

**June 14, 2016**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Susan Washa called this Regular Village Board meeting to order at 6:18 p.m. Roll call was taken with the following members present: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Others present were Mike Esser, Daniel Swinehart, Tom Hebgen and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on June 10, 2016. Zach Washa motioned as to compliance with open meeting law. Ginger Halverson seconded. Motion carried.

**Public Input – not for action – None**

**Mike Esser to address the board pertaining to fencing on his property – take action, if necessary** – Mike Esser informed the board that quite a few years ago the Village of Highland owned the land that abutted his land and at that time it was agreed that the Village would install ½ of his livestock fence and he would do the other ½. The fence is in need of being replaced and he has done his portion and wants to know who is responsible to do the other portion. Susan Washa informed Mike that the Village of Highland no longer owns the land and per Mike Fenley, the Village Zoning Administrator, Mike would be responsible to install the fence on his property and the Village does not have the same rule as the Townships where the fence installation is split half & half between the landowners.

**Approve 2016 Crack filling & Sealcoating Contract** – Tom Hebgen informed the board that he received a quote from Scott Construction Inc. for sealcoating Isabell St from Dodgeville St to Hwy 80 for a price of \$10,240.00 double seal and Isabell Ct from High St to the cul-de-sac for a price of \$5,995.00 double seal. Also included in the bid was crack filling for Tower Rd at a price of \$1,789.00. Tony Kaster motioned to approve sealcoating Isabell St and crack filling Tower Rd for a total cost of \$12,029.00. Ginger Halverson seconded. Roll call vote “Aye”: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

**Approve Water Tower Cleaning & Inspection** – Tom Hebgen received quotes from two companies to clean & inspect the water tower. Water Tower Clean & Coat Inc quoted \$2,800.00 and KLM quoted \$3,500.00. Zach Washa motioned to approve the quote from Water Tower Clean & Coat Inc for \$2,800.00. Tom Cody seconded. Roll call vote “Aye”: Susan Washa, John Kreul, Dennis Richgels, Tony Kaster, Tom Cody, Ginger Halverson and Zach Washa. Motion carried.

**Approve Interim Financing for TID project** – Becky Fredericks informed the board that she talked to Mary Bomkamp at Highland State Bank to get an interim loan for the TID construction project until the final bill is available to know what is the exact amount needed for the loan. The note will be 30 day note for \$15,000.00 at 1.75% interest and will be rolled into the new note when the final number is determined at the July board meeting. Ginger Halverson motioned to approve the 30 day note for \$15,000 at a rate of 1.75%. Dennis Richgels seconded. Roll call vote “Aye”: Tom Cody, Tony Kaster, Ginger Halverson, Dennis Richgels, Zach Washa, John Kreul and Susan Washa. Motion carried.

**Approve 2015 Audit** – Dennis Richgels motioned to approve the 2015 Audit. John Kreul seconded. Roll call vote “Aye”: Zach Washa, John Kreul, Ginger Halverson, Dennis Richgels, Susan Washa, Tom Cody and Tony Kaster. Motion carried.

**Discuss option of having a separate audit report for TID#2 – take action, if necessary** – Johnson Block & Company Inc had contacted the Village Clerk wondering if the Village would like to have a separate audit for TID#2 for the taxing entities, the cost would be \$600-\$1,000. The board felt that this was not necessary so no action was taken.

**Approve 2015 Booze & Belts Police Grant expenditures** – Daniel Swinehart informed the board that he received a \$4,000 grant and is looking to purchase accessories for a future SUV squad, which would include lights, siren and a cage. The village would need to pay \$120 for freight. Susan Washa motioned to approve the 2015 Booze & Belts Police grant expenditures in the amount of \$4,000. Ginger Halverson seconded. Roll call vote “Aye”: Dennis Richgels, Zach Washa, Tony Kaster, Ginger Halverson, Tom Cody, Susan Washa and John Kreul. Motion carried.

**Discuss trailer park – take action, if necessary** – Dennis Richgels informed the board that Kenric Schmitz had contacted Dennis about his concerns about the easement for the trailer placement with the owner of the trailer court stating that he would clean-up the area when the easement was granted. The matter of cleaning up the area was not part of a stipulation of the Zoning Appeal but was discussed at the Board of Zoning Appeals meeting, where the trailer court owner had stated that he planned to clean-up the area. Kenric is wondering when this will get cleaned. Other question was that the trailer court owner was to have a drawing of lot dimensions, which the Village clerk informed the board that the drawing had been submitted to Mike Fenley, Zoning Administrator, and he is looking it over at this time. Village President, Susan Washa, informed the board that she will talk to Pat about this and will update the board at the July board meeting and Dennis said he would get back to Kenric on this discussion.

**Discuss sidewalk repairs – take action, if necessary** – Dennis Richgels informed the board that George Breiwa had talked to him about the sidewalk on his residential property. George will be replacing the sections of sidewalk that were damaged with his construction project. He is wondering if the Village would consider replacing the sections that would be Village responsibility so the whole section is replaced at the same time. The board felt this was a good idea. Tom Hebgren informed the board that Casey Radke at 700 Dodgeville St had contacted him in reference to his driveway approach that he would like to redo. Tom was wondering if the board would want to see if the homeowner would be interested in incorporating this project with George Breiwa’s sidewalk repairs. A letter will be sent to Mr. Radke on this to see if he would be interested. Then it was determined that the Streets/Sidewalk Committee would meet with George to figure out what would be Village portion and what would be George’s responsibility. There are two sidewalk CDs in the amount of approximately \$9,900.00. It was then decided that the committee would take a look at the rest of Dodgeville St and will determine areas to repair with a budget of \$5,000.

**Approve /Deny Conditional Use Permit for Adam Laufenberg** – The Planning Commission held a public hearing before the village board meeting and has made the recommendation to the Village board to approve a Conditional Use Permit for Adam Laufenberg to have a small retail space in his home at 901 Barnard St, for selling firearms, ammunition and accessories contingent on Adam getting his license from the ATF to be able to sell. Zach Washa motioned to approve the Conditional Use Permit for Adam Laufenberg. Tom Cody seconded. Roll call vote “Aye”: Ginger Halverson, Dennis Richgels, Susan Washa, Tom Cody, John Kreul, Zach Washa and Tony Kaster. Motion carried.

**Update on Ag Land Lease Agreement – take action, if necessary** – Rourm Farms were sent a letter after the May board meeting stating that they were to pay the reduced rent amount and agree to the new lease terms by May 20<sup>th</sup> which if not received then the letter was to serve as notice of the 120 day termination notice. Payment was not received until June 1, 2016. After some discussion Susan Washa motioned to accept the late payment and keep the lease agreement in force. Zach Washa seconded. Roll call vote “Aye”: Zach Washa, Susan Washa, Dennis Richgels, John Kreul, Tony Kaster, Ginger Halverson and Tom Cody. Motion carried.

**Our Town Discussion – work schedule update** – Susan Washa informed the board that Country Cardinals 4-H will be running the Glow Run/Walk Friday night and also running the kiddie games & parade this year on Saturday. Games will start around 11:30, parade at 12:30 and end up at the Bike Rodeo at 1:00. Upland Hills Health will host an open house on Saturday morning. Susan said she is hoping to get a DJ for Friday night. Kathy Breiwa let the Village Clerk know that the German Band would like to perform again this year Saturday afternoon. Work schedules are still being filled and hope to have finalized by the July board meeting.

**Approve Minutes of Previous Meetings** – Zach Washa motioned to approve the May 2, 2016 Board Meeting minutes. Tom Cody seconded. Motion carried.

**Authorize Payment of Bills** – Zach Washa motioned to approve payment of bills as presented: General Account \$35,179.46, Sewer Account \$6,656.92, Water Account \$7,135.11, and TID #2 Account \$9,925.92. Ginger Halverson seconded. Roll call vote “Aye”: Tony Kaster, Dennis Richgels, Ginger Halverson, John Kreul, Susan Washa, Tom Cody and Zach Washa. Motion carried. Zach Washa motioned to approve W.C Stewart Construction Inc Pay Request #2 in the amount of \$87,262.42. Dennis Richgels seconded. Roll call vote “Aye”: Zach Washa, Tony Kaster, John Kreul, Tom Cody, Susan Washa, Dennis Richgels and Ginger Halverson. Motion carried.

**Committee Reports:**

**Economic Development** – None

**Law Enforcement** – Report submitted. Daniel Swinehart was asked about a vehicle still behind 528 Dodgeville St, Daniel said that he would look into this. Daniel was also asked about the vehicles & trailers parked by 315 Dodgeville St, this matter will also be looked into.

**Water** – Tom Hebgen informed the board that there was a water main break on Isabell Ct over Memorial Day weekend, which they repaired.

**Sewer** – Tom Hebgen informed the board that for the past couple months the BOD levels have returned to normal. Will keep monitoring and inform them if anything changes.

**Streets** – Nothing

**Parks** – Nothing

**Public Property** – A mineshaft was discovered by the Apartment St Apartment driveway, the maintenance dept. filled it and will keep an eye on it. The board was informed that Steve McGuire had an accident with the maintenance truck, hit a fire hydrant by the well and damaged the passenger side of the truck. Claim has been submitted to the insurance company and right now Tom is working on getting estimates for the repairs. The water issue as a result of the Brown & Brown Properties building is a question of concern. Susan will contact Ryan & Pat to inform them that they need to fix the landscaping in order to address the water issue and will bring back information to the July board meeting. Dennis Richgels and John Kreul have cleaned 601 Apartment St and it is ready to be painted.

**Fire District** – Nothing

**Liquor Licenses/Operator Licenses** – See separate sheet for the Class A Beer & Liquor License, Class B Beer & Liquor Licenses, Limited Liability Corporation Agents and Operator Licenses.

**Building/Zoning Permits** – Building/Zoning Permits were issued to Highland Fire Dept., Highland Rodeo Club, Caleb Welsh, Pat Brown and Mark & Mary Bomkamp.

**Forthcoming Events** – Highland Rodeo Club will be holding a Horse Rescue Training on June 16 at 6 p.m. at the Highland Rodeo Grounds.

**Correspondence Received** – Nothing

**Set June Board Meeting** – July 12, 2016

**Adjournment** – Ginger Halverson motioned to adjourn at 8:50 p.m. Tony Kaster seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer