

January 8, 2018

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Chad Coyier called this Regular Village Board meeting to order at 6:06 p.m. Roll call was taken with the following members present: Zach Washa, Susan Washa, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Others present were John Houck, Bart Nies, Tom Michek, Luke Drury, Bob Michek (arrived at 6:29 p.m.) Tom Hebgen, Daniel Swinehart (arrived at 6:41 p.m.) and Becky Fredericks.

Certification/Compliance –Clerk certified that notice of meeting was posted on January 5, 2018. Kaster motioned as to in compliance with open meeting law. Z. Washa seconded. Motion carried.

Public Input – not for action – None

Approve Minutes of Previous Meeting(s) – S. Washa motioned to approve the minutes from the December 6, 2017 Village Board Meeting. Coyier seconded. Motion carried.

Approve Agenda of Current Meeting – Z. Washa motioned to approve the agenda. Kaster seconded. Motion carried.

Village President asked if there were any objections to skip financial reports and move to item 7(a) due to a lengthy list of bills/financials and the village engineer present. Hearing no objections the board moved to item 7(a).

Village President Chad Coyier recused himself from the conversation by turning the meeting over to Dennis Richgels and leaving the meeting room at 6:09 p.m.

Disclosure of Potential Conflicts of Interest – Bart Nies, of Delta 3 Engineering Inc., disclosed to the board and those present at the meeting the Potential Conflict of Interest and the necessary steps to follow as part of the CDBG Implementation Handbook for the CDBG-PF Grant Monies. Delta 3 Engineering Inc. supplied the board members with the Potential Conflict of Interest Disclosure Form which identifies that Village President, Chad Coyier, is an employee of Delta 3 Engineering Inc. Mr. Nies asked everyone in attendance if there were any objections to this potential conflict of interest or of having Delta 3 Engineering Inc. provide its professional services for the CDBG Project. Hearing no objections, Kaster motioned to state that there are no objections to this potential conflict of interest or of having Delta 3 Engineering Inc. provide its professional services for the CDBG Project. S. Washa seconded. Roll call vote “Aye”: Z. Washa, S. Washa, Cody, Kaster, Richgels and Kreul. Motion carried.

Appoint Tom Cody as Authorized Representative/Official Signatory for Prospect St & Isabell Ct Project – S. Washa motioned to appoint Tom Cody as the Authorized Representative and Official Signatory for the Prospect St and Isabell Ct Project. Z. Washa seconded. Motion carried with Cody abstaining.

Approval of Community Development Block Grant-Public Facilities Agreement – S. Washa motioned to approve the Community Block Grant-Public Facilities Agreement with the State of Wisconsin Department of Administration. Kaster seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Cody, S. Washa and Z. Washa.

Village President Chad Coyier returned to the meeting room at 6:41 p.m.

Discuss Fire District Expenditure Request – take action – Tom Michek, Fire Chief, was present and informed the board that the fire district found a used 1996 tanker/tender truck, from the Fennimore Fire Department, and they put an offer in of \$17,500, which Fennimore has accepted. The Fire District is seeking approval from the Village & Town boards to purchase the truck. Coyier motioned to approve the purchase of the used 1996 tanker/tender truck in the amount of \$17,500. Kreul seconded. Motion carried.

Luke Drury to address the board about Highland Historical Society Fundraiser – take action, if necessary – Luke informed the board that he is working on a fundraiser event to take place on the old football field to raise money for the Historical Society roof fund. His plans are to have multiple bands play starting in the afternoon & going into the evening, possible on June 23rd from 2:00 p.m. to midnight – Luke was informed to check with the American Legion because last year their picnic was on June 24th, which could possibly mean this year it would be June 23rd. Luke hopes is to get about 7 bands including a cover band that will close out the night. He is also thinking about having vendor booths available for community clubs at a cost of \$100-\$150. Luke wanted to inform the board of his plans and to ask if there is anything the village needs from him for permits or law enforcement etc....he told the board that the Highland Fire Department will be holding the picnic license and running the beer tent. He will be getting one day liability insurance for the event. He also informed the board that the roof project is going cost around \$14,000. The board thought his event was a good idea.

Village President asked if there were any objections to move to item 8(a) due to John Houck present for this agenda item. Hearing no objections the board moved to item 8(a).

Discuss Funeral Home Parking Lot – Coyier informed John Houck that after talking to the village attorney, he was informed the village cannot plow private driveways/parking lots because it takes away from individuals that are in that business. John Houck informed the board that that village has plowed the lot for many years because it was a mutual agreement that the public could utilize the parking lot and the village would maintain the lot. He also informed the board that in 2017 the funeral homes was only used 4 times and if the village decides not to plow the lot then he will chain it off to close the lot and only plow the alley between the funeral home and Hying Hardware. John Kreul informed the board and John Houck that he took multiple pictures and statistics on multiple days on the amount of vehicles parked on Main St, the parking lot, by the post office, by the day care and by the fire station. Kreul motioned to suspend plowing of the parking lot since based on his statistics there is not a need for the parking lot for public parking. Z. Washa seconded. Roll call vote “Aye”: Z. Washa, S. Washa, Cody, Kaster, Kreul and Coyier. Motion carried with Richgels voting against the motion.

No need to move onto agenda items 8(a)(i) & 8(a)(ii).

Discuss Seasonal Employment – Robert Michek – take action, if necessary – Bob Michek was in attendance to talk to the board about his employment after his personal injury recovery. The Village has received two medical releases, one from his neurosurgeon (dated 11/17/17) and one from his physical therapist (dated 11/22/17). Bob was asked if he had any restrictions and he said that he was told the first month to not lift anything heavy other than that no restrictions. S. Washa motioned to allow Robert Michek return to seasonal work based on the medical releases and no restrictions. Z. Washa seconded. Roll call vote “Aye”: Kaster, Cody, Kreul, Z. Washa, Richgels, S. Washa and Coyier. Motion carried.

Since nobody else present for any agenda items the board returned to agenda item 6.

Authorize Payment of Bills – S. Washa motioned to approve payment of bills as presented: General Account \$284,974.58, Sewer Account \$1,225.16, Water Account \$1,923.55, TID #2 Account \$7,512.14. Cody seconded. Roll call vote “Aye”: Kaster, Z. Washa, Kreul, Cody, Richgels, S. Washa and Coyier. Motion carried.

The remaining 2017 bills that were approved for payment at the December 6, 2017 meeting were: General Account \$19,078.75, Sewer Account \$13,967.18, Water Account \$18,048.71 and TID #2 Account \$28.14.

Discussion and approval to replace taser for police department – Daniel Swinehart let the board know that his taser has quit and he had it tested and there is nothing the company can do to fix it. He received two prices for a new unit:

- \$1362.91 for the unit, holster, battery & two cartridges, includes 1 year warranty
- \$1450.77 for the unit, holster, battery & 1st TASER Assurance Plan (TAP) payment, then \$218.54 for four years for the TAP payment – TAP is a purchasing option that offers 5 year warranty coverage and replacement equipment after 5 years. After the 5th year have the option to get a new taser plus battery to replace the old unit commit to another 5 years of annual payments with another round of replacement equipment after the 10th year or get the new unit & discontinue the TAP program.

S. Washa motioned to approve the purchase of the \$1,362.91 taser w/o the extended warranty. Z. Washa seconded. Roll call vote “Aye”: Richgels, Kreul, S. Washa, Cody, Coyier, Kaster & Kreul. Motion carried.

Discussion on outdoor storage permit fee – take action, if necessary – S. Washa motioned to have Daniel Swinehart have Eileen Brownlee amend the ordinance to increase the fee from \$25 to \$125 per year with final board approval at the next village board meeting. Richgels seconded. Motion carried.

Discuss Progressive Way Subdivision Listing Contract/Commissions – take action – The board discussed the commission of \$1200 per lot and then discussed the fact that the contract with Century21 & Driftless Area expires on January 31, 2018. Decision will be made at the next board meeting to not renew the contract.

Committee Reports:

Economic Development – Nothing new to report

Law Enforcement – Report submitted

Water/Sewer/Streets – Tom just informed the board on the street projects

Parks – Nothing to report

Public Property – John Kreul stated that in the spring he will be watching the lawn mowing because some residents were not getting this done this last year.

Fire District – Nothing more to report

Liquor Licenses/Operator Licenses – S. Washa motioned to approve an Operator License for Emma Murphy. Kreul seconded. Roll call vote “Aye”: Coyier, Z. Washa, Kreul, S. Washa, Richgels, Cody and Kaster. Motion carried.

Building/Zoning Permits – None

Forthcoming Events – None

Correspondence Received – Thank you card received from Becky Pink

Set January Board Meeting – February 5, 2018 at 6:00 p.m.

Adjournment – S. Washa motioned to adjourn at 8:14 p.m. Z. Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer