

**November 6, 2017**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Chad Coyier called this Regular Village Board meeting to order at 6:01 p.m. Roll call was taken with the following members present: Zach Washa, Susan Washa, Tom Cody arrived at 6:06 p.m., Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Others present were Nicole Welsh arrived at 7:10 p.m., Tom Hebgren and Becky Fredericks.

**Certification/Compliance** –Clerk certified that notice of meeting was posted on November 3, 2017. Z. Washa motioned as to in compliance with open meeting law. S. Washa seconded. Motion carried.

**Budget Public Hearing**

**Amendment to 2017 General Budget/Adopt Budget Resolution No. 1-2017** – S. Washa motioned to adopt Budget Resolution No. 1-2017 with a net change of \$8,709.36. Kreul seconded. Roll call vote “Aye”: Z. Washa, S. Washa, Kaster, Richgels, Kreul and Coyier. Motion carried.

**Approve Apartment Rent Increase** – Z. Washa motioned to raise rent \$5.00 to \$200.00 per month starting January 1, 2018. Kaster seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, S. Washa, Z. Washa and Coyier. Motion carried.

**Review 2018 General Budget – Adopt Tax Levy and Budget Resolution**

S. Washa motioned to set the Tax Levy at \$167,501. Richgels seconded. Roll call vote “Aye”: Kaster, Kreul, Z. Washa, Richgels, Coyier and S. Washa. Motion carried.

S. Washa motioned to adopt Budget Resolution with a total amount of \$1,118,641.95. Coyier seconded. Roll call vote “Aye”: S. Washa, Richgels, Coyier, Kaster, Kreul and Z. Washa. Motion carried.

**Tom Cody arrived at 6:06 p.m.**

**Public Input – not for action** – None

**Approve Minutes of Previous Meeting(s)** – S. Washa motioned to approve the minutes from the October 10, 2017 Village Board Meeting and the October 16, 2017 Special Village Board Meeting. Kreul seconded. Motion carried.

**Approve Agenda of Current Meeting** – Coyier motioned to approve the agenda. S. Washa seconded. Motion carried.

**Authorize Payment of Bills** – S. Washa motioned to approve payment of bills as presented: General Account \$19,565.28, Sewer Account \$13,236.98, Water Account \$9,746.59, TID #2 Account \$7,520.99. Kaster seconded. Roll call vote “Aye”: Coyier, S. Washa, Kaster, Kreul, Z. Washa and Cody. Motion carried with Richgels abstaining.

**Highland School District Water Service Request – take action, if necessary** – The Village Board was informed of the schools option on this matter and the Village Clerk emailed Ken Esser & Josh Tarrell of the School District to inform them of their option. Ken & Josh said there was no need to attend the board meeting and will present to the school building committee – no action necessary.

**Consider convening to closed session per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employees over which the government body has jurisdiction** – S. Washa motioned to go into closed session at 6:16 p.m. Coyier seconded. Roll call vote “Aye”: Z. Washa, Cody, Richgels, Coyier, S. Washa, Kaster and Kreul. Motion carried.

**Reconvene to open session to take action afore mentioned closed session** – Coyier motioned to reconvene to open session at 6:19 p.m. S. Washa seconded. Roll call vote “Aye”: Kreul, Kaster, S. Washa, Coyier, Richgels, Cody and Z. Washa. Motion carried.

**Action:** Coyier motioned to require the employee who was injured outside of village duties to obtain a 100% medical release before returning to Village duties. Kreul seconded. Roll call vote “Aye”: S. Washa, Richgels, Z. Washa, Kreul, Cody, Kaster and Coyier. Motion carried.

**Coyier turned over the meeting Richgels at 6:22 p.m. and left the meeting room.**

**Approve Prospect St LRIP Application** – Delta 3 Engineering will submit an application on behalf of the Village of Highland thru the LRIP Program for the Prospect St project. Richgels informed the board that he had attended the LRIP Kickoff Meeting at Iowa County and let the board members know the LRIP meeting discussion. S. Washa motioned to approve Delta 3 Engineering to submit the Prospect St LRIP Application. Kaster seconded. Roll call vote “Z. Washa, Kaster, Kreul, Cody, Richgels and S. Washa. Motion carried.

**Coyier returned to the meeting at 6:29 p.m.**

**Discuss inoperable and/or unlicensed vehicles – take action, if necessary** – Cody informed the board that he had requested this item to be on the agenda. He stated that there was a vehicle sitting on Dodgeville St for over 48 hours and actually over a week so Cody wanted to discuss this to take care of this vehicle along with multiple vehicles that are in violation of Village ordinance. S. Washa said she is the Chairperson of the Police Committee and will talk to Daniel Swinehart about this matter to handle these vehicles.

**Adopt Resolution 2017-10 A Resolution to Adopt Iowa County Hazard Mitigation Plan** – S. Washa motioned to adopt Resolution 2017-10 A Resolution to Adopt Iowa County Hazard Mitigation Plan. Coyier seconded. Motion carried.

**Approve the Appointment of a Board of Zoning Appeals Committee Member** – There are actually two open spots one member and one alternate. Coyier made the recommendation to appoint Jean Pierick as the member and Ross Laufenberg as the alternate. S. Washa motioned to approve Coyier’s recommendations. Z. Washa seconded. Motion carried.

**Approve Public Property Committee to Conduct Storage Building Bid Opening & Award or Deny Contracts** – Coyier motioned to have the Public Property Committee to do the bid opening at 10:00 a.m. on November 16, 2017 and to have a Special Board meeting at 6:30 p.m. on November 16, 2017 to award or deny bids. S. Washa seconded. Motion carried.

**Discuss Our Town Celebration Advisory Committee Creation – take, action, if necessary** – Coyier wanted to discuss creating an advisory committee for the Our Town Celebration to get more involvement from community members. Coyier wants to put on Facebook to see if there is any interest and will report back to the board at the December board meeting.

**Village President asked if there were any objections to move to item 9(b) due to he told Nicole Welsh a later time to be at the meeting and just let her know we were to her agenda item. Hearing no objections the board moved to item 9(b).**

**Snow Plow Truck Discussion – take action, if necessary** – Tom Hebgen informed the board that after his discussion with the dealership he found out that the stainless steel box in an additional \$ \_\_\_\_\_ because there is only stainless steel sides not the bottom and the light package also adds another \$ \_\_\_\_\_. This creates a change in price from \$68,316.50 to \$69,446.84.

**Rescind Snow Plow Truck Purchase motion** – Richgels motioned to rescind his motion at the October 16, 2017 Special Board Meeting. Kaster seconded. Motion carried.

**Approve Revised Snow Plow Truck Purchase** – Z. Washa motioned to approve the snow plow truck purchase of \$69,446.84. Richgels seconded. Roll call vote “Aye”: Z. Washa, S. Washa, Cody, Kaster, Richgels, Kreul and Coyier.

**Discuss Ordinance 2017-2 An Ordinance to create Section 10.085 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, relating to the operation of golf carts – take action, if necessary** – Daniel Swinehart was not present so no action.

**Committee Reports:**

**Economic Development** – Coyier informed the board that he attended the Iowa County Economic Development Meeting on October 30<sup>th</sup> and shared his notes from that meeting to the board members.

**Nicole Welsh arrived at 7:10 p.m. so the Board Return to Agenda Item 9(a) due to no objections.**

**Christmas Tree Lighting Ceremony – take action, if necessary** - Nicole let the board know that the tree by St. Phillip's Church cannot be used because it can't be lit until December 16<sup>th</sup>. Now they are moving the tree lighting to the tree by JT's Gas-n-Go.

Holiday in Highland Events for the day are:

- 8:30 – 12:30 Breakfast with Santa at the Red Zone
- 9:00 – 2:00 Vendor Sale at Elementary School Gym – right now have 50 vendors and will also be having a luncheon
- 2:30-4:30 Caroling by Wagon Ride
- 5:00 Christmas Tree Lighting – Jody Kosharek is the Honorary Tree Lighter

Nicole informed the board that they are asking the village board if they would consider giving the event a \$100 donation. S. Washa motioned to give a \$100 donation to the Holidays in Highland Event. Kaster seconded. Roll call vote "Aye": Cody, S. Washa, Z. Washa, Kaster, Richgels, Kreul and Kreul. Motion carried.

Nicole also talked to the Village Board about the option of Spurgeon Vineyards to be able to serve their Warmed Holiday Spice Wine; Highland Lions Club has stated that they would pull the license for the event. Village ordinance states there needs to be a fenced in area and 30 day notice for the Temporary Class B License when the event is held on Main St. Coyier motioned to waive the 30 day notice for the Temporary Class B Wine License for Holidays in Highland since the event is 26 days away. S. Washa seconded. Motion carried.

#### **Return to Committee Reports:**

**Law Enforcement** – Report submitted; Richgels questions why the speed board is put away already. S. Washa said she will talk to Daniel. Cody mentioned that idea of the squad car to be on the backburner due to not having the full idea of funding for the Isabell Ct and Prospect St project and every board member was in agreement with this.

**Water** – Nothing to report

**Sewer** – Nothing to report

**Streets** – Tom Hebgen talked to Tom Michek about the fire station driveway project timing in reference to our sealcoating. Tom Michek told tom that he would like to spec out and get bids with hopeful completion by June 1<sup>st</sup> – which will work great for the sealcoating.

**Parks** – Tom Hebgen mentioned possible consideration of getting a pine tree in the park then Holidays in Highland could utilize the park shelter.

**Public Property** – George Yager stopped in and talked to Tom about two apartments with long grass not being mowed – Kreul mentioned that George had also talked to him. Tom Hebgen informed the board that he relayed the message to Daniel Swinehart about 2 weeks ago. Sidewalk by the apartments have been completed and it was stated that Mike Flynn and company did very well, only question was the slanted section at the top of the stairs to the apartments, there is a concern of safety. This will be looked at.

**Committee Reports (cont.):**

**Streets** – With talking about the sidewalk Tom Hebgen wanted to mention that the sidewalk on Prospect St will need to be addressed. It is still in pretty good shape so the board will need to decide if it needs to be replaced with the construction project or not.

**Fire District** – Coyier let the board know that Charlie Scullion told him that a fireman had showed up at an accident under the influence and the matter was taken to Tom Michek, Fire Chief, and the matter was discussed with everyone and fireman was reprimanded. Coyier also let the board know that the fire district will be opening the concrete driveway bids on November 20<sup>th</sup> – this will need to be an agenda item on the December board meeting to approve the fire district spending. Another matter discussed was the fire station roof – the fire board will be working with Ed Fredericks to have him draw up another plan/spec for the roof with the hopes of possibly bidding the project next Spring.

**Other Business** – There was discussion about the state of the funeral home parking lot and the possibility of the Village not plowing due to this. Coyier said that he will contact John Houck to talk to him about this and this item will be put on the December agenda.

**Liquor Licenses/Operator Licenses:** S. Washa motioned to approve an Operator License for Jenell Riechers. Z. Washa seconded. Roll call vote “Aye”: Coyier, Richgels, Cody, Z. Washa, Kreul, Kaster and S. Washa. Motion carried.

**Building/Zoning Permits** – Kevin Peloquin (Razing) and Tammy McGuire (roof over patio).

**Forthcoming Events** – Delta E Engineering Client Appreciation Event on Friday, December 1<sup>st</sup> from 4:00 p.m. to 9:00 p.m.

**Correspondence Received** – None

**Set December Board Meeting** – December 6, 2017 and subject to change.

**Adjournment** – S. Washa motioned to adjourn at 8:20 p.m. Z. Washa seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer