

**September 14, 2015**

**REGULAR VILLAGE BOARD MEETING**

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:54 p.m. Roll call was taken with the following members present: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Others present were Abbie Ramel, Owyn Halverson, Marcus Hanson, Gabe Benish, Mike Fenley, Tom Hebgen, Daniel Swinehart and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on September 11, 2015. Zach Washa motioned as to compliance with open meeting law. Tony Kaster seconded. Motion carried.

**Approve Minutes of Previous Meetings** – Zach Washa motioned to approve the August 3, 2015 Board Meeting minutes. Ginger Halverson seconded. Motion carried with Tom Cody abstaining.

**John Kreul left at 7:05 p.m.**

**Public Input – not for action** – None

**Highland Charter School to address board on birdhouses in park – take action** – Marcus Hanson, Gabe Benish, Owyn Halverson and Abbie Ramel were present to address the board about putting birdhouses in the park. Marcus, Gabe & Owyn informed the board that they would like to put up 6 birdhouses in the Village Park as part of their Charter School project, Bird City Wisconsin, which is designed to help educate Highland on the birds in the area and it will also help with future grants for the Charter School. The Highland Community Project Fund will pay for the material to build the birdhouses, which the charter school students will be making themselves. The birdhouses will help provide more habitats for the birds and there are certain houses for each type of bird. They already did research on the project to find out the most common birds in Highland, and when doing this research they found out where the birdhouses should be placed and also that cats and windows are what kill birds the most and would like to provide the birdhouses for the birds. Plan to put up posters to help educate the community on the birds. Every year there will be educational opportunities by means of the International Migratory Bird Day, which will be held at the school. After some more discussion, Tony Kaster motioned to allow the Highland Community Charter School to put birdhouses in the park as a continuing project. Zach Washa seconded. Motion carried.

**Discuss Letter from Bug Tussel Wireless, LLC – take action, if necessary** – The Village of Highland received a letter Bug Tussel Wireless, LLC stating they are looking to lease a 100'x100' piece of property for the construction of a wireless communications facility to include high speed internet. They are looking at multiple properties in the area and would like to meet with anyone that is interested in partnering with them. After some more discussion it was decided that Clerk Becky Fredericks will contact Jill Schooley, Agent of Cloud 1 LLC, to see if she could meet with some village members on Tuesday or whatever day would work for her this week.

**John Kreul returned at 7:23 p.m.**

After a little bit more discussion Tom Cody motioned to act upon and move to the next step with Bug Tussel Wireless, LLC pertaining to the wireless communications tower property based on the September 4, 2015 letter. Zach Washa seconded. Motion carried.

**Approve/Deny Conditional Use Permit for James & Whitney Snyder** – Based on the recommendation of the Planning Commission Committee Tom Cody motioned to approve the Conditional Use Permit from James & Whitney Snyder. John Kreul seconded. Roll call vote “Aye”: Zach Washa, Ginger Halverson, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

**Approve/Deny Conditional Use Permit for Gerald Riley** – Based on the recommendation of the Planning Commission Committee Ginger Halverson motioned to approve the Conditional Use permit from Gerald Riley. John Kreul seconded. Roll call vote “Aye”: Tony Kaster, Dennis Richgels, John Kreul, Susan Washa, Zach Washa, Ginger Halverson and Tom Cody. Motion carried.

**Approve/Deny Zoning Resolution Amendment** – No action needed at this time because the Planning Commission Committee tabled the item for further information.

**Approve/Deny Village of Highland Progressive Way Subdivision Certified Survey Map** – Based on the recommendation of the Planning Commission Tony Kaster motioned to approve the Village of Highland Progressive Way Subdivision Certified Survey Map as presented. Ginger Halverson seconded. Roll call vote “Aye”: Tom Cody, Zach Washa, John Kreul, Tony Kaster, Ginger Halverson, Susan Washa and Dennis Richgels. Motion carried.

**Approve/Deny George Breiwa Certified Survey Map** – George Breiwa submitted a Certified Survey Map to combine parcels 136-0144 and 136-0185 into one parcel. Dennis Richgels motioned to approve George Breiwa’s Certified Survey Map as presented. Zach Washa seconded. Roll call vote “Aye”: John Kreul, Tony Kaster, Ginger Halverson, Susan Washa, Dennis Richgels, Tom Cody and Zach Washa. Motion carried.

**Discuss SUN Program – take action, if necessary** – John Kreul informed the board that Dan Nankee had asked him to add this item to the agenda. He is requesting that the Village consider donating to the SUN program again. Susan Washa informed John that Dan would need to attend a Village board meeting to discuss this and John said that Dan plans to attend the October board meeting. Susan Washa motioned to table this agenda item to the October board meeting. John Kreul seconded. Motion carried.

On another note Tony asked the board if they would be okay with him talking the Dr. Lehman on his ideas for the old clinic and if they would ever consider turning it into a Senior Citizen Center, the board was okay with him talking to Dr. Lehman.

**Discuss Blackhawk Lake Request/Findings – take action, if necessary** – Clerk Becky Fredericks informed the board that Dan Welsh had contacted her about what were the requirements for bidding out a project. He was wondering if they need to bid out the project or if they can work directly with a contractor of their choice to do a project. Becky contacted Eileen Brownlee on this matter and per Eileen Blackhawk Lake needs to follow the same rules as the Village with project and needs to advertise for bids on projects that are \$25,000 or more. Becky just wanted to inform the board of this question and the information/answer obtained from Eileen.

**Discuss Sewer Plant BOD levels – take action, if necessary** – Tom Hebgen informed that board that his BOD testing levels have been terrible & we barely were under the limits to pass and not be written up. Tom has talked to engineers and lab techs and is trying to figure out what can be causing this and what steps can be taken to try to resolve. Tom will keep the board informed on what he figures out.

**Approve Resolution 2015-2 A Resolution Requesting the State of Wisconsin to Change Speed Limits of State Highway 80 Near the Intersections of Varsity Land and Farmers Ridge Road Within the Village of Highland** – After some discussion, Tony Kaster motioned to approve Resolution 2015-2 A Resolution Requesting the State of Wisconsin to Change Speed Limits of State Highway 80 Near the Intersections of Varsity Land and Farmers Ridge Road Within the Village of Highland. John Kreul seconded. Roll call vote “Aye”: Susan Washa, Dennis Richgels, Tom Cody, Zach Washa, John Kreul, Tony Kaster and Ginger Halverson. Motion carried.

**Approve Proclamation in Honor of Vietnam Veterans Month** – After some discussion, Tom Cody motioned to approve the Proclamation in Honor of Vietnam Veterans for the month of October. Ginger Halverson seconded. Motion carried.

**Discuss participation in Wisconsin Public Employers’ Group Health Insurance Program Uniform Dental Benefits Letter of Intent – take action, if necessary** – Tony Kaster motioned to approve the Letter of Intent and Resolution to participate in the Wisconsin Public Employers’ Group Health Insurance Program Uniform Dental Benefits and authorize the Village clerk to mail in the Letter of Intent by September 25, 2015. Susan Washa seconded. Roll call vote “Aye”: Tom Cody, Dennis Richgels, Susan Washa, Ginger Halverson, Tony Kaster, John Kreul and Zach Washa. Motion carried.

**Discuss 2015 & 2016 Budgets – take action, if necessary** – The board discussed possible dates to have a budget meeting and decided that this will be decided at the October board meeting.

**Approve/Deny Delta 3 Engineering Inc TID Engineering/Construction Proposals** – After some discussion, Susan Washa motioned to have Delta 3 Engineering Inc. move forward with the proposed TID construction project and prepare for bid letting based on the estimates of \$87,000 and \$213,700. Dennis Richgels seconded. Roll call vote “Aye”: Zach Washa, John Kreul, Tony Kaster, Ginger Halverson, Susan Washa, Dennis Richgels and Tom Cody. Motion carried.

**Rescind Highland Rodeo Club Contract motion from March 2, 2015** – Susan Washa motioned to rescind the Highland Rodeo Club motion from the March 2, 2015 meeting – Motion to charge the Highland Rodeo Club \$1,500/year for a 1 year term with the approval of the new agreement in 2016. Tom Cody seconded the motion to rescind. Roll call vote “Aye”: John Kreul, Zach Washa, Dennis Richgels, Ginger Halverson, Tony Kaster, Tom Cody and Susan Washa. Motion carried.

**Approve 2016 Highland Rodeo Club Contract Addendum** – Susan Washa motioned to approve the Highland Rodeo Club addendum as presented with the correction of the date entry. Ginger Halverson seconded. Roll call vote “Aye”: Tom Cody, Tony Kaster, Ginger Halverson, Dennis Richgels, John Kreul and Susan Washa. “Nay”: Zach Washa. Motion carried.

**Discuss Park Committee Meeting – take action, if necessary** – Tom Cody, Ginger Halverson and Zach Washa met to discuss projects that could be addressed in the village park. Priorities of the projects were discussed along with options on what to do. The entire board felt that the grandstand roof and structure should be first. The project was discussed and it was decided that Tom Hebgen will contact J&M Building Supply to get a material price for the shingles on the grandstand and the lumber to do some structural repairs.

**Discuss Pet Request from Jennifer White – take action, if necessary** – Susan Washa informed the board that after Jennifer was informed that she could no longer keep her cat per the recommendation from Village Attorney, Eileen Brownlee, she had heard anything from her until last week when she received an email from Jennifer’s attorney, Ron Walker. The letter stated that per a new letter from Jennifer White’s doctor that the doctor recommends that the village allows Jennifer to keep her cat based on particular information stated in the letter. Susan forwarded this new doctor letter to Eileen and per Eileen’s recommendation the Village is required to allow her to keep the cat per the Fair Housing Act because of the particular information supplied in the letter. Therefore, Susan has informed that Jennifer is allowed to keep her and also per Eileen we are not allowed to charge her more for having a cat.

**Our Town Recap** - Overall the event was successful in all aspects.

**Authorize Payment of Bills** – Zach Washa motioned to approve payment of bills as presented with the exception of the bill from Iowa County Highway Department, do not pay until get a detailed bill - General Account \$64,921.20, Sewer Account \$3,552.04, Water Account \$2,265.95, TID #2 Account \$5,741.50. Tom Cody seconded. Roll call vote “Aye”: Tony Kaster, Susan Washa, Tom Cody, John Kreul, Ginger Halverson and Zach Washa. Motion carried with Dennis Richgels abstaining.

### **Committee Reports:**

**Economic Development** – Nothing new to report

**Law Enforcement** – Report submitted – Daniel Swinehart informed the board that he will be holding a Prescription Drug Take Back on October 17<sup>th</sup> from 11:00 a.m. to 2:00 p.m.

**Water** – Tom Hebgen reminded the board that the water tower inspection will be done in 2016.

**Sewer** – Nothing new to report

**Streets** – Nothing new to report

**Parks** – Nothing new to report

**Public Property** – Nothing new to report

**Fire District** – Susan Washa informed the board that Charlie Scullion had contacted her and informed her that they have found a buyer for the generator, which will be at a \$1,500 loss but better than nothing for as long as they have trying to figure out what to do with it.

### **Operator Licenses**

- Susan Washa motioned to approve an Operator's License for Halie Kosharek. Tony Kaster seconded. Roll call vote "Aye": Zach Washa, Susan Washa, Tony Kaster, Dennis Richgels, Tom Cody, Ginger Halverson and Susan Washa. Motion carried.
- Ginger Halverson motioned to approve an Operator's License for Brea Lehman. Zach Washa seconded. Roll call vote "Aye": John Kreul, Zach Washa, Dennis Richgels, Ginger Halverson, Susan Washa, Tony Kaster and Tom Cody. Motion carried.
- Susan Washa motioned to approve an Operator's License for Nicole Hardy. Ginger Halverson seconded. Roll call vote "Aye": Tony Kaster, Zach Washa, Tom Cody, John Kreul, Dennis Richgels, Ginger Halverson and Susan Washa. Motion carried.

**Zoning Permits** – Cleveland & Pluma - new residential construction, Highland School District – storage shed and George Breiwa – garage.

**Forthcoming Events** – Dennis Richgels informed the board that the Highland Area Historical Society will have an Open House on September 19 for the Highland School Homecoming.

**Correspondence Received** – None

**Set October Board Meeting** – Monday, October 5, 2015

**Adjournment** – Ginger Halverson motioned to adjourn at 10:06 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer