 at 1:00 p.m. Cody seconded. Roll call vote “Aye”: Z. Washa, Cody, Kaster, Richgels and Kreul. Motion carried.

**Pat Benish to address the board in reference to Kevin & Patricia Peloquin lot inquiry – take action, if necessary** – Pat informed the board that he has been working with Kevin & Patricia to figure out placement of their house on their parcel located at 837 Main St. With researching the parcel it was found that the village has a sewer easement that was actually running under the south corner of the garage on the old house, for the sewer main and then the neighbor’s sewer line runs thru the middle of the Peloquin parcel. This makes it difficult to fit a house back in on the parcel. They considered putting the house on the very back of the parcel but wanted to explore options and considered purchasing a lot in the Village Progressive Way Subdivision but their budget is tight and they just can’t afford to buy a village lot. Pat then asked the board if they would entertain the idea of “swapping” lots – Peloquin lot for Lot 7 in the Progressive Way Subdivision, then the village would then own the lot that has the sewer main. Pat said he did talk to Jake Palan who said he would be interested in purchasing the Peloquin lot and also informed Jake of talking to the village first about this and then Jake could purchase from the village what they would be interested in selling.

**Chad Coyier arrived at 6:49 p.m.**

Pat was informed to have Kevin & Patricia Peloquin submit a signed Offer to Purchase to the village office and then the Village Public Property Committee could meet to look over the offer. The board would entertain the idea and mentioned that they would entertain the idea if the Peloquin's would agree to pay for the closing costs of the transactions. Coyier motioned to authorize the Public Property Committee to negotiate with Kevin & Patricia Peloquin on their lot in exchange for Lot 7 of Progressive Way Subdivision in the Village of Highland. Kaster seconded. Motion carried.

**Public Property Committee tentatively will be set for Thursday, February 8<sup>th</sup> at 9:00 a.m. as long as the offer to purchase is submitted by Wednesday, February 7<sup>th</sup>.**

**Village President asked if there were any objections to move to item 7(a) due to Bob Bomkamp present for this agenda item. Hearing no objections the board moved to item 7(a).**

**Approve Ordinance 2018-2 An Ordinance to Amend Section 11.045(3) of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to the Permit Fee for Storage of Junked Vehicles or Debris** – Bob Bomkamp was present because he is wondering why the board is raising the fee and how much. President Coyier said that they had planned to increase it to \$125 based on it would cost a little over \$10 per month as opposed to \$25 per year. Bob said he feels that he is being penalized because of wanting deter others from obtaining a storage permit. He stated that he is the only one that obtains a storage permit and also stated that there are others that are in violation with junk etc... stored on their property and nothing being done to them. After further discussion Kreul motioned to take no action on the ordinance and to table for a future meeting. Z. Washa seconded.

**Return to agenda item 6(c).**

**Approve State of Wisconsin DOT Equipment Rates for FEMA Public Assistance Program** – Coyier motioned to approve the State of Wisconsin DOT Equipment Rates for FEMA Public Assistance Programs. Kaster seconded.

**Approve 2018 Police TRACS Grant expenditures** – Daniel Swinehart supplied the board with a list of items that he would like to purchase with the \$2,500.00 TRACS grant monies.

Items as follows:

- Drunk Busters classic package 4 goggles – \$424.00
- 3 – 5pk 28” Pack N Pop Cones with Light – \$480.00
- Maglight LED Rechargeable Flashlight – \$95.00
- 2D Scanner Kit – \$354.00
- 48in Reflective fluorescent pink fold and roll sign – \$630.85
- Benchmade Rescue Hook Tool (seatbelt cutter) – \$35.00
- Axon Body 2 camera – \$499.00
- TOTAL – \$2,517.85

Village would be responsible for \$17.85 and the rest is paid by the grant monies. Richgels motioned to approve the 2018 Police TRACS grant expenditures. Z. Washa seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Cody, Z. Washa and Coyier. Motion carried.

**Approve Water & Sewer Budgets** – Kaster motioned to approve the 2018 Water & Sewer budgets as presented. Cody seconded. Roll call vote “Aye”: Z. Washa, Kreul, Cody, Coyier, Richgels and Kaster. Motion carried.

**Discuss 607 Apartment St Apartment – take action** – The board discussed options on what to do now that the apartment is vacant. George Yager has lived there since August 1991 and there really hasn’t been anything done to the apartment since. There are a couple CD’s that can be used for the apartment. Coyier motioned to have the Public Property Committee to take a look at the apartment and to get cost estimates for repairs etc... Cody seconded. Motion carried.

**Approve Ordinance 2018-1 An Ordinance to Create Section 1.08 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to the Posting of Village Minutes and Ordinances** – Z. Washa motioned to approve Ordinance 2018-1. Coyier seconded. Roll call vote “Aye”: Kaster, Cody, Richgels, Z. Washa, Kreul and Coyier. Motion carried.

**Discuss Our Town Celebration – Discuss fireworks amount – take action – Discuss entertainment – take action** – Coyier informed the board that he had met with the Advisory Committee on January 31<sup>st</sup>, he informed the board that there will not be a Summer Rec tournament this year as those tournaments are done July 21<sup>st</sup>. He also informed the board about possible music for the event and that he had contacted Chicken Truck via Facebook and can tell that they received the message but they haven’t responded. The fireworks were discussed also - an email was received from Jess Kastner asking the board if they would entertain the idea of increase the amount spent on fireworks. At this time with just finding out that there will not be a Summer Rec tournament it was decided that more information needs to be obtained before making a decision on anything with the event. Coyier let the board know that he has another Advisory Committee meeting set for February 11<sup>th</sup>.

**Authorize Payment of Bills** – Z. Washa motioned to approve payment of bills as presented: General Account \$18,639.82, Sewer Account \$2,897.40, Water Account \$6,500.29, TID #2 Account \$7,512.14. Cody seconded. Roll call vote “Aye”: Coyier, Kaster, Z. Washa, Kreul, Cody and Richgels. Motion carried.

**Approve Cleary Building Corp. Delivery & Truss Payments** – The building materials are supposed to be delivered by the end of February and the delivery payment is due upon delivery of materials and the truss payment is due when the trusses are set so looking for approval to pay if happens before the next board meeting. Coyier motioned to approve the delivery payment of \$14,532.00 and the truss payment of \$7,266.00. Richgels seconded. Roll call vote “Aye”: Z. Washa, Kreul, Cody, Richgels, Kaster and Coyier. Motion carried.

**Committee Reports:**

**Economic Development** – Nothing to report

**Law Enforcement** – Report submitted

**Water/Sewer/Streets** – Nothing new to report

**Committee Reports (cont.):**

**Parks** – Nothing to report

**Public Property** – Nothing more to report

**Fire District** – Chad Coyier said that Charlie never reported anything to him this month. Dennis Richgels let the board know that the old fire truck had sold – one bid was received from Jeff Michek for \$2,499. Dennis also let the board know that the foam insulation was done also.

**Liquor Licenses/Operator Licenses** – None

**Building/Zoning Permits** – None

**Forthcoming Events** – None

**Correspondence Received** – John Kreul informed the board of Assembly Bill 480 that changes the assessment process. Thank you card received from Rosemary Michek.

**Set March Board Meeting** – March 5, 2018 at 6:00 p.m.

**Adjournment** – Z. Washa motioned to adjourn at 9:19 p.m. Coyier seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer