

**June 5, 2017**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Chad Coyier called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Susan Washa, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Others present were Gary Hach, Tom Hebgen and Becky Fredericks. Jim Eggers arrived around 7:00 p.m.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on June 1, 2017. Kaster motioned as to compliance with open meeting law. S. Washa seconded. Motion carried.

**Public Input** – None

**Approve Minutes of Previous Meeting(s)** – S. Washa motioned to approve the minutes from the following meetings, May 2, 2017 Village Board Meeting, May 11, 2017 Citizen Participation Plan Public Hearing and May 11, 2017 Special Village Board Meeting. Cody seconded. Motion carried.

**Approve Agenda of Current Meeting** – Kreul motioned to approve the agenda. Z. Washa seconded. Motion carried.

**Authorize Payment of Bills** – S. Washa motioned to approve payment of bills as presented: General Account \$25,313.40, Sewer Account \$4,023.27, Water Account \$3,392.22, TID #2 Account \$7,932.14. Z. Washa seconded. Roll call vote “Aye”: Z. Washa, S. Washa, Cody, Kaster, Richgels, Kreul and Coyier. Motion carried.

**Gary Hach to address board pertaining to drainage control – take action, if necessary** – Gary was present to discuss the water runoff from the Brown & Brown Properties parcel that is causing flooding on his land and on his brother Al’s land/backyards. Gary is wondering what can be done to address the runoff/flooding. Gary & Al have already installed berms on their properties and feels it shouldn’t be their responsibility to take care of this matter. The board agreed and discussed the matter and President Coyier will send a letter to Ryan & Pat Brown to address this concern. This matter will be back on the June agenda.

**Approve Certified Survey Map for Parcels 136-0190 & 136-0212.13** – S. Washa motioned to approve the Certified Survey Map as presented. Z. Washa seconded. Motion carried.

**Adopt Resolution 2017-6 Compliance Maintenance Annual Report (CMAR)** – Kaster motioned to adopt the Compliance Maintenance Annual Report (CMAR). Coyier seconded. Motion carried.

**Discuss Gardiner Appraisal Letter on Senate Bill 158 – take action, if necessary** – The board had a brief discussion on this letter and President Coyier will contact our State Senator and Assemblyman to inform them that the village is not in favor of this bill.

**Approve/Deny Apartment Rental Applications** – Two applications have been submitted. One from Charlesa Gerhart and one from Austin Miura. Coyier made the recommendation to offer the apartment to Austin Miura with the lease being signed by a co-signor. Kreul seconded. Motion carried.

**Discuss the purchase of 5 new Holiday Pole Decorations – take action, if necessary** – Proposal submitted by Temple Display for five 5' pole decorations in the amount of \$1,271.00 with an estimated freight of \$165.00. S. Washa motioned to approve the purchase of 5 new Holiday Pole Decorations. Z. Washa seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Cody, S. Washa, Z. Washa and Coyier. Motion carried.

**Discuss vandalism at the park** – There has been damage done in the park – light bulbs busted out in the shelters, light fixtures on the concession stand busted, back door of the new bathroom was damaged to the point that it cannot be opened. Tom informed the board that currently the upper bathrooms are opened in the morning and the lower bathrooms are opened when Summer Rec is using the park or there is a picnic and at the end of the day Summer Rec locks both sets of bathrooms. Discussion followed to see what options there are – possible security camera system was discussed. Coyier made the recommendation to continue with the current way the bathrooms are opened and closed, then see what the future brings. S. Washa seconded. Motion carried.

**Discuss power meter at Park St entrance – take action, if necessary** – Currently, there is a meter on the pole that the village is paying a flat fee of almost \$20.00 so the village clerk wanted to see if the village board wanted to continue paying the flat fee or to discontinue use of the meter. A suggestion was made to put a couple lights in that area for the gravel parking lot. S. Washa motioned to discontinue the use of the meter. Z. Washa seconded. Motion carried.

**Park Shelter Update – Approve payment** – Tom Hebgen informed the board that the project is as far as it can go because the builder is currently waiting on the trusses – order placed and it takes 3 weeks for the trusses to come in. Tom also informed the board that if the trusses were in then the shelter would have been completed. Tom also asked that when the project is completed can payment be made to the contractor. Kaster motioned to approve payment when completed with Tom Hebgen confirming completion. S. Washa seconded. Roll call vote “Aye”: S. Washa, Kaster, Kreul, Z. Washa, Coyier, Richgels and Cody. Motion carried.

**Discuss options for the closing on parcel 136-0212.06 – take action, if necessary** – Village Clerk asked the board how they wanted to handle this closing since the parcel is not part of the realtor contract. Two options are to go thru the bank or title company for the closing.

**Our Town Discussion – work schedule** – The board was asked to have their shifts finalized and turned in to the office by July 10<sup>th</sup> so the schedules can be mailed to all the volunteers.

**Public Input – not for action** – Jim Eggers was present to address the board on concerns of the surveying done by his property. Jim was informed that the surveying was done for a Certified Survey Map for land between the Village and Andy Skala. Jim informed the board that he doesn't agree with where the stakes were placed by his lot line and the board informed him that if he has a concern on the location of the stakes that he can order a survey to be done on his property. His concern is not a village issue because his land does not abut to Village land.

**Susan Washa had to leave at 7:16 p.m. for an EMS call.**

**Committee Reports:**

**Economic Development** – Chad Coyier informed the board that he attended another Iowa County Economic Development Meeting and the topic covered was the Revolving Loan Fund. He informed the board that Iowa County is in the process of adopting a new procedures manual, the committee has approved the manual and it is at the State awaiting final approval. The next meeting is June 26 and will cover the Tax Increment District (TID) and Tax Increment Financing (TIF).

**Law Enforcement** – Daniel Swinehart was unable to attend the meeting. Tony Kaster wanted to inform that board that there is talk about having an Active Shooter tabletop discussion at the Ambulance Building.

**Water** – Tom Hebgen informed the board that this year there will be quite a few samples following the rules and regulations. He also informed the board that the Consumer Confidence Report will be available this month.

**Sewer** – Tom Hebgen informed the board that the insurance claim is approved and currently waiting on the parts/equipment to come in.

**Streets** – Tom Hebgen informed the board that the crackfilling has been done and looks good. The sealcoating will be done this week. Discussion was held on the funeral parking lot – the loose gravel that is washed out into Main St when it rains hard. The board discussed the option to charge John Houck for the sweeper when the village has to clean the street from the washout. Also discussed was to see if someone should contact John to see if he would be interested in checking with Scott Construction when they are in town to see what it would cost to sealcoat the lot. John Kreul will contact John Houck and let him know that he needs to fix the parking lot or the village will have to start charging him every time the street needs to be cleaned.

**Parks** – Tom Hebgen informed the board that the scoreboards are up. Todd Michek contacted the Village clerk to see if the volleyball league could purchase some sand for the courts, which he was informed that they were welcome to do that. Tom also informed the board that he plans to work on the lights and the grandstand this month.

**Public Property** – John Kreul updated the board on his findings at 601 Apartment St with the water coming in the door – John had an idea on how to fix it and plans to take care of that this month. Village clerk informed the board that when she was showing 603 Apartment St to Austin that there is a section of the linoleum damaged, John Kreul said he will contact J&C Floor to see if they would be able to patch that.

**Fire District** – Chad Coyier informed the board that the driveway specs are not finalized but will hopefully be ready for this month's fire district meeting.

**Liquor Licenses/Operator Licenses** – See separate sheet for the Class A Beer & Liquor License, Class B Beer & Liquor Licenses and Limited Liability Corporation Agents.

**Building/Zoning Permits** – Jon & Maria Wineski (new house), Brian & Waneta Kutzke (roof on bar patio), Teresa Tomas (carport), George Breiwa (shed), Chad Coyier (garage), Village of Highland (park shelter) and Tyson Thielorn (house remodel).

**Forthcoming Events** – Events in the Village – June 10<sup>th</sup> – VFW Chicken BBQ, June 23-25 – American Legion Picnic.

**Correspondence Received** – Tom Cody said that Maria Wineski had asked him about the retention pond behind the maintenance shed and if a fence would be put up – Village clerk will contact our insurance agent to ask him about this matter. Chad Coyier said he was contacted by Pat Kalmerton pertaining to the snow removal invoice he had received. Chad informed the board that he had informed the Pat that there is a village ordinance and that the charges will remain.

**Set July Board Meeting** – July 5, 2017 and subject to change.

**Adjournment** – Richgels motioned to adjourn at 8:19 p.m. Z. Washa seconded. Motion carried.

Respectfully Submitted,

Becky Fredericks, Clerk-Treasurer