

October 10, 2017

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Chad Coyier called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Susan Washa, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Others present were John Adametz, Nicole Welsh, Ken Esser, Dave Gates, Ed Fredericks, Daniel Swinehart, Tom Hebgen and Becky Fredericks.

Certification/Compliance –President certified that notice of meeting was posted on October 6, 2017. Z. Washa motioned as to in compliance with open meeting law. S. Washa seconded. Motion carried.

Public Input:

Tony Kaster informed the board that Cecile McManus of the SUN Program had talked to him about their possible interest of using Dr. Lehman’s building for a SUN Senior Citizen Center. Cecile asked Tony if the village would consider contributing the \$1200 budget like in the past – this is still in the planning stage so no decision is required but Tony did want to inform the board of the inquiry.

Ken Esser was in attendance on behalf of Highland School District. He wanted to address the board on the water for irrigating the football field. Currently the school is using the water service through the school which ends creating a sewer charge as well. In the future they are looking for options of a second meter that would be for only water for irrigating the football, baseball & softball fields. This matter will be addressed at the November board meeting.

Approve Minutes of Previous Meeting(s) – S. Washa motioned to approve the minutes from the August 31, 2017 Public Property Meeting and the September 5, 2017 Village Board Meeting. Richgels seconded. Motion carried.

Approve Agenda of Current Meeting – S. Washa motioned to approve the agenda. Z. Washa seconded. Motion carried.

Authorize Payment of Bills – Coyier motioned to approve payment of bills as presented: General Account \$18,267.90, Sewer Account \$5,444.17, Water Account \$43,723.24, TID #2 Account \$7,512.14. Kreul seconded. Roll call vote “Aye”: Z. Washa, S. Washa, Cody, Kaster, Kreul and Coyier. Motion carried with Richgels abstaining.

Ed Fredericks to address the board on parcel 136-0212.06 – take action, if necessary – Ed informed the board that he is ready to close but he doesn’t know where the lot lines are and would like to know if the village would stake out the lot. S. Washa motioned to have Tom Hebgen finish finding the pins or to hire someone to find them. Cody seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Cody, S. Washa and Z. Washa. Motion carried with Coyier abstaining.

John Adametz to talk to the board about planned improvements – take action, if necessary – John Adametz and Dave Gates asked the board if they would allow them to pour a cement pad, which will be no more than 10’x20’x5”, on the rodeo grounds that will be used for the portable scale for the truck & tractor pulls. Dave informed the board that they would remove the pad, in the event of the contract with Highland Rodeo Club is cancelled. S. Washa motioned to approve their request to pour a cement pad. Kaster seconded. Motion carried.

Amendment #2 – Christmas Tree Lighting Ceremony – take action, if necessary – Nicole Welsh told the board that she was informed by Tiana Poppe that the village used to have a tree lighting ceremony and that Tiana and other are interested in having one this year and hopefully years to come. The ceremony would be on December 2nd to coincide with the Holidays in Highland activities. They are looking at bringing in a large tree or use one that is close to Main St, if there is one. A suggestion was made to see if they would be able to use the tree in front of St. Phillip’s Church. Nicole also informed the board that the committee is looking for a donation from the village for help with purchasing of the strings of lights and the cost of electricity and any other expenses that might occur. When asked if she had an idea of on amount, Nicole said she wasn’t sure but maybe around \$500. Chad Coyier made the suggestion of having everyone that is involved with the planning to possibly donate a string of lights, which Nicole thought was a possible idea and would take that to Tiana and the rest of the committee. At this time the Village needs a more concrete amount of what they are looking for before making a decision. This matter will be put on the November agenda.

Review Water System Sanitary Survey Report – Report was reviewed and discussed and a question was asked pertaining to the timeline to get the deficiencies listed taken care of, Tom Hebgen stated that they would be done by the Compliance Due Date, which is from the date when the report is reviewed. Chad Coyier thanked Tom Hebgen for his hard work at keeping the village water source safe & sanitary.

Approve DNR Clean Water Fund ITA & PERF – Kaster motioned to approve Delta 3 Engineering Inc. to submit the Wisconsin DNR Clean Water Fund ITA (Intent to Apply) and PERF (Priority Evaluation and Ranking Form) for the Village of Highland. Richgels seconded. Roll call vote “Aye”: S. Washa, Kaster, Kreul, Z. Washa, Richgels and Cody. Motion carried with Chad Coyier abstaining.

Approve projects to submit on the DNR Clean Water Fund ITA & PERF – S. Washa motioned to approve Delta 3 Engineering Inc. to submit Isabell Ct & Prospect St projects planned for 2018. Z. Washa seconded. Motion carried with Coyier abstaining.

Discuss 2017 Budget Line Item – Snow Plow – take action, if necessary – After a lengthy discussion and multiple ideas, Tom Hebgen was asked to try and get some numbers for the October budget meeting.

2018 Budget Discussion – set budget work meeting – October 16th – No discussion on the budget this will be taken care of at the Budget Work Meeting on October 16th at 6:00 p.m.

Give Authorization to Sidewalk Committee for bid opening – S. Washa motioned to approve the Sidewalk Committee to have the sidewalk bid opening and to award the contract. Coyier seconded. Roll call vote “Aye”: Z. Washa, Kreul, Coyier, S. Washa, Richgels, Cody and Kaster. Motion carried. Meeting is set for October 19th at 9:00 a.m.

Discuss Progressive Way Subdivision Listing Contract/Commissions – take action, if necessary – This item was added to the agenda due to one the commission on the last sale of land, where two lots sold to the same individuals and the realtor collecting commission on both lots as opposed to one commission for one sale. The question was asked about this and the village was informed that they have the option to state that since it is only one sale then the commission would be one lot, not a double commission since it’s the same buyer. Contract ends January 31, 2018 so the matter will be discussed at the January 2018 meeting.

Amendment #1 – Discuss Ordinance 2017-2 An Ordinance to create Section 10.085 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, relating to the operation of golf carts – take action, if necessary – After some discussion, S. Washa motioned to add the possible crossing routes on Isabell St & Highway 80 (Spring St), Barnard St & County I (Main St), Stone St & County Q (Dodgeville St) and Progressive Way on east side and Park St on west side & Highway 80 (Main St). Z. Washa seconded. Daniel Swinehart will talk to Iowa County to see about getting approval for these crossing routes. This agenda item will be tabled until a future meeting after Daniel has answers.

Committee Reports:

Economic Development – Coyier informed the board that he has information pertaining to an Entrepreneurial Grant that is available and S. Washa said that she would like more information on this because she know of someone that might be able to use it.

Law Enforcement – Report submitted and Daniel informed the board that he will be holding another Drug Take Bake Day which is set for October 28th from 10:00 a.m. to 2:00 p.m.

Water – Tom informed the board that he with working with Bart Nies, Delta 3 Engineering Inc.; they found out that whenever federal funds are used for water construction projects that the village is required to replace any lead service to private residences. In the past, the village would stop at the curb box. This is a requirement and the private residence doesn't have the option to opt-out. The village would either have the contractor doing the village side also do the private side and pay for the installation and the resident reimburses the village or the resident can hire their own contractor. In the event that the village pays and the resident does not reimburse the village is allowed to assess it to the property on the tax roll.

Sewer – Tom informed the board that Kevin Peloquin is looking to tear down and build a new house on his lot – in working with the contractor it was found that the village sewer easement goes under the southwest corner of the garage so possibly this will cause issues for rebuilding.

Streets – Nothing new to report.

Parks – The school is using the park on Wednesday afternoons and we are currently slowly shutting down the park for the season.

Public Property – Tom wanted to ask the board their thoughts before he put the shed out for bids. He is wondering if the village wants to stick under the 25,000 cubic feet to not need state approved plans or another option is to bid out the shed like the Town of Clyde, where the contractor bidding the project needs to obtain the state approved plans based on the village specs. The board told Tom to see if he can get the Town of Clyde bid specs for their project and have at the October 16th budget meeting. Then plan to advertise for bids in the October 19th & 26th Dodgeville Chronicle.

John Kreul let the board know that J&C Floor looked at Juan's apartment on October 9th and will be sending him a proposal and Larry Nondorf looked at the repairs to some of the apartments on October 9th also.

Fire District – Chad Coyier let the board know that Charlie Scullion told him that the fire district received a price from Insta-Foam for the fire station east, south and west walls at a price of \$4,486.

Liquor Licenses/Operator Licenses: S. Washa motioned to approve an Operator License for Brea Lehman. Z. Washa seconded. Roll call vote "Aye": Kaster, Richgels, Kreul, Coyier, Z. Washa, S. Washa and Cody. Motion carried.

Building/Zoning Permits – Ronald Richgels (furnace), Hailey Valentine (fence) and Rob Hennessey (shed).

Forthcoming Events – FEMA Briefing on October 24th from 9:00 a.m. to 11:00 a.m. LRIP meeting either on October 31st or November 1st.

Correspondence Received – The Highland Girl Scouts Troop will be hosting the Halloween Costume Party and set the trick-or-treating hours for Sunday, October 29th at 1:00 p.m. for the party and 3:00 p.m. to 6:00 p.m. for trick-or-treating.

Set November Board Meeting – November 6, 2017 and subject to change.

Adjournment – S. Washa motioned to adjourn at 8:55 p.m. Z. Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer