

April 4, 2016

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Others present were Jeremy Lindahl, Tom Michek, Pat Bruncker, Kathy Nondorf, Teresa Bomkamp, Daniel Swinehart, Tom Hebgen and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on April 1, 2016. Zach Washa motioned as to compliance with open meeting law. John Kreul seconded. Motion carried.

Public Input – not for action – Jeremy Lindahl was present to address the board on sidewalk snow removal ordinance and alternate side parking. He stated that he doesn't feel that alternate side parking is necessary to make someone go out at night just to move the vehicle. However, snow removal from the sidewalks should be enforced. He informed the board that he made a complaint about a sidewalk not being shoveled and 3 weeks went by with no response. He then stated that if the Village is going to enforce the alternate side parking that notice should be given and stated that the alternate side parking signs are faded and hard to read. This is something that needs to be addressed and the village will plan to order new signs. After some more discussion Jeremy ended proposing that the ordinances need to be enforced consistently and not pick & choose. Susan Washa stated that awareness needs to be addressed and she said she will make an effort to check sidewalks and inform people to let her or the Village know if there is a sidewalk not being shoveled.

Pat Bruncker, Kathy Nondorf & Teresa Bomkamp were here to address the junk ordinance because they feel it needs more enforcement. They were informed by Daniel Swinehart that the unlicensed vehicles are being addressed. Pat then states that there is a vehicle that has been parked on his neighbor's property for years unmoved and plates have been expired since 2010. Pat went on to say that there is a job trailer on his property that is not licensed. Pat, Kathy & Teresa all feel that something needs to be done about the "junk" because it is bringing down property values. Pat also asked what the ordinance was pertaining to small businesses being run out of a residential property. Then Pat wanted to know if a zoning or building permit was pulled by his neighbor because he knows that the neighbor had finished off his basement. Village clerk informed him that a permit was not pulled and will contact Mike Fenley, Zoning Administrator & Building Inspector, on this to see if anything can be done due to a permit not being pulled. Kathy inquired about her neighbor that has multiple lawnmowers and campers in his yard and if that is in violation of any ordinance. She is also wondering if the neighbor is running a lawnmower business out of the residence. Village Clerk informed her that she would contact Mike Fenley on this also. The Village board thanked the residents for coming in to share their questions/concerns.

Fire District Report – Tom Michek Fire Chief, was present to inform the board that they were going to be installing an air compressor system and Bob Michek had contacted Mike Fenley to see if a permit was required, which Mike told him that if there is going to be anything done with the electrical in the building it needs to be done by a licensed electrician. Bob had asked Ryan Pilling of Pilling Electric to take a look at it because Ryan was across the street working at the Upland Hills Clinic just to get an idea of what needs to be done. In the process of Ryan looking it over, he informed Bob that there are quite a few code violations that will need to be fixed before addressing the electrical for the air compressors. The fire district hired Ryan Pilling to draw up a bid sheet for the project and the request for bids was put in the paper for 2 weeks. Tom Michek informed the board that he only received two bids back. The first bid was from Schultz Electric for \$15,900 and the other from Pilling Electric for \$13,000. The fire district decided to go with Pilling Electric.

Approve Ordinance 2016-1 An Ordinance to create Section 10.085 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, relating to the operation of golf carts – After some discussion it was determined that some changes need to be made to the document. Section 3(b) needs to be changed to reflect the time to be operation allowed from 1 hour after sunrise to 1 hour before sunset. Then there also needs to be established a golf cart crossing point on a State Highway. The ordinance will be tabled to a future meeting after the changes have been addressed.

Discuss Ordinance(s) related to vehicle storage, personal property storage, lawn ornaments and domesticated birds within the Village – take action, if necessary – After some discussion it was decided that the ordinances work as are and vehicle storage will be addressed along with the domesticated birds. Tom Cody volunteered to contact Eileen Brownlee to clarify items in the ordinances that are vague.

Approve Police Department Policy Trespassing: Arrest and Removal – Daniel Swinehart informed the board that this is a mandatory policy from the State of Wisconsin. Susan Washa motioned to approve the Trespassing: Arrest and Removal Policy. Zach Washa seconded. Motion carried.

Discuss TID#2 Loan Term for Renewal in May – take action, if necessary – The Village Clerk presented the board with 5 options for the refinancing of the TID#2 loan.

The options are as follows:

- 2 years at 1.25% - would need to refinance two more times are for 4 years
- 3 years at 1.45% - would need to refinance for 3 years
- 4 years at 1.55% - would need to refinance for 2 years
- 5 years at 1.70% - would need to refinance for 1 year
- 6 years at 1.75% - would be for the term of the TID

Tony Kaster motioned to refinance the TID#2 loan for 6 years at 1.75%. Tom Cody seconded. Roll call vote “Aye”: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Discuss mowing of vacant lots – take action, if necessary – It was decided to leave as is, Richard Wienkes will continue to do the vacant lots and Bob Michek will continue to mow the vacant Village apartments. If there is interest in future years then we will address but in the meantime with no one showing interest we will keep with the same individuals.

Cloud 1 Update – Approve Re-Location of Tower – Jill Schooley sent an email saying that due to the contaminated soil that the costs are beyond their means as well as it adding too much additional time. After some discussion, it was decided that more information is needed in order to make a decision. This matter will be tabled to a future meeting so further information can be research and gathered.

Discuss purchase of generator – take action, if necessary – Tom Hebgen informed the board that he received a bid on two units from Pilling Electric Service LLC.

Options as follows:

- Model 6035 – 20kW Generac Guardian Series Automatic Standby Generator with 200 amp service rated Automatic Transfer Switch with Load Center and Load Sensing Variable speed with Aluminum Enclosure - \$8,991.86
- Model 6551 – 22kW Generac Guardian Series Automatic Standby Generator with 200 amp service rated Automatic Transfer Switch with Load Center and Aluminum Enclosure - \$8,479.13

Both came with the following options:

- Remote Wireless Monitor – \$380.99
- Cold Weather Kit – \$450.00
- 5-Year Extended Warranty – \$471.21
- Semi-Annual Scheduled Maintenance Agreement – \$175.00

Susan Washa motioned to approve the purchase/installation of Model 6035 for \$8,991.86 with the 5-year extended warranty and the semi-annual scheduled maintenance agreement. Dennis Richgels seconded. Roll call vote “Aye”: Susan Washa, John Kreul, Dennis Richgels, Tony Kaster, Tom Cody, Ginger Halverson and Zach Washa. Motion carried.

Discuss storage building – take action, if necessary – Tom Hebgen informed the board that he has two options on sizes. One would require State approved plans and the other would not. It was decided to move forward with the 40x36x14 building, which will not require state approved plans. Tom is to work on bid specs and getting bids from local contractors.

Our Town Discussion – There is nothing new to discuss.

Approve Minutes of Previous Meetings – Tony Kaster motioned to approve the March 7, 2016 Board Meeting minutes. Tom Cody seconded. Motion carried.

Authorize Payment of Bills – Ginger Halverson motioned to approve payment of bills as presented: General Account \$25,849.50, Sewer Account \$16,608.68, Water Account \$18,163.81, TID #2 Account \$5,169.37, Sewer Bond & Interest \$51,498.50 and Water Bond & Interest \$30,006.08. Zach Washa seconded. Roll call vote “Aye”: John Kreul, Tony Kaster, Ginger Halverson, Susan Washa, Dennis Richgels, Tom Cody and Zach Washa. Motion carried.

Committee Reports:

Economic Development – None

Law Enforcement – Report submitted.

Water – Tom Hebgen informed the board that Mike Flynn is doing some curb & gutter work in the Village and was wondering if he should have him do the water main break area on Grand St, the board said yes.

Committee Reports (cont.):

Sewer – Pat Raimer from the Village of Montfort had stopped and talked to Tom about the DNR phosphorus requirements and informed Tom that the Village of Montfort is planning to work with Town & Country Engineering and was wondering if the Village of Highland would be interested in sharing the costs because what will need to be done is the same for both municipalities. Pat said that we would be receiving a letter from the Village of Montfort but we have not received anything yet. Tom just wanted to inform he board that he was contacted.

Streets – There is nothing new to report.

Parks – Tom informed the board that a light pole broke off on the ball diamond and he is currently working on estimates and will be submitting the claim to the insurance company. Susan Washa informed the board that Thrivent has secured a \$250 gift card for the park project, which in turn the committee needs to volunteer work/hours for this gift. Tom informed the board that when the grandstand roof was being replaced it was discovered that the sheeting was bad and needed to be replaced. The board was also informed that Hunter Aide has one of the benches done, which looks quite nice, and is working on the rest of them.

Public Property – There is nothing new to report.

Fire District – There is nothing more to report.

Operator Licenses – Susan Washa motioned to approve an Operator’s License for Angela Mink. John Kreul seconded. Roll call vote “Aye”: Zach Washa, John Kreul, Susan Washa, Tom Cody, Tony Kaster, Dennis Richgels and Ginger Halverson. Motion carried.

Zoning Permits – Michek Oil

Forthcoming Events – Nothing

Correspondence Received – Nothing

Set May Board Meeting – May 2, 2016

Adjournment – Ginger Halverson motioned to adjourn at 9:33 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer