

February 6, 2017

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:12 p.m. Roll call was taken with the following members present: Zach Washa, Tom Cody, Tony Kaster, John Kreul and Susan Washa. Chad Coyier and Dennis Richgels were excused. Others present were Bob Pustina, Wayne Aeschbach, Sarah Dryeson, Gary & Laurie Pustina, John Adametz, Tom Hebgen, Daniel Swinehart and Becky Fredericks. Keith Hurlbert arrived at 7:20 p.m.

Certification/Compliance – Clerk certified that notice of meeting was posted on February 3, 2017. Z. Washa motioned as to compliance with open meeting law. Kaster seconded. Motion carried.

Public Input – No public input.

Approve Minutes of Previous Meeting(s) – S. Washa motioned to approve the January 11, 2017 Board Meeting minutes. Kreul seconded. Motion carried.

Approve Agenda of Current Meeting – Z. Washa motioned to approve the agenda. Cody seconded. Motion carried.

Authorize Payment of Bills – Kaster motioned to approve payment of bills as presented: General Account \$15,151.80, Sewer Account \$1,498.42, Water Account \$438.46 and TID #2 Account \$7,512.14. S. Washa seconded. Roll call vote “Aye”: Z. Washa, Cody, Kaster, Kreul and S. Washa. Motion carried.

Planning Commission Meeting – Approve/Deny Conditional Use Permit recommendation – Planning Commission made recommendation for approval of a Conditional Use Permit for Laurie Pustina to run a one chair salon out of her residence at 141 Grand St. Z. Washa motioned to approve the recommendation for approval of a Conditional Use Permit for Laurie Pustina. Kaster seconded. Motion carried.

Park Street Lot Discussion – take action, if necessary – Bob Pustina was present to inquire if there was any further information with the Wisconsin Economic Development Grant. The Community Core Committee had met on February 1st and Dennis Richgels had contacted Mark Tallman after this meeting to ask some questions – one was does a site need to be determined, which Mark informed Dennis that the grant application is site specific. Therefore before we could even move forward with the grant application it would need to be determined what location would we use for the application. Dennis Richgels had stopped in and talked to the Becky Fredericks before the meeting since he would not be able to attend and one question discussed was to find out if Bob would be interested in the Village lots if he was unable to obtain the property from Bruce Robinson. Bob said that he most definitely would because he feels that the lots are sufficient to make things work. Susan Washa informed the board that she would like to have an Economic Development Committee meeting with Mark Tallman sometime in the near future and will make sure to let Bob Pustina know about the meeting so he can attend as well.

Discuss Highland Rodeo Club Contract – take action, if necessary – Highland Rodeo Club President, Wayne Aeschbach, addressed board – after sending the letter to LBW they came to an agreement to have the Little Britches Rodeo on July 8th & 9th for the 25th Anniversary of Highland Rodeo Club. Wayne also supplied the board with a Calendar of Events for 2017 and pointed out a couple new events they will be trying this year – Barrel Blitz and a Rib Cook-Off.

Approve/Deny UTV Purchase – Tom Hebgen informed the board that the cost for the UTV will be around \$13,000 and this is based on a Polaris Ranger XP900 or a Kawasaki Mule, a smaller Mule that would actually be too small for what it can be used for would cost around \$6,500. Kaster motioned to approve the purchase of the Polaris Ranger XP900 with windshield and top. Cody seconded. Roll call vote “Aye”: Z. Washa, Cody, Kaster, Kreul and S. Washa. Motion carried.

Village President asked if there were any objections to move to item 9(a) due to Keith Hurlbert present for this agenda item. Hearing no objections the board moved to item 9(a) and then will return to agenda 8(d).

Keith Hurlbert – Emergency Operation Plan – take action, if necessary – Keith was present to address any questions or concerns the board had on the draft Emergency Operation Plan. Susan Washa stated that she didn’t have any questions and inquired about setting the Line of Succession and the Emergency Management Coordinator. Keith informed the board that the plan lays out what to do but not how to do so he suggested that the board put the procedure down on paper as a guideline. After some discussion, S. Washa motioned to approve the Emergency Operation Plan as presented. Z. Washa seconded. Motion carried. S. Washa motioned to appoint Dennis Richgels and the Police Chief as the Emergency Management Coordinators. Kreul seconded. Motion carried. Line of Succession will be Village President, Most Tenure Trustee, Second Most Tenure Trustee and Third Most Tenure Trustee.

Tom Hebgen asked Keith about a Water & Sewer Emergency Operation Plan and Keith said that this could be included as an addendum to this one.

Return to Agenda Item 8(d).

Update on maintenance shed – take action, if necessary – Tom Hebgen informed the board that Bart Nies, Delta 3 Engineering Inc., gave him a rough estimate of \$8-10,000 for obtaining State Approved Plans. He also mentioned that he was talking to Tom Michek on what they were doing with their building for state approved plans and Tom told him that they went thru Menards, which Tom looked into and the cost to get the State Approved plans from Menards is \$2,000. The Public Property Committee will have a meeting on February 15th at 6 p.m. to finalize plans.

Update on concession stand shelter – take action, if necessary – This will be discussed at the Public Property Committee meeting and will bring back to March board meeting.

Approve 2017 Water & Sewer Budgets – Z. Washa motioned to approve the 2017 Water & Sewer budgets as presented. S. Washa seconded. Roll call vote “Aye”: Kreul, Kaster, Cody, Z. Washa and S. Washa. Motion carried.

Approve 2016 Click It & Ticket Police Grant Expenses – Daniel Swinehart supplied the board with a list of items he would like to purchase with the grant monies.

Items as follows:

- Kenwood VHF Model 2 1024CH portable with speaker mic & earbuds – \$1,610.80
- 4 Fenix Fusion surface mount single color lights – \$199.96
- Setina push bumper w/2 sound off signal nForce LED lights – \$600.00 plus \$30.00 shipping
- Sound Off Pinnacle LED mini-light bar – \$253.99
- Whelen Micro Pioneer Super LED work light – \$371.99
- 28" Collapsible Traffic Cone kit (5 cones) – \$179.95 plus \$15.09 shipping
- 5.11 Reversible Hi-Vis Duty Jacket class 3 – \$149.99
- Grand Total with shipping – \$3,411.77
- Grant Monies – \$3,366.68
- Village Share – \$45.09, grant does not pay shipping costs

S. Washa motioned to approve the purchase of the above listed items on the 2016 Click It & Ticket Grant.

Z. Washa seconded. Roll call vote "Aye": Cody, Kaster, S. Washa, Z. Washa and Kreul. Motion carried.

Approve/Deny Vacant Land Offer to Purchase for Parcels 136-0212.004 & 136-0212.003 – Kyle & Molly Leibfried submitted an offer for the purchase of two lots that they would like to combine to build their new home. Kaster motioned to accept the offer with a counter offer listing the addendum items and if they do not build and occupy the premise within a year of the closing then the village has the right to buy back the parcels at the original purchase price and closing costs will be responsibility of Kyle & Molly Leibfried. Kreul seconded. Roll call vote "Aye": S. Washa, Kreul, Cody, Kaster and Z. Washa. Motion carried.

Discuss Park Shelter Roofs – take action, if necessary – Tom Hebgen informed the board that the upper bathroom, lower new bathroom, volleyball shelter and chicken put shelter all need new roofs. S. Washa motioned to have Tom request bids for labor & equipment only from the local builders with projects to be completed by May 19th. Kaster seconded. Roll call vote "Aye": Cody, Kreul, Z. Washa, Kaster and S. Washa. Motion carried.

Committee Reports:

Economic Development – Committee meeting will be set to discuss WEDC grant w/Mark Tallman.

Law Enforcement – Report submitted.

Water/Sewer/Streets – Nothing new to report.

Parks – Previously discussed.

Public Property – Previously discussed, committee meeting set for February 15th.

Fire District – Nothing for this month.

Liquor/Operator Licenses – Village Clerk asked the board their opinion on the matter of liquor being on premise where a picnic license was issued. The Village Clerk had informed individuals of the organization that the picnic license was only for beer and that they could not sell anything else. Which when the licensed was issued she informed Mark Hebgen the same thing, where he in turn said that they planned to have the Bloody Mary Bar at one location and a donation jar in another location, which is a violation of this and the contact was informed of this. Per the Temporary Class B Picnic License Application, the licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. After some discussion, the board directed Daniel Swinehart to send a letter on this matter.

Building/Zoning Permits – None issued.

Forthcoming Events – None

Correspondence Received – None

Set February Board Meeting – March 6, 2017 and subject to change.

Adjournment – Z. Washa motioned to adjourn at 8:55 p.m. S. Washa seconded. Motion carried.

Respectfully Submitted,

Becky Fredericks, Clerk-Treasurer