

**April 7, 2014**

**REGULAR VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Others present were Tom Hebgen, Daniel Swinehart and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on April 4, 2014. Zach Washa motioned as to compliance with open meeting law. Caleb Buroker seconded. Motion carried.

**Public Input – not for action – None**

**Discuss Progressive Way Subdivision Natural Gas Quote – take action, if necessary** – Quote received from Alliant Energy is \$12,542.00 for installation of natural gas on Valley St and Horizon St coming from Industrial Drive via Progressive Way, Village of Highland TID#2 will pay for this. Tom Cody motioned to approve Alliant Energy's November 7, 2013 estimate not to exceed \$12,542.00 using TID#2 funds to install natural gas assuming an \$1,100.00 credit for any residential/business hookups. Zach Washa seconded. Roll call vote "Aye": Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

**Our Town Discussion – music** – Susan Washa talked to Ricky McMannes and he will run the ball tournament. Whiskey River Band is unavailable so we need to come up with something else. Susan has one band interested and Tom Cody came up with a couple that he thought of...Susan said that she will look into these other bands and we need to get something scheduled soon.

**Michael & Leticia Hadtrath Request – take action, if necessary** – Michael and Leticia Hadtrath is requesting from the Village Board to cover their deductible for the water main break. They have insurance coverage that will pay for the damage from the water main break and would like to see if the Village would be able to reimburse them for their \$500.00 deductible. After some discussion Dennis Richgels motioned to submit Hadtrath's request to our insurance company. Zach Washa seconded. Roll call vote "Aye": John Kreul, Dennis Richgels, Sue Colburn, Tom Cody, Caleb Buroker, Zach Washa and Susan Washa. Motion carried.

**Adopt Resolution 2014-1 Authorizing the Sale of Lot 5 Progressive Way Subdivision Replat to Carol Ann Kreul** – Caleb Buroker motioned to adopt Resolution 2014-1 Authorizing the Sale of Lot 5 Progressive Way Subdivision Replat to Carol Ann Kreul. Zach Washa seconded. Roll call vote "Aye": Susan Washa, Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels and John Kreul. Motion carried.

**Discuss Industrial District Zoning Ordinance – take action, if necessary** – According to the Village Ordinance the Industrial Lots in the Progressive Way Subdivision need to have a buffer strip between the industrial lot and the residential lots. It was decided that an Industrial Development Committee Meeting will be set to address this.

**Discuss sewer charges from mandatory water run – take action, if necessary** – Discussion on whether the Water Department should reimburse the Sewer Department for the credits applied to customer accounts because of the mandatory running of water. Further discussion tabled to May meeting after final amount is calculated on the May bills. Clerk will also check with Johnson Block & Company to get their recommendation and also will contact other clerks to see what the other municipalities are doing with this. Director of Public Works and Clerk will check on extra expenses that might have occurred from this.

**Discuss TID#2 Loan Term for Renewal in May – take action, if necessary** – Multiple options were presented to the Village Board by the Village Clerk. After some discussion, Zach Washa motioned to go with a 2 year note, amortized over 7 years, at 1.25%. John Kreul seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

**Wolter Power Systems Generator Preventative Maintenance Agreement – take action, if necessary** – John Kreul motioned to approve Wolter Power Systems Generator Preventative Maintenance Agreement with an annual service cost of \$650.00. Dennis Richgels seconded. Motion carried.

**Discuss SUN Program inquiry** – The Sun Program is inquiring about alternate locations for the meal site and was wondering if the Village would allow them to use the Village Hall. The Village Board does not want the hall to be used due to it not being feasible.

**Discuss Additional Insurance Coverage – take action, if necessary** – The Village Insurance Agent submitted a proposal for an increase on the limit of the Blanket Employee Theft policy from \$25,000 to \$100,000 for an additional \$334.00 more per year. He also submitted a proposal to add an Electronic Theft policy with \$50,000 coverage for \$115.00 annually. The board decided that they are not interested at this time.

**Zach left at 8:00 p.m.**

**Discuss Village signs proposal – take action, if necessary** – BL Signs out of Richland Center submitted proposals to do a new Village of Highland office sign for \$883.00 and to redo the Welcome to Highland sign by the car wash for \$642.00. The board decided that they would like to look into a few other options. Dennis Richgels is going to check with Sue Schaumburg.

**Discuss Village Wide Garage Sales – take action, if necessary** – Lately there is been little response from residents to advertise their garage sales. After some discussion, Susan Washa motioned to have a generic ad submitted to the newspaper for May 3, 2014 starting at 8 a.m. and there will not be any maps or flyers. Tom Cody seconded. Motion carried.

**Discuss Possible Alliant Energy Easement – take action, if necessary** – Alliant Energy had expressed some interest to use the Village easement to install natural gas from E. Circle Dr. to Cardinal Dr. No need to discuss at this time because no paperwork has been submitted.

**Discuss Apartment Roof & Park Shelter Roofs – take action, if necessary** – Tom Cody motioned to bid out the two roofing projects by site with building materials to be purchased by the Village from J&M Building Supply with three proposals as follows: (1) Apartment building roof, (2) Park shelter roofs and (3) Combined bid for both apartment roof & park roofs with bid opening to be at 10:00 a.m. on May 5, 2014. John Kreul seconded. Motion carried.

**Approve Ordinance 2014-1 An Ordinance to Create Section 11.035 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Smoking in Enclosed Places** – Daniel Swinehart informed the board that Wisconsin State Law is not being enforced by Iowa County District Attorney so it falls on the Villages to enforce it. After some further discussion, the board decided to table this for further information.

**Approve Ordinance 2014-2 An Ordinance to Create Section 2.03 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Chief of Police** – Dennis Richgels motioned to approved Ordinance 2014-2 An Ordinance to Create Section 2.03 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Chief of Police. Caleb Buroker seconded. Roll call vote “Aye”: Susan Washa, John Kreul, Dennis Richgels, Sue Colburn, Tom Cody and Caleb Buroker.

**Discuss/Approve purchase of AED** – Daniel Swinehart informed the board that he received a \$1,600.00 grant from United Fund of Iowa County for the purchase of an AED. The quote that he received for the AED is \$2,049.27. Daniel also let the board know that Neil Michek told him that the Ambulance Service would help pay for the remainder. Caleb Buroker motioned to approve the purchase of the AED for \$2,049.27. Sue Colburn seconded. Roll call vote “Aye”: Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

**Discuss Kennedy St, Delaney St and B St Seal Coating Proposal – take action, if necessary** – Tom Hebgen received a proposal from Scott Construction for \$13,100.00. The proposal also included a proposal of \$5,000.00 for crack filling at a total cost of \$18,100.00. The current budget is \$15,000.00. Tom was informed that we could do half of the crack filling to get started and to stay closer to the budget amount. John Kreul motioned to approve sealcoating Kennedy St, Delaney St and B St and \$2,500.00 worth of crack filling for a total cost of \$15,600.00. Tom Cody seconded. Roll call vote “Aye”: John Kreul, Dennis Richgels, Sue Colburn, Susan Washa, Caleb Buroker and Tom Cody. Motion carried.

**Approve Minutes of Previous Meetings** – Caleb Buroker motioned to approve the March 3, 2014 Board Meeting minutes. Tom Cody seconded. Motion carried.

**Authorize Payment of Bills** – Caleb Buroker motioned to approve payment of bills as presented: General Account \$18,094.22, Sewer Account \$14,573.11, Water Account \$23,094.96 and TID #2 Account \$4,087.15. Sue Colburn seconded. Motion carried.

**Committee Reports:**

**Law Enforcement** – Report submitted. Daniel Swinehart informed the board that he received a \$500.00 grant from Wal-Mart.

**Fire District** – Financial Report submitted.

**Operator's License:**

Caleb Buroker motioned to approve an Operator's License for Robin Varney. Tom Cody seconded. Roll call vote "Aye": John Kreul Sue Colburn, Caleb Buroker, Susan Washa, Dennis Richgels and Tom Cody. Motion carried.

**Zoning Permits** – Charles & Doreen Kratochwill, Pat & Wendy Kalmerton and Carol Ann Kreul

**Forthcoming Events:**

League of Wisconsin Municipalities Mutual Insurance Conference – April 10 & 11

Open Book – May 6, 2014 from 4:00 p.m. to 6:00 p.m.

Board of Review – May 13, 2014 from 6:00 p.m. to adjournment

**Correspondence Received** – Recycling Grant Award

**Award/Deny Merchant St Bids** – Letter from the State of Wisconsin for the LRIP funds has not been received yet so no action can be taken on this. Tabled to May board meeting.

**Set March Board Meeting** – Board Meeting will be May 5, 2014 at 6:00 p.m.

**Adjournment** – Caleb Buroker motioned to adjourn at 10:22 p.m. Sue Colburn seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer