

**May 5, 2014**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels and Susan Washa. Others present were Daniel Swinehart, Tom Hebgen, Tom Michek, Charlie Scullion & Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on May 2, 2014. Tom Cody motioned as to compliance with open meeting law. Zach Washa seconded. Motion carried.

**Public Input – not for action – None**

**Convene to Village Hall Parking Lot to look at the new Highland Fire District Fire Truck** – The Village Board convened to the parking lot at 6:02 p.m. to see the new brush truck that Tom Michek and Charlie Scullion brought down. Tom Michek showed board members all the features of the truck.

**Reconvene to Village Hall for remainder of meeting** – The Village Board reconvened to the Village Hall at 6:18 p.m.

**Discuss CenturyLink Easement Request – take action, if necessary** – Steve Bishop of CenturyLink submitted a request via email to Tom Hebgen and Becky Fredericks on a request to use Village easement/right-of-way to install a fiber optic cable from the Central Office on Spring St, thru the Industrial Park, ultimately feeding the high school. Caleb Buroker motioned to approve the permit from CenturyLink. Sue Colburn seconded. Motion carried.

**Approve Village of Highland TID#2 Borrowing Resolution** – Zach Washa motioned to approve the Village of Highland TID#2 Borrowing Resolution at 1.25% interest rate for 2 years. Caleb Buroker seconded. Roll vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels and Susan Washa. Motion carried.

**Approve Committee Appointments** – Village President Susan Washa presented to the board no changes on the committees. Caleb Buroker motioned to approve the committee appointments as presented. Zach Washa seconded. Motion carried.

**Approve Blackhawk Lake Commission Member** – Village President Susan Washa made the recommendation to the board to appoint Laura Anderson to the Commission. She informed the board that the Blackhawk Lake Commission Appointment Committee met and interviewed 5 of the 6 candidates that had submitted a letter of interest. Based on the interviews the decision came down to two candidates and after further discussion the committee recommended Laura Anderson. After some discussion by the board, Susan Washa motioned to appoint Laura Anderson to the Blackhawk Lake Commission for a 5 year term. Caleb Buroker seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Sue Colburn and Susan Washa. “Nay”: Tom Cody & Dennis Richgels. Motion carried.

**Award/Deny Merchant St Bids** – Dennis Richgels motioned to approve Maddrell Excavating LLC for \$63,551.50 for the Merchant St Project with start date contingent upon approval of construction changes from Wisconsin Department of Transportation LRIP program. Tom Cody seconded. Roll call vote “Aye”: Dennis Richgels, Sue Colburn, Tom Cody, Caleb Buroker, Zach Washa and Susan Washa. Motion carried.

**Award/Deny Apartment and Park Shelter Roof Proposals** – The following two contractors submitted labor only bids:

- Otter Creek Construction
  - Apartment Roof – \$2,240.00
  - Park Pavilion Roofs – \$2,870.00
  - Combination All Roofs – \$5,110.00
- Ed Fredericks Custom Homes & Buildings LLC
  - Apartment Roof – \$2,800.00
  - Park Pavilion Roofs – \$2,880.00
  - Combination All Roofs – \$5,600.00

J&M Building Supply will be supplying the materials as follows: apartment roof for \$6,968.86, park pavilion roofs for \$3,945.86. Tom Cody motioned to approve J&M Building Supply for the materials on both projects and the combination bid from Otter Creek Construction. Zach Washa seconded. Roll call vote “Aye”: Caleb Buroker, Sue Colburn, Susan Washa, Zach Washa, Tom Cody and Dennis Richgels.

**Follow-up on Michael & Leticia Hadtrath** – Michael and Leticia’s request was submitted to the Village’s insurance and the insurance covered their deductible.

**Discuss sewer charges from mandatory water run – take action, if necessary** – Village Clerk informed the board that our auditor said that he didn’t think it was necessary to have the water account reimburse the sewer account for the sewer charges credited from the mandatory water run and also the surrounding municipalities are not doing any reimbursements. So no action is necessary on this matter.

**Approve final payment to CCJ Construction LLC** – CCJ Construction has completed the final items on the well house so final payment is due. Tom Cody motioned to approve final payment of \$1,000.00. Caleb Buroker seconded. Roll call vote “Aye”: Sue Colburn, Caleb Buroker, Susan Washa, Dennis Richgels, Tom Cody and Zach Washa. Motion carried.

**Our Town Discussion – music** – Susan Washa contacted a band called The Jukebillies and they submitted a contract of \$600.00 for 4 hours. Zach Washa motioned to approve The Jukebillies contract for \$600.00. Tom Cody seconded. Roll call vote “Aye”: Tom Cody, Susan Washa, Caleb Buroker, Dennis Richgels, Zach Washa and Sue Colburn. Motion carried. Other items discussed – Dennis talked to a guy, Mike McCloskey who plays music if we would be interested in having him play at a different time or for a future picnic. Village Clerk will need to check with Mueller Implement on a tent and check with Peg McCarthy on if she is interested in running the talent show this year.

**Approve Minutes of Previous Meetings** – Zach Washa motioned to approve the April 7, 2014 Board Meeting minutes and the April 28, 2014 Blackhawk Lake Commission Appointment Committee minutes, with noted changes. Caleb Buroker seconded. Motion carried.

**Authorize Payment of Bills** – Zach Washa motioned to approve payment of bills as presented: General Account \$26,588.50, Sewer Account \$3,800.78, Water Account \$2,772.05 and TID #2 Account \$4,067.50. Dennis Richgels seconded. Motion carried.

**Committee Reports:**

**Law Enforcement** – Report submitted.

**Park** – Kitchen is pretty much put back together, just have a few odds and ends to do – had vandalism in the bathrooms on Saturday night.

**Fire District** – Financial Report submitted.

**Operator's License:**

Caleb Buroker motioned to approve an Operator's License for Denisha Degenhardt. Zach Washa seconded. Roll call vote "Aye": Zach Washa, Sue Colburn, Caleb Buroker, Susan Washa, Dennis Richgels and Tom Cody. Motion carried.

**Zoning Permits** – None

**Forthcoming Events:**

- Open Book – May 6, 2014 from 4:00 p.m. to 6:00 p.m.
- League of Wisconsin Municipalities Meet & Greet – May 8, 2014
- Board of Review – May 13, 2014 from 6:00 p.m. to adjournment

**Correspondence Received** – None

**Set June Board Meeting** – Board Meeting will be June 2, 2014 at 6:00 p.m.

**Adjournment** – Caleb Buroker motioned to adjourn at 8:06 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer