

October 5, 2015

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Others present were Wilson Winkers, Marcella Stanek, Cecile McManus, Tom Hebgen, Steve McGuire, Daniel Swinehart and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on October 2, 2015. Zach Washa motioned as to compliance with open meeting law. Tony Kaster seconded. Motion carried.

Public Input – not for action – Tony Kaster informed the board that he did talk to Dr. Lehman about the possibility of using the old clinic as a Senior Citizen Center and he said that Dr. Lehman would be interested in renting it out. Tony also informed the board that he tried to call the Aging & Disability Resource Center a few times but it was busy every time. He will still try checking into possible information for this.

Approve Minutes of Previous Meetings – Zach Washa motioned to approve the September 14, 2015 Board Meeting minutes. Tony Kaster seconded. Motion carried.

Discuss SUN Program – take action, if necessary – Cecile McManus, Director of the SUN Program, Wilson Winkers and Marcella Stanek were present to address the board on the January thru July SUN Program participant numbers and to see if the Village would consider donating to the program again. Susan Washa informed everyone that with the sale of the apartment building being on Wednesday and not knowing the new owners and what their desire is with the SUN Program, it can't be decided if the Village would consider donating until we know this information, especially since Cecile did inform them that Connie Adsit, the current owner, had contacted her about the new owners wanting to get out of the contract. Tony Kaster then brought up the fact that he did talk to Dr. Lehman about his building and to see if Cecile would think that would be something that they would be interested in looking into. Susan stated that at this time the Village cannot make a decision based on the unknown so this matter will be tabled for a future meeting when more information is available.

Ginger arrived at 6:29 p.m.

Consider convening to closed session per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction – Zach Washa motioned to go into closed session at 6:36 p.m. John Kreul seconded. Roll call vote "Aye": Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Reconvene to open session to take action afore mentioned closed session – Zach Washa motioned to reconvene to open session at 8:33 p.m. Dennis Richgels seconded. Roll call vote

“Aye”: Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul, Susan Washa and Zach Washa. Motion carried. Tony Kaster motioned to approve a 2% wage increase for all employees, full-time, part-time and seasonal. Tom Cody seconded. Roll call vote “Aye”: John Kreul, Dennis Richgels, Tony Kaster, Tom Cody, Ginger Halverson, Zach Washa and Susan Washa. Motion carried.

Discuss Section 8.0 Mobile Home Park Requirements of the Village Zoning Ordinance – Village Clerk informed the board that she received an email from Mike Fenley, Village Zoning Administrator, with a recommendation to look at this section because Pat Benish recently had a trailer removed and replaced with a new one. However, the new one does not meet zoning setbacks based on the Village zoning ordinance. Mike would like to Village board to look at if they would want to revise the ordinance to allow the new trailer without having to file a variance application or to leave the ordinance as it is. After some discussion, it was decided that the village board would not take any action on this and would like Mike to enforce the ordinance. Clerk will contact Mike Fenley on the board’s decision.

Discuss Parking on Merchant St – take action, if necessary – It was discussed that the North end of Merchant St is quite narrow. There have been some concerns addressed from the public on this. The village board discussed different options – No Parking on the whole street & on both sides, No Parking on the whole street & on one side or just No Parking on the North end. After some discussion, Tom Cody motioned to establish No Parking on the both sides of the north end of Merchant St from 608 Merchant St to Dodgeville St. Tony Kaster seconded. Motion carried with Susan Washa voting “Nay”.

DNR Clean Water Fund ITA & PERF – take action, if necessary – The Village board was informed that these forms are required if the Village would want to do a project in 2016 and ask for a grant or loan from the DNR Clean Water Fund. There is no obligation to do anything but these forms need to be filed if we would need to do anything. Tom Cody motioned to authorize Delta 3 Engineering Inc to submit the Wisconsin DNR Clean Water Fund ITA (Intent to Apply) and PERF (Priority Evaluation and Ranking Form) for the Village of Highland. Zach Washa seconded. Motion carried.

Discuss Updating Zoning Map – take action, if necessary – Susan Washa motioned to approve having Delta 3 Engineering Inc to update the Village of Highland Zoning map at a cost of \$250-\$500. John Kreul seconded. Roll call vote “Aye”: Ginger Halverson, Dennis Richgels, Zach Washa, John Kreul, Susan Washa, Tony Kaster and Tom Cody. Motion carried.

Set Trick-or-Treating Date & Time – Susan Washa informed the board that there was concern from Village residents with the time last year, which was 4:30 p.m. to 7:00 p.m. Some felt it was too long and too late. It was decided that this year trick-or-treating will be Saturday, October 31st from 2:00 p.m. to 4:00 p.m.

Approve Johnson Block & Company 2015 Audit Engagement Letter – Tony Kaster motioned to approve the 2005 Audit Engagement Letter from Johnson Block & Company. Dennis Richgels seconded. Roll call vote “Aye”: John Kreul, Zach Washa, Tony Kaster, Tom Cody, Susan Washa, Dennis Richgels and Ginger Halverson. Motion carried.

Approve Gardiner Appraisal Service Assessment Contract – Tom Cody motioned to approve Gardiner Appraisal Service Assessment Contract dated September 29, 2015 for contract period of November 1, 2015 thru October 31, 2018. Tony Kaster seconded. Roll call vote “Aye”: Ginger Halverson, Tony Kaster, Dennis Richgels, Tom Cody, John Kreul, Susan Washa and Zach Washa. Motion carried.

Discuss Insurance Proposal – It was decided that the Village of Highland will stay with Baer Insurance & the League of Wisconsin Municipalities.

Discuss 2014 & 2015 Budget – take action, if necessary – Budget was presented and discussed with budget hearing set for November 2, 2015 at 6:00 p.m.

Authorize Payment of Bills – Dennis Richgels motioned to approve payment of bills as presented - General Account \$18,813.42, Sewer Account \$17,252.34, Water Account \$55,678.51, TID #2 Account \$4,642.00. John Kreul seconded. Roll call vote “Aye”: Tony Kaster, Susan Washa, Tom Cody, Zach Washa, Dennis Richgels, Ginger Halverson and John Kreul. Motion carried.

Committee Reports:

Water & Sewer – Tom Hebgen informed the board that he attended a meeting for the Upland Hills Health clinic today and water & sewer installation will hopefully be done on October 19th. Tom talked to Dan Pustina, who has the clinic contract, and Dan said that he would be willing to work with the Village to get the Village portion installed.

Sewer – Tom Hebgen informed the board that he has a company coming in on Thursday, October 8th to do televising of some sewer lines. He also informed the board that he is still monitoring the BOD levels.

Streets – Tom Hebgen informed the board that Upland Hills Health plans to fence off the construction site and so Tom will put up a sign on the north end of Park Street stating that this is not a thru street.

Law Enforcement – Report submitted

Personal Property – John Kreul asked the board what they wanted to do about birds in the apartments. It was decided that the birds are not allowed so John Kreul will make contact with the tenants to let them know.

Parks – Susan Washa asked the board if they would allow a village resident to use the picnic tables which will be used out in the township. The board agreed that this would be allowed.

Committee Reports (continued):

Economic Development – Becky Fredericks shared an email she received from Jill Schooley saying that they are looking forward to working with the Village of Highland for the wireless communications tower on the Lagoon Road WWTP property. Jill will contact Becky with more information when available.

Fire District – Nothing new to report.

Operator Licenses - None

Zoning Permits – Two issued to Dennis Kosharek, remodel, and Upland Hills Health, new clinic.

Forthcoming Events – Becky Fredericks informed the board that she will be attending a WMCA District Meeting in Dodgeville on October 6th.

Correspondence Received – None

Set November Board Meeting – Monday, November 2, 2015

Adjournment – Ginger Halverson motioned to adjourn at 10:25 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer