

**September 2, 2014**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Caleb Buroker, Sue Colburn, John Kreul and Susan Washa. Tom Cody arrived at 6:14 p.m. and Dennis Richgels arrived at 6:45 p.m. Others present were Pat McGuire, Ron Benish, Wilson Winkers, Steve McGuire, Tom Hebgen, Daniel Swinehart and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on August 28, 2014. Zach Washa motioned as to compliance with open meeting law. John Kreul seconded. Motion carried.

**Public Input – not for action –**

Ron Benish was here to discuss the potential for a new clinic in Highland and his concerns that he had heard from a couple of Upland Hills Health Hospital Board members that they would like the new clinic in Spring Green – so he was concerned at losing the clinic and would like to see the Village to work with Upland Hills Health and possibly waive the zoning fees and water & sewer installation fees.

**Tom Cody arrived at 6:14 p.m.**

Pat McGuire was here to address the board on a notice to remove vehicles and the brush pile. He was interested to know if anyone else had received the letter as well, Daniel Swinehart informed him that there were other residents that received the letters as well. Then he stated that the property is a Commercial property so there will be stuff lying around. He informed the board that the vehicle has been moved behind the building and will be removed at a later date. He also informed the board that the pile of wood/brush etc... will be cleaned up when he had equipment back in town to do it. The board thanked him for coming in and giving them an update.

**Discuss SUN Program – take action, if necessary** – The facility agreement for a meal site with Highland Sunset View Senior Apartments will expire December 31, 2014. The board is looking at the feasibility of continuing the meal site. Wilson Winkers was here to share information with the board. Only 2-3 seniors utilize the facility and then there are home deliveries also. Cost of meals delivered to the meal site is \$4.25 and cost of meals delivered to the home is \$4.75. Village is paying \$100.00 per month for the meal site. After some more discussion and with a heavy heart, Susan Washa motioned to discontinue the SUN Program meal site due to lack of utilization effective January 1, 2015. Tom Cody seconded. Roll call vote "Aye": Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, John Kreul and Susan Washa. Dennis Richgels was absent. Motion carried. Village Clerk will send letters to Connie Adsit, owner of Highland Sunset View Senior Apartments and the SUN Program director.

**Closed Session** – Susan Washa announced that the Board would consider convening to closed session per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction. At 6:35 p.m. Tom Cody made the motion to convene to closed session as stated above. Zach Washa seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, John Kreul and Susan Washa. Dennis Richgels was absent. Motion carried.

**Dennis Richgels arrived at 6:45 p.m.**

At 8:12 p.m. motion made by Caleb Buroker to reconvene to open session. Zach Washa seconded. Roll call vote “Aye”: Sue Colburn, Dennis Richgels, John Kreul, Susan Washa, Zach Washa, Tom Cody and Caleb Buroker. Motion carried. No action taken on closed session matters.

**Discuss the possible location of the Upland Hills Health Clinic** – Brad Laufenberg from the Upland Hills Health Hospital Board was in attendance to talk to the board about the possible new location of the Highland clinic. He informed the board that they are in discussion with the Ss. Anthony & Philip Church Council on purchasing the vacant lot. In the discussion it was discovered that there is no water & sewer to that lot and therefore the hospital board was concerned about this, but this can be fixed. They are looking at buying both lots and would like to work with the Village on park access with either an easement or something else. He informed the board that Upland Hills wants to stay in Highland and build a clinic. Dennis Richgels, on behalf of the Church Council, informed the board that the church council really wants to sell the lot to someone like Upland Hills who can develop it – the church council wants to look at the cost of installing water & sewer because that is a feature that would make the lot more attractive. Another issue mentioned was the zoning of the property, it is currently zoned residential and would need to be rezoned to a business district. Brad said that he thought it would be better if the church had it rezoned so Upland Hills would know for sure that it was ready for them to proceed. He said that Upland Hills is willing to work with both the church and the village and want to get something done soon because they found a spot they like and hope that we can all work together. The board informed him that they definitely want to work with the hospital.

**Discuss Garbage & Recycling Contract – take action, if necessary** – Village Clerk informed the board that the contract with Town & County Sanitation is up December 31, 2014. After some discussion, Caleb Buroker motioned to request bids from Waste Management, Faherty and Town & Country for full service curbside with weekly garbage & recycling pickup and no cleanup days with bids due by 10:00 a.m. on September 30, 2014. Zach Washa seconded.

**Discuss Insurance Carrier – take action, if necessary** – Village Clerk had contacted our current carrier asking to send a proposal for this meeting but that was not received. This item will be tabled for the October meeting.

**Discuss 2014 & 2015 Budget – take action, if necessary** – This item will be tabled for the October meeting.

**Discuss Dog Park** – Park Committee meeting was held August 11, 2014, see minutes for details of the meeting. Tom Hebgen informed the board that Cushman’s Greenhouse had talked to him and was wondering that if the church was to sell the lot to Upland Hills Health would the Village consider working with Cushman’s to allow them to setup their greenhouse on this lot. The board thought this was a good idea and then discussed other possible locations for a dog park. The old tennis court was mentioned. Dennis Richgels will try to get some feedback from interested people – put on October agenda for more discussion.

**Approve 2013 Audit** – Dennis Richgels motioned to approve the 2013 Audit. Caleb Buroker seconded. Roll call vote “Aye”: Sue Colburn, John Kreul, Zach Washa, Tom Cody, Dennis Richgels, Susan Washa and Caleb Buroker. Motion carried.

**Approve Minutes of Previous Meetings** – Zach Washa motioned to approve the August 4, 2014 Board Meeting minutes and the August 11, 2014 Park Committee Meeting minutes. Sue Colburn seconded. Motion carried.

**Authorize Payment of Bills** – Zach Washa motioned to approve payment of bills as presented: General Account \$57,527.42, Sewer Account \$18,386.62, Water Account \$3,605.76 and TID #2 Account \$4,612.00. John Kreul seconded. Roll call vote “Aye”: Tom Cody, Zach Washa, John Kreul, Sue Colburn, Caleb Buroker and Susan Washa with Dennis Richgels abstaining. Motion carried.

**Committee Reports:**

**Water** – Tom Hebgen informed the board that Well #1 has been pulled and the scheduled maintenance work is being done.

**Sewer** – Tom Hebgen informed the board that the flow meter and the samplers have been fixed and the insurance check will be mailed shortly.

**Parks** – Village Clerk informed the board that there has been a request to use the ball diamond for a starting and end point for a benefit glow run/walk sometime late September or early October. They also wanted to ask if it would be alright to have heaters available if cold. The board agreed that this would be alright.

**Law Enforcement** – Report submitted.

**Public Property** – Nothing to report.

**Economic Development** – Nothing to report.

**Fire District** – Financial Report was not received. Charlie Scullion informed Susan Washa that Tom Michek and Charlie met for a fire district meeting but Craig Ramsden was unable to attend and that there is a possibility of a Joint Fire District meeting.

**Operator Licenses:**

Susan Washa motioned to approve an Operator's License for Emily Wolfe. Tom Cody seconded. Roll call vote "Aye": Caleb Buroker, Sue Colburn, John Kreul, Zach Washa, Tom Cody, Dennis Richgels and Susan Washa. Motion carried.

Susan Washa motioned to approve an Operator's License for Amy Couey. Zach Washa seconded. Roll call vote "Aye": Susan Washa, Tom Cody, John Kreul, Zach Washa, Sue Colburn, Caleb Buroker and Dennis Richgels. Motion carried.

**Zoning Permits** – Virgil Nihles – deck

**Forthcoming Events** – Village Clerk will be attending the Municipal Treasurer's Association of Wisconsin Conference in Green Lake, WI September 24-26, 2014.

**Correspondence Received** – Received a donation towards fireworks from David & Patricia Fuerstenberg.

**Set October Board Meeting** – Board Meeting will be Tuesday, October 7, 2014 at 6:00 p.m.

**Adjournment** – Caleb Buroker motioned to adjourn at 9:53 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer

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