

**March 6, 2017**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Chad Coyier, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Others present were John Dunbar, Angela Olson, Daniel Swinehart and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on March 3, 2017. Z. Washa motioned as to compliance with open meeting law. Kaster seconded. Motion carried.

**Public Input** – No public input.

**Approve Minutes of Previous Meeting(s)** – Kaster motioned to approve the February 6, 2017 Board Meeting minutes and the February 15, 2017 Public Property Committee Meeting minutes. Cody seconded. Motion carried.

**Approve Agenda of Current Meeting** – Richgels motioned to approve the agenda. Z. Washa seconded. Motion carried.

**Authorize Payment of Bills** – Z. Washa motioned to approve payment of bills as presented: General Account \$93,845.41, Sewer Account \$15,052.78, Water Account \$13,272.52 and TID #2 Account \$7,512.14. C. Coyier seconded. Roll call vote “Aye”: Z. Washa, Coyier, Cody, Kaster, Kreul and S. Washa. Motion carried with Richgels abstaining.

**Village President asked if there were any objections to move to item 8(a) due to John Dunbar and Angela Olson present for this agenda item. Hearing no objections the board moved to item 8(a) and then will return to agenda 7(a).**

**MHTC Broadband Request – take action, if necessary** – John Dunbar and Angela Olson were present to inform the board that with Iowa County looking to increase broadband coverage in Iowa County they have contacted MHTC to work with them. There is a \$35 million State grant that Iowa County would like to utilize to make this happen. MHTC would like to see if the Village would be interested in allowing them to attach their broadband equipment to the water tower. They would bolt the equipment to the opening and there will be no access to the water tank. They would mount 4 antennas and a 5<sup>th</sup> item being the dish. The internet service provided would be a line of sight product (meaning if you can see the water tower you will more than likely be able to get service from MHTC). There was the question of liability insurance for if their equipment would cause any damage to the water tower and John informed the board that yes, in the contract there will be wording on the liability insurance. John also informed the board that the electric would be the responsibility of the village because there is a very small amount that would be used by their equipment however, there will be language in the contract addressing this and if there is an increase in electric usage then changes can be addressed. Kaster motioned to move forward with the request pending the contract being supplied and reviewed by legal counsel. Coyier seconded. Motion carried with Z. Washa abstaining. This matter will be put on the April agenda if contract is received in time for review.

**Return to Agenda Item 7(a).**

**Update on maintenance shed – take action, if necessary** – The Public Property Committee met to discuss the details of the shed and gave a recommendation to the Village board. However, at that meeting the committee wanted Tom Hebgen to get an estimate from Delta 3 Engineering Inc for the cost to obtain state approved plans. The estimate from Delta 3 for the entire project is \$14,824.50 (\$12,629.50 complete design, construction plans, state submittals and project close out, \$975 for Delta 3 to bid the project and \$1,220 for Delta 3 to provide construction staking and observation). Tom Hebgen was unable to attend this meeting but had discussed the matter with Becky Fredericks to give the Village board a suggestion from him being to build a smaller building to avoid needing the State approved plans and having to pay the engineering fees. Then since wouldn't need to spend close to \$15,000 on engineering fees the village could possibly build a separate building by the village hall for the squad car. He made the suggestion of a 36x40x14 building by the maintenance shop and with the space behind the village hall there is enough room for a building as big as 24x24. After some discussion S. Washa motioned to move forward with getting bids for the 36x40x14 building with a 12x12 and 16x12 garage doors and to have Dennis Richgels work with Tom Hebgen on the bid specs. Kreul seconded. Roll call vote "Aye": Kreul, Richgels, Kaster, Cody, Z. Washa and S. Washa. Motion carried with Coyier abstaining. Also a Public Property Committee meeting will be held on Wednesday, March 15<sup>th</sup> at 6 p.m. to discuss the options for the building by the village hall.

**Update on concession stand shelter – take action, if necessary** – At the Public Property Committee meeting, they had discussed adding bathrooms to the shelter and had requested that Tom Hebgen work with Jim Munz to draw it up. Tom Hebgen asked Becky Fredericks to relay some information that he had received – Tom had talked to Mark Flanagan from the Village of Cobb and Cobb was looking to put bathrooms on their existing concession stand at their park and the estimate they had gotten for the bathroom was \$120,000. After some discussion it was determined that further information/ideas are needed so this will be discussed at the Public Property Committee meeting so the Park Committee members will also be attending.

**Discuss Economic Development Grant Program – take action, if necessary** – Larry Bierke, Iowa County Administrator had sent out a letter stating that Iowa County would like to begin organizing a group of community representatives from around the County who are interested in Economic Development. They will begin establishing monthly meetings with the first meeting being held on April 24<sup>th</sup> at 7 p.m. and would like the municipalities to consider sending a representative or two to the meetings. Susan Washa had requested Chad Coyier to be the village representative, which Chad agreed to be the Village representative.

**Adopt Resolution 2017-1 Authorizing the Sale of Lots 3 & 4 Progressive Way Subdivision Replat to Kyle L. and Molly M. Leibfried** – Tom Cody voiced some concerns on his feelings of selling two lots and taking away one lot from future tax base by there only being one house on two parcels. Susan Washa stated that right now there is an issue with easements. When the subdivision was created the engineer had put a 6' easement of the rear and side lot lines, therefore causing a Certified Survey Map (CSM) to remove the lot line between lot 3 & 4 not being able to be done unless the utilities of those easements would relinquish the easement rights. John Halverson, the individual that was going to be do the CSM for Kyle & Molly brought this matter to everyone's attention when he was working on the CSM. After some discussion the board had decided that since the lots are being sold at a discount price that they don't want to spend the time and money to have the easements removed and if Kyle and Molly would still be interested in purchasing both lots it would be their responsibility to have the easements removed. The resolution states "Said parcels contain 0.54 acres each and are subject to any and all easement and right-of-ways of record." Coyier motioned to adopt Resolution 2017-1 Authorizing the Sale of Lots 3 & 4 Progressive Way Subdivision Replat to Kyle L. and Molly M. Leibfried. Kaster seconded. Roll call vote "Aye": S. Washa, Coyier, Kaster, Kreul, Z. Washa, Cody and Richgels. Motion carried.

**Set date for the Blackhawk Lake Commission Committee meeting** – Meeting will be Wednesday, April 19<sup>th</sup> at 6 p.m. A notice will be sent to the commission member whose term is up. Notices will be put up in the regular posting locations about this meeting.

**Set date for Street Committee meeting** – Meeting will be Wednesday, April 19<sup>th</sup> at 5 p.m.

**Approve/Deny Park Shelter Roof bids** – Susan Washa informed the board that Tom Hebgen had requested labor only bids from 9 and received 4 bids.

Susan opened the bids as followed:

- Otter Creek Construction LLC – \$3,800
- Ed Fredericks Custom Homes & Buildings LLC – \$3,650
- Michek Masonry & Carpentry - \$4,275
- Nondorf Construction – \$4,826

S. Washa motioned to award the bid to Ed Fredericks Custom Homes & Buildings LLC in the amount of \$3,650. Kreul seconded. Roll call vote "Aye": Coyier, Kaster, Kreul, Cody, S. Washa, Richgels and Z. Washa. Motion carried.

**Approve Insurance Renewal Proposal** – Baer Insurance Services LLC submitted a proposal of \$24,781, down from \$24,876 for last year's proposal. Z. Washa motioned to approve the Insurance Renewal Proposal from Baer Insurance Services LLC. Kaster seconded. Roll call vote "Aye": Kreul, Z. Washa, Richgels, Coyier, Kaster, Cody and S. Washa. Motion carried.

**Approve write-off of Uncollectible 2008 Personal Property Tax Bill** – Inergy LLC claimed back in 2008 that they do not owe the Personal Property taxes they were assessed because it should have been exempt computers. Due to the amount being under \$200, the assessors did not submit on the Statement of Assessment as an error to request for payback from the jurisdictions. The amount has been sitting on the books unpaid with penalty charges added for 2 years. At the Village audit this year, the auditor made the suggestion to clean up the books and get approval from the board to write-off the unpaid bill. The original bill was \$185.30 and \$56.93 was the penalty charges added. S. Washa motioned to approve the write-off of the Uncollectible 2008 Personal Property Tax Bill. Cody seconded. Roll call vote "Aye": Richgels, Coyier, Cody, Kreul, Z. Washa, Kaster and S. Washa. Motion carried.

**Committee Reports:**

**Economic Development** – Dennis was finally able to get some dates from Mark Tallman to discuss the WEDC grant – Mark said he would be available the week of March 27<sup>th</sup>. Will put an email out to the Core Committee to see what date works best for everyone.

**Law Enforcement** – Report submitted.

**Water/Sewer/Streets** – Nothing new to report.

**Parks** – Previously discussed.

**Public Property** – John Kreul said he would like to check the smoke alarms at the apartments, he said that he could do this.

**Fire District** – Dennis Richgels informed the board that the Fire District will be advertising for bids for the front driveway replacement.

**Liquor/Operator Licenses** – None issues.

**Building/Zoning Permits** – Gary & Laurie Pustina (remodel for salon space)

**Forthcoming Events** – None

**Correspondence Received** – Thank you received from the Anna Mae Richgels family.

**Set April Board Meeting** – April 3, 2017 and subject to change.

**Adjournment** – Coyier motioned to adjourn at 8:38 p.m. Z. Washa seconded. Motion carried.

Respectfully Submitted,

Becky Fredericks, Clerk-Treasurer