

December 7, 2016

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Chad Coyier, Tom Cody, Tony Kaster, Dennis Richgels and Susan Washa. Others present were Bob Pustina, Ron Benish, Mike Fenley, Larry Bierke, Dan Nankee, Daniel Swinehart Tom Hebgen and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on December 5, 2016. Z. Washa motioned as to compliance with open meeting law. Kaster seconded. Motion carried.

Approve Minutes of Previous Meetings – Kaster motioned to approve the November 7, 2016 Board Meeting minutes. Coyier seconded. Motion carried.

Update from Zoning Administrator on Kevin & Cindy Martin Board of Zoning Appeals Decision – Mike Fenley, Village Zoning Administrator, informed the board that the section of fence the Board of Zoning Appeals committee had informed Kevin & Cindy Martin would need to be removed has been removed. Kevin & Cindy submitted a survey of their property. Mike Fenley said as far as he is concerned all matters have been resolved and per the survey the fence appears to be on the Martin property.

Update from Zoning Administrator on Caleb Welsh pertaining to parcel 136-0283.A, 617 Prospect St – Mike Fenley informed the board that he had talked to Caleb Welsh about 3 weeks ago pertaining to his parcel being a non-conforming lot with a non-conforming accessory structure on the property. Caleb claims he misunderstood what Mike was telling him to either get a variance or to have a Certified Survey Map (CSM) done combining his two adjoining properties to correct the non-conforming lot with the non-conforming structure. Caleb had informed Mike that the property owner to the south might be interested in purchasing the parcel. Mike suggested to the village board to get legal opinion on this matter to see if we can require him to do a CSM or request a variance. Mike will contact Eileen Brownlee, the Village attorney. This will be a possible January agenda item.

Speak with Larry Bierke, Iowa County Administrator – take action, if necessary – Larry Bierke informed the board that he will be assuming the role of Iowa County Economic Development contact. He informed the board that he has been in contact with Josh Tarrell & Susan Washa, in discussions about trying to get a grocery store back to the village and that there is a possible interested buyer. He informed the board that Southwest Regional Planning Commission said there is possible interest in the processing plant. He likes the fact that there is potential for two possible businesses in Highland. He also informed the board that the Village of Highland is the only municipality that owns land for development. Iowa County is looking at possibly offering to pay a percentage of the fees for a grant writer for communities that are interested in pursuing a grant for economic development. There is about \$50,000-\$60,000 possible for grant allocation throughout Iowa County. He is hoping to develop an Iowa County Economic Development committee that would consist of at least one member from each municipality interested in grants and would like to hold monthly meetings. He informed the board members that he would be meeting with a gentleman from Wisconsin Economic Development in a week or so and would like to invite any board members that would like to attend.

Village President asked if there were any objections to move to item 6(a) due to Bob Pustina present for this agenda item. Hearing no objections the board moved to item 6(a) and then will return to agenda 5(d).

Park Street Lot Discussion – take action, if necessary – Bob Pustina was present for further discussion from last meeting pertaining to a possible grocery store on the Park St lot. Bob and the board members felt that after listening to what Larry Bierke had to say it is best to keep both options open for possibilities. The board decided to leave this open as an agenda item for future meetings.

Discuss Capital Improvement Projects for possible grant application(s) – take action, if necessary – The Village Board is looking to apply for grant monies from the CDBG-PF program. The maximum grant limit is \$500,000, which is a 50/50 match grant. Possible scenarios were discussed on the project from the Capital Improvements Program, there are as follows: #1 – Isabell Ct & Prospect St at an estimated cost of \$644,625.00, #2 – Isabell Ct & Grand St at an estimated cost of \$662,950.00 or #3 – Grand St & Prospect St at an estimated cost of \$695,725.00. These three streets are the top priority. After some discussion, Cody motioned to target priority #2 & #4 as presented in the Capital Improvements Program for grant applications. S. Washa seconded. Roll call vote “Aye”: Z. Washa, Cody, Kaster, Richgels and S. Washa. Motion carried with Coyier abstaining.

Discuss 2017 CDBG-PF Application and associated Income Survey for Capital Improvement Project(s) – take action, if necessary – Kaster motioned to authorize Delta 3 Engineering Inc. to submit the CDBG-PF application and to conduct the income survey. Z. Washa seconded. Roll call vote “Aye”: S. Washa, Richgels, Kaster, Cody and Z. Washa. Motion carried with Coyier abstaining.

Discuss 2017 CDBG-PF Income Survey – Target Area or Community Wide – take action, if necessary – One of the requirements to apply for the CDBG-PF grant is an income survey needs to be conducted. There has to be an 80% response and 51% of the responses have to be at or below the low-to-moderate income level. Bart Nies, Delta 3 Engineering Inc., said they do not charge for conducting the income survey except for the cost of envelopes & postage. A community wide survey is good for 3 years. S. Washa motioned to have Delta 3 Engineering Inc conduct a Community Wide income survey. Richgels seconded. Roll call vote “Aye”: Kaster, S. Washa, Richgels, Cody and Z. Washa. Motion carried with Coyier abstaining.

Approve 2017 Water & Sewer Budgets – Village clerk informed the board that she did not finish the budgets and would like to request this agenda item be tabled until the January meeting, approved.

Approve Park Street Lot Certified Survey Map – Coyier motioned to approve the Park Street Lot Certified Survey Map as presented. Z. Washa seconded.

Adopt Resolution 2016-7 International Migratory Bird Day – Kaster motioned to adopt Resolution 2016-7 International Migratory Bird Day. Z. Washa seconded.

Approve 2017 Outdoor Storage Permit – Mike Anderson – Richgels motioned to approve the 2017 Outdoor Storage Permit for Mike Anderson. Coyier seconded. Motion carried with S. Washa and Cody opposing.

Approve 2017 Election Hardware Maintenance Agreement with Command Central – Z. Washa motioned to approve. Kaster seconded. Motion carried.

Approve Our Town Fireworks Contract – Both Krueger Pyrotechnics and Kastner Pyrotechnics have shown an interest. Kaster motioned to accept the contract with Kastner Pyrotechnics contingent on the Village insurance agent approving the contract wording, any issues will be resolved before signing the contract. Coyier seconded. Roll call vote “Aye”: Kaster, Richgels, Coyier, Z. Washa, S. Washa and Cody. Motion carried.

Set Caucus date between January 2 and January 21, 2017 – S. Washa motioned to set Caucus for Wednesday, January 11, 2017 at 5:45 p.m. Z. Washa seconded. Motion carried.

Approve Christmas Gratuities – S. Washa motioned to approve as presented. Richgels seconded. Roll call vote “Aye”: Z. Washa, Richgels, Coyier, Kaster, S. Washa and Cody. Motion carried.

New Maintenance Shed discussion – take action, if necessary – An update was given on a new possible location and size, will proceed forward with getting cost estimates.

Authorize Payment of Bills – Z. Washa motioned to approve payment of bills as presented: General Account \$13,995.73, Sewer Account \$4,031.73, Water Account \$3,139.81 and TID #2 Account \$7,528.14. S. Washa seconded. Roll call vote “Aye”: Cody, Z. Washa, S. Washa, Coyier, Richgels and Kaster. Motion carried.

Authorize remaining 2016 bills to be paid by December 31, 2016 – Kaster motioned to approve the remaining 2016 bills to be paid by December 31, 2016. S. Washa. Roll call vote “Aye”: Kaster, Richgels, S. Washa, Cody, Coyier and Z. Washa. Motion carried.

Committee Reports:

Water – The meter reader quit and there is no way to fix it – good thing a new meter was purchased! Should be here by the time meters need to be read in January.

Sewer – Nothing new to report.

Streets – Nothing new to report.

Parks – Discussion on shelter expansion, proceed with designing and getting material estimate.

Public Property – Nothing new to report.

Law Enforcement – Report submitted.

Economic Development – Nothing new to report.

Fire District – Nothing new to report.

Liquor/Operator Licenses:

- S. Washa motioned to approve an Operator License for Wendy Bloedow. Kaster seconded. Roll call vote “Aye”: Cody, Coyier, Kaster, Richgels, S. Washa and Z. Washa. Motion carried.

Building/Zoning Permits – None issued.

Forthcoming Events – None

Correspondence Received – Nothing

Set January Board Meeting – January 11, 2017 and subject to change.

Adjournment – Coyier motioned to adjourn at 8:56 p.m. Z. Washa seconded. Motion carried.

Respectfully Submitted,

Becky Fredericks, Clerk-Treasurer