

September 5, 2017

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Chad Coyier called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Susan, Washa, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Zach Washa arrived at 6:43 p.m. Others present were Mark Doyle of Delta 3 Engineering, Alan Erickson – DNR Warden, Tom Hebgen and Daniel Swinehart.

Certification/Compliance –President certified that notice of meeting was posted on August 31, 2017. Richgels motioned as to in compliance with open meeting law. Kaster seconded. Motion carried.

Public Input – Tony Kaster informed the board that Lending Library is still looking for spots.

Approve Minutes of Previous Meeting(s) – Kaster motioned to approve the minutes from the August 7, 2017 Village Board Meeting with a correction on the Donation from the American Legion to add VFW to the minutes. Cody seconded. Motion carried with S. Washa abstaining.

Approve Agenda of Current Meeting – S. Washa motioned to approve the agenda. Richgels seconded. Motion carried.

Approve Village of Highland Procurement Policy – S. Washa made a motion to approve the Village of Highland Procurement Policy. Kreul seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Cody, S. Washa and Coyier. Motion carried.

Discuss/Approve Storm Sewer Project – Mark Doyle addressed the board on the project and provided documentation. Discussed the storm sewer currently is a 24” drain pipe, but that currently is not enough to handle the water. This will be included in the Isabell Ct & Prospect St project. Jeff Michek will be taken care of the retaining wall as he will be redoing his tanks next year. We already have an easement through the area but it may have to change a little. Jeff said that he is fine with that and would be willing to work with the village on that. Kaster made a motion to move forward with the proposed storm sewer improvements by JT’s Gas-n- Go. Richgels seconded. Roll call vote “Aye”: Cody, Kaster, Richgels, Kreul and S. Washa. Motion carried with Coyier abstaining.

Approve Delta 3 Engineering Inc. Isabell Ct & Prospect St Project Engineering Contract – Motion to approve by S. Washa and second by Kaster. Roll call vote “Aye”: Kreul, Richgels, Kaster, Cody and S. Washa. Motion carried with Coyier abstaining.

Approve Isabell Ct & Prospect St Project Grant Administration Contract – Motion to approve by S. Washa and second by Kaster. Roll call vote “Aye”: Richgels, Cody, Kreul, S. Washa and Kaster. Motion carried with Coyier abstaining.

Zach Washa arrived at 6:43 p.m.

DNR Warden Erickson to address the board on ATV/UTV regulations – Chad Coyier asked Alan Erickson to explain what we have questions on concerning routes. Routes are meant to get you from point A to a trail. With leaving ATVs/UTVs operating within the village limits the municipality must decide what roads can be used and an ordinance needs to be passed. Then that has to be given to the DNR office. The main thing is the routes have to be signed. The signs are for ATV and UTV trails and they are also for the motorist who might be traveling the route. If our ordinance differs from the State Statute the DNR is not able to enforce the law. Once the village has an ordinance it is the Village responsibility to upkeep the signs. It is state mandated. If the ordinance is adopted by the village and it is not signed properly there is liability that could come back on the village.

All ATVs/UTVs have to be registered with the DNR and have a license plate. Village of Ridgeway might be a good source of information on this as they have had something similar.

ATVs/UTVs cannot cross the State Highway or travel on it. The State has to approve. Linden would be a good town to reach out to on this subject.

There are still provisions in the Wisconsin off-highway vehicle regulations to provide for ATVs/UTVs to be used for plowing. Also snowmobiles are handled differently than ATVs/UTVs/

If the village looks the other way and does nothing there is still a liability issue. Warden Erickson advised that we should ask the village attorney.

Village UTV for both the Village and Fire & EMS would be allowed if used in an official capacity. Alan suggested that we use amber lights to identify the UTV.

Once again Warden Erickson suggested that we check out Linden's signage to see what needs to be done.

Approve Ordinance 2017-1 An Ordinance to Repeal Section 10.08(4) of the Municipal Code in the Village of Highland, Iowa County, Wisconsin, Related to ATV Permits – Z. Washa motioned to approve and Kreul seconded. Roll call vote "Aye": Coyier, Z. Washa, Kreul, Richgels, Kaster, Cody and S. Washa. Motion carried.

Approve Johnson Block & Company 2017 Audit Engagement Letter – Kaster motioned to approve in the amount of \$12,975. Richgels seconded. Roll call vote "Aye": Z. Washa, S. Washa, Cody, Kaster, Richgels, Kreul and Coyier. Motion carried.

Approve Maintenance Building Bid Letting – S. Washa motioned to approve the bid letting for a 40'x48'x12' shed. Coyier seconded. Public Property Committee to work with Tom Hebgen on this.

Discuss/Approve Maintenance Worker Wage – Coyier motioned to set the wage equivalent to current part-time maintenance work wage plus the \$1.50 for having a CDL. Kaster seconded. Roll call vote "Aye": Kreul, Z. Washa, Richgels, Kaster, Cody, S. Washa and Coyier. Motion carried.

Discuss sidewalk replacement – take action, if necessary – Discussed bidding out sidewalk and Public Property to decide what sidewalks. Tom Hebgen will work with the Public Property on getting the sidewalks ready for bid.

Discuss cameras for the park – take action, if necessary – Put on the agenda for the spring. Dan will look for grant money and the board will look at putting in on the budget for next year.

Discuss Ordinance 2017-2 An Ordinance to create Section 10.085 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, relating to the operation of golf carts – take action, if necessary – Suggested change to section 3B – Golf carts may only be operated from 1 hour after sunrise to 1 hour before sunset. Also need to add no open intoxicants. After much discussion it was decided that we will not designate crossing streets and add in no open intoxicants as 3E. Final approval will be at next meeting. Motion by S. Washa to incorporate these changes and Z. Washa seconded. Motion carried.

Discuss trees by Welcome to Highland sign – take action, if necessary – Discussion was had and it was decided that they will take out the dead section and see how it looks after that. John Kreul will trim it up.

Discuss village apartments – take action, if necessary:

- **609 Apartment St** – sidewalk repairs needed and clothesline
 - **607 Apartment St** – needs lawn rolled because of dips
 - **603 Apartment St** – leak in the drain under the sink and needs a new smoke alarm – has a crack in the wall
 - **601 Apartment St** – needs door repair/replacement, the thermostat needs to be replaced, the eaves trough needs a couple screws
 - **601 Dodgeville St** – living room flooring needs to be replace – renter says the floor is always cold
- Walk-thru will be done with Chris Nondorf to get prices. John Kreul has minutes from the August 31st Public Property Committee meeting, which he will submit for October board meeting.

Authorize Payment of Bills – S. Washa motioned to approve payment of bills as presented: General Account \$63,462.94, Sewer Account \$2,037.96, Water Account \$1,519.12, TID #2 Account \$8,082.14. Kaster seconded. Roll call vote “Aye”: Kaster, Z. Washa, Kreul, Cody, Richgels, Coyier and S. Washa. Motion carried.

Committee Reports:

Economic Development – Nothing new to report.

Law Enforcement – Report submitted.

Water – Tom informed the board that he had a water main break on Isabell Ct.

Sewer – Tom informed the board that the issues with the controls at the lift station have been taken care of.

Streets – Nothing new to report.

Parks – End of year ☺

Fire District – Working towards getting grant money for what they want to do at the fire station, close to \$100,000 looking at spending.

Public Property – Nothing more to discuss.

Liquor Licenses/Operator Licenses:

- S. Washa motioned to approve an Operator License for Andrew Wolfe. Kaster seconded. Roll call vote "Aye": Coyier, Z. Washa, S. Washa, Cody, Kaster, Richgels and Kreul. Motion carried.
- Cody motioned to approve an Operator License for Danelle Houghton. Coyier seconded. Roll call vote "Aye": Kreul, Richgels, Kaster, Cody, S. Washa, Z. Washa and Coyier. Motion carried.
- Kaster motioned to approve an Operator License for Curt James. S. Washa seconded. Roll call vote "Aye": Coyier, Kreul, Z. Washa, Richgels, Cody, Kaster and S. Washa. Motion carried.
- Z. Washa motioned to approve an Operator License for Brittni Mueller. Kreul seconded. Roll call vote "Aye": Kaster, Coyier, Cody, Kreul, Richgels, Z. Washa and S. Washa. Motion carried.

Building/Zoning Permits – None

Forthcoming Events – None

Correspondence Received – None

Set September Board Meeting – October 10, 2017 and subject to change.

Adjournment – S. Washa motioned to adjourn at 9:07 p.m. Kaster seconded. Motion carried.

Respectfully Submitted,
Susan Washa, Village Board Trustee
Typed by: Becky Fredericks, Clerk-Treasurer