

November 12, 2013

Citizen Participation Public Hearing

The 2nd Public Participation Hearing was called to order by Village Engineer Bart Nies, of Delta 3 Engineering Inc. at 5:45 p.m. The following people were in attendance Susan Washa, Becky Fredericks, Dennis Richgels, Caleb Buroker and Bart Nies.

Topics of Discussion – Bart Nies of Delta 3 Engineering Inc. discussed the components of the construction project for the Village of Highland Municipal Well #2. He also discussed the project costs.

Mr. Nies advised the attendees that the Village of Highland was awarded a Community Development Block Grant-Public Facilities (CDBG-PF) grant in the amount of \$150,000. He also informed the attendees that the Village also applied for funding from the Safe Drinking Water Loan Program (SDWLP) and was awarded a low interest loan thru this program.

Mr. Nies informed the attendees that the CDBG funds public facilities, economic development and housing projects.

Mr. Nies noted that there was no residential displacement caused by the project.

With no issues being addressed from the attendees the hearing adjourned at 5:51 p.m.

November 12, 2013

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Caleb Buroker, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Tom Cody arrived at 6:13 p.m. Others present were Bart Nies, Daniel Swinehart, Tom Hebgen, John Adametz, Bart & Jill Imhoff and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on November 8, 2013. Zach Washa motioned as to in compliance with open meeting law. Caleb Buroker seconded. Motion carried.

Budget Public Hearing

Discuss purchase of tractor pallet forks and snow blower – take action, if necessary – Tom Hebgen informed the board that he did get a quote for pallet forks at a cost of \$2,950.00. He then suggested to the board about instead of purchasing the pallet forks and snow blower that we use this money to install a new furnace in the maintenance shop. The board liked this idea and decided to table these items until December when Tom will have a cost for a new furnace.

Amendment to 2013 General Budget/Adopt Budget Resolution No. 1-2013 – Dennis Richgels motioned to Adopt Budget Resolution No. 1-2013 for a net change in revenues and expenditures of \$59,785.44. Zach Washa seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Approve Town & Country Sanitation 5% rate increase – Caleb Buroker motioned to approve Town & Country Sanitation’s 5% rate increase for garbage & recycling service. Zach Washa seconded. Motion carried.

Approve 2014 Stray Animal Contract with Iowa County Humane Society – John Kreul motioned to approve the 2014 Stray Animal Contract with Iowa County Humane Society with the pay-as-you-go option. Zach Washa seconded. Motion carried.

Approve 2014 Election Hardware Maintenance Agreement – Caleb Buroker motioned to approve the 2014 Election Hardware Maintenance Agreement with Command Central for \$255.00. Sue Colburn seconded. Motion carried.

John Adametz arrived at 6:10 p.m.

Bart & Jill Imhoff arrived at 6:12 p.m.

Tom Cody arrived at 6:13 p.m.

Review 2013 General Budget/Adopt Budget Resolution and Tax Levy – Zach Washa motioned to set the 2014 Village of Highland Tax Levy at \$140,840.92. Caleb Buroker seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Tom Cody abstained. Motion carried. Zach Washa motioned to adopt the 2014 General Budget with total revenues and expenditures of \$651,630.61. Dennis Richgels seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Public Input – not for action – None

Approve Well House/CCJ Construction LLC Pay Request #4 – Bart Nies of Delta 3 Engineering Inc. informed the board that this was not the final payment and the project is almost complete. After some discussion, Caleb Buroker motioned to approve the CCJ Construction LLC Pay Request #4 for \$73,907.82. Tom Cody seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried. Note: This pay request has been submitted to the Wisconsin Department of Administration for CDBG-PF grant monies in the amount of \$29,105.00, leaving \$44,802.82 as the Village share.

Approve revised Delta 3 Engineering Grant Administration Contract – Bart Nies of Delta 3 Engineering Inc. informed the board that the contract needed to be revised due to the Safe Drinking Water Loan Program (SDWLP) monies. The contract needs to include the administration for the SDWLP. The original contract was for \$22,000 and now it is \$18,000. Caleb Buroker motioned to approve the revised Delta 3 Engineering Grant Administration Contract. John Kreul seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Approve Quarles & Brady Scope of Engagement Proposal – Bond Counsel – Bart Nies of Delta 3 Engineering Inc. informed the board that with the SDWLP loan from the Department of Natural Resources that we need to provide collateral and to provide collateral we need to sell bonds. Therefore we need to hire a bond counsel to do this and the contract with Quarles and Brady will allow them to sell the bonds. Dennis Richgels motioned to approve the Quarles & Brady Scope of Engagement Proposal for Bond Counsel. Tom Cody seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Discuss Progressive Way Subdivision Streets – take action, if necessary – Bart Nies of Delta 3 Engineering Inc. explained to the board that within the TID we have until 2017 (February 4, 2017) to do any projects or borrow any money. If the Village would be interested in installing curb & gutter and blacktop on Progressive Way, Valley St and Horizon St it would be a good idea to look at it now. Reason being is because if the Village was to be awarded the LRIP monies for Merchant St, then both projects could be bid at the same time giving the possibility of getting better per unit cost on the blacktop, curb & gutter etc...After some further discussion, John Kreul motioned to approve Bart Nies to get some cost estimates on street improvements on Progressive Way, Valley St, Horizon St and Industrial Dr. Caleb Buroker seconded. Motion carried.

Discuss Apartment Rental – take action, if necessary – One of the tenants is moving out and there are two applicants on file interested in moving into a Village apartment. The new renter will be determined based on who filed their application with the Village first. The Public Property Committee or chairperson will be in charge of deciding which application to accept. They also will decide on a retention schedule for applications.

Rescind Progressive Way Subdivision Natural Gas Motion – Tom Cody motioned to rescind his motion to approve TID funding for the installation of natural gas as presented on Alliant Energy’s October 1, 2013 bid estimate. Zach Washa seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Approve Progressive Way Subdivision Natural Gas Proposal – Alliant Energy submitted a revised bid and another option bid. After some discussion it was determined that since the board has decided to look into possibly installing curb & gutter in the Subdivision it would be better to wait until next year to install the natural gas. This item will be tabled until sometime in 2014.

Discuss Hwy 80 & East Circle Drive Storm Drains – take action, if necessary – Bart & Jill Imhoff were present to discuss this issue. Susan Washa informed the board and Bart & Jill that the Village pipe ends on the east side of STH 80 on East Circle Drive, then the State pipe goes under STH 80 and ends on the property owned by Tri-Star. Then another pipe is installed under the driveway for the Tri-Star property which is the property owner's pipe. It was discovered that the end of the pipe was closed up with debris so the Village of Highland hired Shemak Excavating to clean out the pipe as a favor to the property owner since the Village has installed the pipe as a favor for Stanley Welsh that had owned the property at the time the pipe was installed and this was installed to alleviate flooding in the sheds on the property. Unfortunately, the State culvert can't handle the amount of water collecting at that intersection. After some more discussion, Bart & Jill informed the board that they understand this now but the problem they now have is they are not allowed to get an insurance rider due to the fact that they had to make a claim on their insurance when the sewer main backed up. After some discussion it was determined that the Village of Highland would write a letter to Bart & Jill's insurance carrier stating that the backup was not due to their sewer lateral and that the Village of Highland insurance covered the entire cost. Jill informed the board that she would check with their insurance agent to see what he would need for sure and get back to us.

Discuss Highland Rodeo Club request – take action, if necessary – John Adametz was here to give the board some more information on the Highland Equine Miracle Center (HEMC). Concerns on the Village side address the fact that if the Village has to expand the WWTP due to the DNR enforcing stricter phosphorus levels that the building would be in the area that we would need to expand. There is no time line as to when this could happen but the Village is concerned that if in two years it is required that we need to do this then the construction of the HEMC might not have been justified. John informed the board that the buildings would be able to be removed but the Village doesn't know if they really want the rodeo club to invest money into this if it all needs to be removed in the near future. After more discussion it was decided that more information is needed and we will address this at a future meeting.

Approve Minutes of Previous Meetings – Zach Washa motioned to approve the October 8, 2013 Board Meeting minutes. John Kreul seconded. Motion carried.

Authorize Payment of Bills – Tom Cody motioned to approve payment of bills as presented along with a bill from J&D Truck Service Inc.: General Account \$18,609.46, Sewer Account \$1,133.79, Water Account \$1,622.52 & \$115,618.82 for the well house and TID #2 Account \$3,897.34. Caleb Buroker seconded. Dennis Richgels abstained. Motion carried.

Committee Reports:

Law Enforcement – Report submitted.

Set December Board Meeting – December board meeting will be December 3, 2013.

Adjournment – Caleb Buroker motioned to adjourn at 8:31 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer