

October 8, 2013

REGULAR VILLAGE BOARD MEETING

Call to Order/Roll Call – Village President Susan Washa called this Regular Village Board meeting to order at 6:00 p.m. Roll call was taken with the following members present: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Others present were Travis Halverson, John Adametz, Daniel Swinehart and Becky Fredericks.

Certification/Compliance – Clerk certified that notice of meeting was posted on October 4, 2013. Zach Washa motioned as to in compliance with open meeting law. Caleb Buroker seconded. Motion carried.

Public Input – not for action – None

Award Contract for Ag Land Rent – President Susan Washa opened the only bid received from Wilmer Roum and Todd Roum for an amount of \$125 per tillable acre. Caleb Buroker motioned to accept the bid from Wilmer Roum & Todd Roum for \$125 per tillable acre. John Kreul seconded. Motion carried.

Request from Travis Halverson to use some of the Village land – take action, if necessary – Travis Halverson was present to ask the Village if he would be able to use about 20-30 feet of Village land to extend his garden. After a short discussion the board felt that there was no reason to deny the request. Travis was informed that when the land is no longer being used for his garden he is to replace to the existing state.

Discuss request from Highland Rodeo Club – take action, if necessary – John Adametz was present to address the board on a few items. The first item address was when does the lease agreement with the Rodeo Club and the Village of Highland expire and wanted to know if the Village would consider extending the lease earlier than then the present agreement; Village needs to check on this before making any input. Also asked the board if they would allow for the Rodeo Club to install a septic tank that they would have pumped, matter needs to be addressed when Tom Hebgen is present. The last item was his desire to construct a building on the Rodeo Grounds for the Highland Equine Miracle Center (HEMC) to provide hippotherapy treatment to children and adults with mild to severe neuromusculoskeletal, behavior, cognitive and sensory dysfunction in Southwestern Wisconsin. After some discussion it was determined that more information is required to even start to consider this request from the Highland Rodeo Club. The request has been tabled for a future meeting after more information can be gathered.

Tom Cody arrived at 6:13 p.m.

Approve Well House/CCJ Construction LLC Pay Request #3 – Clerk, Becky Fredericks, informed the board of information that Bart Nies of Delta 3 Engineering asked her to share with them – anticipation of a November 1st completion date, driveway will be blacktopped this Friday, exterior should be finished by this Friday, interior has final plumbing and electrical finish to be completed. After some discussion, Zach Washa motioned to approve the CCJ Construction LLC Pay Request #3 for \$41,895.00. Sue Colburn seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried. Note: Due to the Village paying the full pay request in September, this whole pay request has been submitted to the Wisconsin Department of Administration for CDBG-PF grant monies for the entire amount.

Approve Merchant St LRIP Application – Bart Nies, of Delta 3 Engineering completed the LRIP application for the Merchant St anticipated project. Tom Cody motioned to approve the Merchant St LRIP Application. Dennis Richgels seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Approve 2013 Johnson Block & Company Audit Engagement Letter – Caleb Buroker motioned to approve the 2013 Johnson Block & Company Engagement Letter as presented. John Kreul seconded. Motion carried.

Discuss Insurance Proposal – take action, if necessary – Insurance proposal was presented and the board was informed that a decision does not have to be made tonight. Our current policy runs thru March 2, 2014. After some discussion it was decided to hold off on making a decision at this moment.

Discuss Vacant Properties – take action, if necessary – There are a few properties that are no longer being occupied and there is concern of the lawns not being mowed and what will be done in the winter for shoveling the sidewalks. After some discussion it was decided that the clerk would send letters to homeowners.

Set Special Budget Meeting – Special Budget meeting will be on Thursday, October 10, 2013 at 5:30 p.m.

Progressive Way Subdivision Natural Gas Quote – take action, if necessary – A bid from Alliant was received for installing natural gas from Industrial Drive, down Progressive Way and then to Horizon St and Valley St at a cost of \$13,038.00. After some discussion, Tom Cody motioned to approve TID funding for the installation of natural gas as presented on Alliant Energy’s October 1, 2013 bid estimate. Zach Washa seconded. Roll call vote “Aye”: Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Approve Minutes of Previous Meetings – Caleb Buroker motioned to approve the September 3, 2013 Board Meeting minutes and the September 9, 2013 Park Committee Meeting minutes, with noted changes. Sue Colburn seconded. Motion carried.

Authorize Payment of Bills – Tom Cody motioned to approve payment of bills as presented: General Account \$47,736.40, Sewer Account \$16,351.89, Water Account \$21,558.67 and TID #2 Account \$3,897.34. Caleb Buroker seconded. Motion carried.

Committee Reports:

Law Enforcement – Report submitted.

Public Property – The board was informed that a tenant is interested in painting their apartment. Painting in the apartments can be done as long as they use neutral colors, purchase the paint from Hying Hardware and charge to the village and tenant does the painting themselves.

Park – Discussion on the Highland Park Sign on Dodgeville St entrance, it was taken down and need to look at options to replace it. Park Committee to take care of this. Dennis Richgels informed the board that Gail has volunteered to help with this. They also talked about taking out the gates and chain link fence.

Fire District – Susan Washa informed the board the generator that the Fire District bought can't be used but that Tom Michek had contacted the guy that they purchased it from and he has agreed to exchange for a unit that will work at the fire station.

Operator's License:

Dennis Richgels motioned to approve an Operator's License for Maggie Sanchez. John Kreul seconded. Roll call vote "Aye": Zach Washa, Caleb Buroker, Tom Cody, Sue Colburn, Dennis Richgels, John Kreul and Susan Washa. Motion carried.

Set November Board Meeting – November board meeting will be November 12, 2013.

Adjournment – Caleb Buroker motioned to adjourn at 7:58 p.m. Zach Washa seconded. Motion carried.

Respectfully Submitted,
Becky Fredericks, Clerk-Treasurer