

October 7, 2014

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Others present were Pat Benish, Daniel Swinehart, Tom Hebgen and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on October 3, 2014. Zach Washa motioned as to compliance with open meeting law. Caleb Buroker seconded. Motion carried.

Discussion on the possible new location of the Upland Hills Health Clinic – Pat Benish to address the board on behalf of Ss. Anthony Church and Parish Council – take action, if necessary – Pat Benish informed the board of the steps the church had to go thru to put the property up for sale and the Bishop has already given them the approval to put the lot up for sale. Currently, Upland Hills Health is writing an offer with some contingencies. Pat presented to the board that the Church council would like to ask the Village Board to install water & sewer to the lot and to re-zone the lot at no cost to the church, village to pay all cost. Pat informed the board that preliminary plans shows placement of the clinic on the North side of the lot with easement for the Village park drive and possible land to the Village. Tom informed the board that the Village can install laterals to the lot and wouldn't need special plans. Tom has looked at different ways to get the laterals installed and for the best placement for Upland Hills Health. Dennis asked if possible that the church puts in the offer that the village will install the water & sewer laterals contingent on Upland Hills Health giving the Village the park drive easement. Pat said that he would include that in the buy/sell paperwork in order to get this process/deal to move forward. Susan Washa motioned to install the water & sewer laterals to the right-of-way on the church lot contingent on the sale to Upland Hills Health, to waive the re-zoning fee and to incur the cost of the public notice for the Planning Commission Meeting contingent on the Village of Highland to have an easement agreement for use of property with Upland Hills Health to be recorded at Iowa County Register of Deeds by Upland Hills Health. Tom Cody seconded. Roll call vote "Aye": Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, John Kreul and Susan Washa. Dennis Richgels abstained. Motion carried.

Rescind Garbage & Recycling Proposal Motion – Caleb Buroker motioned to rescind his motion to request bids from Waste Management, Faherty and Town and Country for full service curbside with weekly garbage & recycling pickup and no cleanup days. Zach Washa seconded. Motion carried.

Approve Town & County Garbage & Recycling Contract – Village clerk had contacted Doug at Town and Country to see what he could do with renewing garbage & recycling contract. Doug said that he would keep the current rate for the next three (3) years for a five (5) year contract ending December 31, 2019 with a possible 3% max increase in 2018 and 2019. Caleb Buroker motioned to approve the Town & Country Sanitation contract with changes of replacing Township with Village in the contract. Zach Washa seconded. Roll call vote “Aye”: John Kreul, Dennis Richgels, Sue Colburn, Tom Cody, Caleb Buroker, Zach Washa and Susan Washa. Motion carried.

Discuss Insurance Carrier – take action, if necessary – After looking over the proposal and some discussion Caleb Buroker motioned to approve the 2015 League of Wisconsin Mutual Insurance proposal. John Kreul seconded. Roll call vote “Aye”: Caleb Buroker, Sue Colburn, John Kreul, Zach Washa, Tom Cody, Dennis Richgels and Susan Washa. Motion carried.

Discuss Dog Park – take action, if necessary – No further information available, will table item until February 2015 board meeting.

Discuss 2014 & 2015 Budget – take action, if necessary – 2014 amended budget and 2015 budget were looked over with questions asked and answered.

Closed Session – Susan Washa announced that the Board would consider convening to closed session per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction. At 7:40 p.m. Zach Washa made the motion to convene to closed session as stated above. Tom Cody seconded. Roll call vote “Aye”: Susan Washa, Dennis Richgels, Tom Cody, Zach Washa, John Kreul, Sue Colburn and Caleb Buroker. Motion carried.

Reconvene to open session to take action afore mentioned closed session – At 7:58 p.m. motion made by Dennis Richgels to reconvene to open session. John Kreul seconded. Roll call vote “Aye”: Tom Cody, Caleb Buroker, Zach Washa, John Kreul, Dennis Richgels, Sue Colburn and Susan Washa. Motion carried. Zach Washa motioned to approve a 2% pay increase for all full-time employees only. Tom Cody seconded. Roll call vote “Aye”: Sue Colburn, Susan Washa, Dennis Richgels, Tom Cody, Zach Washa and John Kreul. “Nay”: Caleb Buroker. Motion carried by majority vote.

Adopt Ordinance 2014-3 An Ordinance to Repeal and Recreate Chapter 13 of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Alcohol Beverages – Susan Washa motioned to adopt Ordinance 2014-3. John Kreul seconded. Roll call vote “Aye”: Dennis Richgels, Tom Cody, Zach Washa, John Kreul, Sue Colburn, Caleb Buroker and Susan Washa. Motion carried.

Discuss SUN Program – take action, if necessary – Village Clerk informed the board the Cecile McManus of the SUN Program made a request for the Village to give the \$100.00 directly to the SUN Program for program costs that they are no longer giving to the facility. After some discussion the village board decided to not take action on the request.

Approve Johnson Block & Company 2014 Audit Engagement Letter – After looking over the agreement and some discussion Caleb Buroker motioned to approve the Johnson Block & Company 2014 Engagement Letter. Dennis Richgels seconded. Roll call vote “Aye”: Zach Washa, Sue Colburn, Susan Washa, Tom Cody, John Kreul, Caleb Buroker and Dennis Richgels. Motion carried.

Discuss water & sewer lateral installation charges for Progressive Way Subdivision – take action, if necessary – After some discussion Tom Cody motioned to require the residential lots to pay the water and sewer lateral hookup fee per the Village ordinances and commercial lots will be discussed and addressed in the development agreement. Zach Washa seconded.

Discuss street light on East Circle Drive – take action, if necessary – Tom Hebgen informed the board that E Circle Drive is dark due to not many street lights and wondering if we should get a quote from Alliant Energy for installation of a street light. Tom will get a quote for the November board meeting.

Set Trick-or-Treating Date & Time – After some discussion Susan Washa motioned to set trick-or-treating to be on October 31st every year moving forward from 4:30 p.m. to 7:00 p.m. Sue Colburn seconded.

Approve Miscellaneous Fee Schedule – After looking over the schedule, Zach Washa motioned to approve the Miscellaneous Fee Schedule. Tom Cody seconded. Roll call vote “Aye”: Susan Washa, Sue Colburn, John Kreul, Caleb Buroker, Dennis Richgels, Tom Cody and Zach Washa. Motion carried.

Approve Minutes of Previous Meetings – Tom Cody motioned to approve the September 2, 2014 Board Meeting minutes. Zach Washa seconded. Motion carried.

Authorize Payment of Bills – Dennis Richgels motioned to approve payment of bills as presented: General Account \$35,822.15, Sewer Account \$14,911.86, Water Account \$31,751.98 and TID #2 Account \$4,672.00. John Kreul seconded. Roll call vote “Aye”: Caleb Buroker, Dennis Richgels, John Kreul, Sue Colburn, Susan Washa, Tom Cody and Zach Washa. Motion carried.

Committee Reports:

Water – Tom Hebgen informed the board that Well #1 maintenance work is completed.

Sewer – Nothing new to report

Streets – Nothing new to report

Public Property – There are some repairs that the tenants have requested to be fixed, this will be done in the next month or two. The upper apartment roof has been installed.

Parks – Tom Hebgen informed the board that the park will be winterized this month.

Fire District – Susan Washa informed the board that the guy that was supposed to be looking for replacement for the wrong generator can't find one so the Fire District is returning the generator and getting a refund.

Law Enforcement – Report submitted.

Economic Development – Nothing new to report

Operator Licenses:

Caleb Buroker motioned to approve an Operator's License for Kali Wicks. Zach Washa seconded. Roll call vote "Aye": Caleb Buroker, Tom Cody, Sue Colburn, John Kreul, Dennis Richgels, Susan Washa and Zach Washa. Motion carried.

Sue Colburn motioned to approve an Operator's License for Jenifer Rozean Kelley. Dennis Richgels seconded. Roll call vote "Aye": Susan Washa, John Kreul, Dennis Richgels, Sue Colburn, Tom Cody, Caleb Buroker and Zach Washa. Motion carried.

Zoning Permits – None

Forthcoming Events – Village Clerk will be attending the Wisconsin Municipal Clerks Association District Meeting on October 14, 2014 in Waunakee, Election Training by Iowa County Clerk on October 15, 2014 in Dodgeville and Wisconsin Rural Water Association Regional Utility Management Training on October 16, 2014 in Dodgeville.

Correspondence Received – None

Set November Board Meeting – Board Meeting will be Tuesday, November 11, 2014 at 6:00.

Adjournment – Caleb Buroker motioned to adjourn at 9:28 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer