

**September 6, 2016**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Others present were Tom Hebgen and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on August 1, 2016. Zach Washa motioned as to compliance with open meeting law. Dennis Richgels seconded. Motion carried.

**Public Input – not for action** – Susan Washa informed the board that Robben Kosharek had contacted her about cats wandering around on their property and what can be done. Susan just wanted to inform the board of her concern and said that she would contact Daniel about taking care of the matter – probably taking any stray cats to the Humane Society. Becky Fredericks informed the board that Jim Valiga had stopped in today and wanted to see if the Village would be interested in a donation of a Lion’s Club water fountain or a Lion’s Club bench to put either in the park or on Main St in front of the office. All of the Village board members thought a water fountain in the park would be a great idea. Becky will let Jim know about the Village’s thoughts.

**Discuss trailer parking on streets/ordinance – take action, if necessary** – John Kreul informed the board that he asked that this matter be put in the agenda. He stated that a trailer has been parked on Dodgeville St for longer than the 72 hour ordinance and something needs to be addressed because a few accidents have almost occurred due to the limited sight in that area. He also stated that he had drove around the Village and there are quite a few trailers/campers that are parked on Village streets. After some further discussion, the board wants to see that the ordinance of 72 hour parking be enforced. Susan Washa said that she will talk to Daniel about enforcing this and marking tires for enforcement.

**Set wage rate for Michael Havlik, fill-in police officer** – After some discussion, Tony Kaster motioned to set Michael Havlik’s wage rate at \$15.00 per hour retroactive back to July 22 when he worked at the Our Town Celebration. John Kreul seconded. Roll call vote “Aye”: Z. Washa, Halverson, Cody, Kaster, Richgels, Kreul and S. Washa. Motion carried.

**Approve Johnson Block & Company 2016 Audit Engagement Letter** – Susan Washa motioned to approve the Johnson Block & Company 2016 Audit Engagement Letter. Ginger Halverson seconded. Roll call vote “Aye”: S. Washa, Kreul, Richgels, Kaster, Cody, Halverson and Z. Washa. Motion carried.

**Approve Transcendent Technologies Software Maintenance Agreement** – Becky Fredericks informed the board that Transcendent Technologies has bought out J.Mauel that was out software programmer for the tax & pet licensing program. The 2016 rate will remain the same at \$250 but will increase \$150 in 2017 which will be a separate charge for the pet licensing program, which is currently included in the \$250 with the tax program. Ginger Halverson motioned to approve Transcendent Technologies Software Maintenance Agreement. Tony Kaster seconded. Roll call vote “Aye”: Kreul, Kaster, Halverson, S. Washa, Richgels, Cody and Z. Washa. Motion carried.

**Approve 2016 Police Speed Grant expenditures** – Daniel Swinehart has been involved in the State of Wisconsin Speed Grant program where they are paying for his overtime wages for working hours for speed enforcement. They also will pay for equipment purchased thru the program and he is looking for approval for \$3,400 to purchase a new radar unit that would be replacing the existing unit that is over 15 years old, and a new portable radio. Susan Washa motioned to approve the 2016 Police Speed Grant expenditures of \$3,400 for a new radar unit and a new portable radio. Zach Washa seconded. Roll call vote “Aye”: Z. Washa, Kreul, Halverson, Richgels, Cody, Kaster and S. Washa. Motion carried.

**Discuss Possible Budget Meeting(s) – take action, if necessary** – A tentative date of October 12, 2016 has been set for a Special Budget meeting. Date will be finalized at the October board meeting.

**Park Concession Expansion Discussion - take action, if necessary** – Tom Hebgen talked to Mike Shemak and Mike said that he could taper out the area with fill to make it a zero-entry all around the shelter. Mike gave Tom a rough estimate on doing this of no more than \$2,500. Tom also talked to Jim Munz on ideas for the building and Jim thought the idea of using scissors trusses is a good idea. Jim drew up a materials list and the estimate came in at \$6,406. Then using \$4 per square foot, which is the current rate, the concrete should be around \$3,072. This amount comes to \$11,978. Dennis mentioned that he was in Hollandale over the weekend and they had a shelter there that they installed roll-up doors on. This was address at the special meeting on August 23<sup>rd</sup> as well, will possibly look into this in the future. After some more discussion, Susan Washa motioned to have Shemak Excavating do the work at the park this fall to get the site ready for the shelter construction next year and to move forward with working on plans for the shelter. Zach Washa seconded. Motion carried.

**Park Scoreboard Update** – The Village board was informed that along with Highland State Bank and Ed Fredericks Custom Homes & Buildings LLC, Fillback Dealership and J&M Building Supply have committed to both donating towards the purchase of new scoreboards. The total cost of the boards comes to \$11,896.00 and this amount will be split 4 ways for a donation of \$2,974.00 from each sponsor. Becky Fredericks will send out letters to all of the 4 businesses with the information on the cost, their share and what is being purchased.

**Our Town Recap** – The final recap is completed and overall there was a profit of \$948.05 with paying out the \$4,500 for fireworks. Overall, pretty good considering the rainy weather all weekend.

**Approve Minutes of Previous Meeting** – Tom Cody motioned to approve the August 3, 2016 Board Meeting minutes and the August 23, 2016 Special Village Board Meeting minutes. Susan Washa seconded. Motion carried.

**Authorize Payment of Bills** – Tony Kaster motioned to approve payment of bills as presented: General Account \$60,192.55, Sewer Account \$10,680.31, Water Account \$52,871.58 and TID #2 Account \$8,192.14. John Kreul seconded. Roll call vote “Aye”: Kaster, S. Washa, Cody, Kreul, Z. Washa, Richgels and Halverson. Motion carried.

### **Committee Reports:**

**Economic Development** – Susan mentioned the new business in the old clinic – Dixie Rose Floral. Dennis Richgels brought out the water runoff/drainage issues on Progressive Way and was talking to Mike Shemak about possible options to fix the problem.

**Law Enforcement** – Report submitted.

**Water** – Nothing new to report.

**Sewer** – Tom Hebgen informed the board that he got a response from the DNR on his CMAR (Compliance Maintenance Annual Report). All grades were “A” except for Effluent Quality: Ammonia, which received a grade of “C” and Effluent Quality: Phosphorus, which received a grade of “F”. On the ammonia it was noted by the DNR that the latest monitoring indicates that the village is not having a problem this summer. Tom explained that the high BOD levels that we had been discussing in the past is what caused ammonia to get a grade of “C”. The DNR response on the phosphorus grade is to continue to follow the WPDES permit phosphorus compliance schedule. All municipalities are having issues with the new DNR regulations on phosphorus and everyone is trying to figure out what to do to fix it. The DNR CMAR overall response says “Thank you for submitting the 2015 eCMAR and thanks to Tom for his fine operation of the WWTF.”

**Streets** – Park road easement – last contact with Ryan Teasdale was they were working with Ted Greenheck on surveying the property and are working on the easement. However, that was a few months ago now. Becky Fredericks did email Ryan last week to ask him the status and he never replied on that matter. Dennis Richgels suggested that we put on the October agenda to have someone from Upland Hills attend the meeting and discuss the easement in hopes to get the matter resolved and recorded by the end of the year. Becky will contact Ryan to let him know about the October meeting agenda item. Tom Hebgen informed the board that he would like to know if the Village would be interested in working with Delta 3 Engineering to apply for a grant in order to do street construction on Isabell Ct and Isabell St, between Dodgeville St and Spring St. All members thought it was worth the try on the grant.

**Parks** – Nothing more to report.

**Public Property** – John Kreul informed the board that J&C Floor had installed the flooring in 603 Apartment St and he will get in contact with Hying Hardware to finish up with their items they can now do once the flooring is installed. The board was also informed the Larry Nondorf has been contacted about doing the repairs at 611 Dodgeville St for the insurance claim; hopefully will be starting this project soon.

**Fire District** – Charlie Scullion informed Susan Washa that they have sent out for quotes for a peaked steel roof on the entire fire station building. He also informed Susan that the condensation in the building is still bad so they are looking to install an A/C unit in hopes to fix this problem. John Kreul informed the board that Gary Esser contacted him and that they are getting a quote from Flynn Custom Concrete on fixing the front driveway and sidewalk.

**Operator Licenses** - Ginger Halverson motioned to approve an Operator’s License for Kirsten G. Rusch. Susan Washa seconded. Roll call vote “Aye”: Z. Washa, Kaster, Cody, Kreul, Halverson, Richgels and S. Washa. Motion carried.

**Building/Zoning Permits** – Building/Zoning Permits were issued to Pat Brown (shed), Bruce Kovars (shed), Cheryle Foley (shed) and Casey Olson (fence).

**Forthcoming Events** – Nothing

**Correspondence Received** – Susan Washa informed the board that Eileen Brownlee was contacted on what needs to be done once Ginger Halverson sells her house. Eileen informed us that once Ginger sells her house she can no longer serve on the Village board. Therefore this is possibly her last board meeting.

**Set October Board Meeting** – October 4, 2016 and subject to change

**Adjournment** – Ginger Halverson motioned to adjourn at 8:22 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer