

**January 13, 2016**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Susan Washa called this Regular Village Board meeting to order at 6:06 p.m. Roll call was taken with the following members present: Zach Washa, Ginger Halverson, Tom Cody, Dennis Richgels, John Kreul and Susan Washa. Tony Kaster was excused. Others present were Bart Nies, Jill Schooley, Ken Franzen, Jill Klubertanz, Daniel Swinehart, Tom Hebgen and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on January 11, 2016. Zach Washa motioned as to compliance with open meeting law. Ginger Halverson seconded. Motion carried.

**Public Input – not for action – None**

**Discuss Progressive Way Subdivision Construction Project – take action, if necessary** – Bart Nies, Delta 3 Engineering Inc, brought the plans of the proposed construction project for the board to review. Cost estimates for this project are as follows: \$1,575.00 for water main, \$93,875.00 for storm sewer, \$230,900.00 for street construction with a total cost of \$326,350.00. After reviewing the plans Susan Washa motioned to approve that Delta 3 Engineering Inc let out the plans for bids with Valley St to Industrial Drive storm sewer & street construction being 1 part of the bid and Valley St to State Hwy 80 street construction being a separate bid. Ginger Halverson seconded. Roll call vote “Aye”: Zach Washa, Ginger Halverson, Tom Cody, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

**Discuss Cloud 1 Contract – take action, if necessary** – Jill Schooley and Ken Franzen were present to discuss the contract presented for approval of leasing part of the WWTP land for installation of a communications tower. Village clerk had forwarded the contract to Eileen Brownlee, Village legal counsel, for input and she returned a redlined copy for review. Jill, Ken and the Village board went over all redlined items and resolved any concerns that were addressed. Jill will take the suggested changes to their attorney for modifications of contract. She will have the revised contract to the Village clerk by January 22, 2016 so it can be forwarded to Eileen Brownlee for review to make sure all concerns were addressed and modified in the final contract. This item will be on the February agenda with plans to sign the agreement at that meeting.

**Village President asked if there were any objections to jump forward on the agenda to 4(d) due to Jill Klubertanz present for this agenda items. Hearing no objections the board jumped forward to agenda item 4(d).**

**Jill Klubertanz to address the board on a possible dog park – take action, if necessary** – Jill Klubertanz was present and she asked the board to let her know where they had left off with their discussion on the park in previous meetings. Susan Washa informed her that it pretty much was left at where to put the park, who maintains it and who is responsible to keep it clean. Jill stated that she thinks that a fundraiser could be held to help with the cost of constructing the park. She suggested the area by the lower park drive behind the lower diamond scoreboard and that the area should be at a minimum 150'x200'. The concern of people not picking up after their dogs is still there and what would be done to correct the problem. Susan Washa stated that she would like more information from other parks on how they handle this if an issue and would like more research to be gathered and brought back to the March board meeting.

**Discuss 603 Apartment St Repairs – take action, if necessary** – John Kreul requested bids from Bob Michek and Larry Nondorf for the bathroom remodel and the bids are as follows: Bob \$1,485.63 and Larry \$2,482.00. Ginger Halverson motioned to approve Bob Michek's bid of \$1,485.63. Zach Washa seconded. Roll call vote "Aye": John Kreul, Dennis Richgels, Tom Cody, Ginger Halverson, Zach Washa and Susan Washa. Motion carried.

**Discuss 601 Apartment St – take action, if necessary** – Susan Washa informed the board that Mary Lou Riley had moved out and that in the inspection it was found that the paneling was partially painted, carpets need to be cleaned and some cleaning needs to be done. Jolene Keao is the next applicant for the apartments and she was informed that the apartment was open however some cleaning and painting will need to be done before she can move in. She was also given the option that if she wanted to clean and paint the apartment in order to move in early we would allow this and not charge her for the partial month of January. The board agreed that they were okay with this happening and that we are just waiting to hear back from Jolene on if this is what she would like to do.

**Approve/Deny Security Deposit Refund to Mary Lou Riley – 601 Apartment St** – After some discussion and due to the fact that the apartment was left with the paneling partially painted and needing to be fixed/painted, a garbage disposal being installed without consent from the village and the rest of the apartment needing cleaning Susan Washa motioned to deny refund of the security deposit in order to use the deposit to remove the garbage disposal and having to fix the paneling due to partially being painted. John Kreul seconded. Roll call vote "Aye": Susan Washa, Dennis Richgels, Ginger Halverson, John Kreul, Tom Cody and Zach Washa. Motion carried.

**Approve/Deny Progressive Way Listing Contract Amendment** – Dennis Richgels motioned to approve the Progressive Way Listing Contract Amendment for January 31, 2016 to January 31, 2018. Ginger Halverson seconded. Motion carried.

**Discuss Grand Stand Repairs – take action, if necessary** – Tom Hebgen asked the board about the grand stand roof and how to get bids. It was decided that Tom would contact the local contractors to get labor only bids for replacing the roof.

**Our Town Discussion** – The board was informed that Jim & Tara Krueger had sent an email asking about the fireworks for Our Town. Village Clerk informed them that we would discuss what the plans are for this year and would get back to them. It was decided that Our Town will be July 22 & 23 this year and Susan Washa said to have them submit a contract for the February board meeting for approval.

**Approve Minutes of Previous Meetings** – Susan Washa motioned to approve the December 9, 2015 Board Meeting minutes. John Kreul seconded. Motion carried.

**Authorize Payment of Bills** – Dennis Richgels motioned to approve payment of bills as presented: General Account \$270,066.44, Sewer Account \$18,450.46, Water Account \$12,779.93 and TID #2 Account \$7,897.61. Zach Washa seconded. Roll call vote “Aye”: Zach Washa, Susan Washa, Dennis Richgels, John Kreul, Ginger Halverson and Tom Cody. Motion carried.

**Committee Reports:**

**Economic Development** – Susan Washa informed the board that the Community Surveys are coming in and quite a few that address the lack of a grocery store.

**Law Enforcement** – Report submitted. Daniel talked to the board about a Drug Drop-off Box and wanted to know what the board felt he should do. He informed the board that he would need to install a box and possibly a camera for vandalism outside the village office. He also informed them that he would need to take to a delegated drop site. After some discussion it was decided that this is probably more of a convenience than a necessity and thought holding the Saturday drop off day two times a year would be enough. It was decided to not go with the permanent drop box and do a couple Saturday drop off days.

**Water, Sewer, Streets & Parks** – Nothing new to report.

**Public Property** – John Kreul wants to have letters sent to the apartment renters for a day they will be checking the smoke detectors in the apartments. A Public Property Committee meeting will be set for this.

**Fire District** – Financial report submitted.

**Operator Licenses** – None

**Zoning Permits** – Michelle Shemak (Alphabet Academy) for remodel.

**Forthcoming Events** – January 27, 2016 at 6:30 p.m. meeting at Highland School District on the driveway project.

**Correspondence Received** – Thank cards from Charlie Scullion, Rosemary Michek and Becky Pink.

**Adjournment** – Ginger Halverson motioned to adjourn at 9:22 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer