

**October 10, 2018**

**SPECIAL VILLAGE BOARD MEETING**

**Call to Order/Roll Call** – Village President Chad Coyier called this Special Village Board meeting to order at 6:30 p.m. Roll call was taken with the following members present: Nicole Welsh, Susan Washa, Tom Cody, Tony Kaster, Dennis Richgels, John Kreul and Chad Coyier. Others present were Tom Hebgen and Becky Fredericks.

**Certification/Compliance** – Clerk certified that notice of meeting was posted on October 8, 2018. Washa motioned as to compliance with open meeting law. Kaster seconded. Motion carried.

**Ordinance 2018-10 An Ordinance to Create Section 10.04(4) and to Amend Section 10.10(3) of the Municipal Code of the Village of Highland, Iowa County, Wisconsin, Relating to Parking and Forfeitures** – Daniel never received the revised ordinance wording from Eileen Brownlee, will be tabled to the November board meeting.

**Review/Approve Memorandum of Understanding with Iowa County for the Statewide WISVote System** – Cody motioned to approve the Memorandum of Understanding with Iowa County for the Statewide WISVote System. Kaster seconded. Roll call vote “Aye”: Welsh, Washa, Cody, Kaster, Richgels, Kreul and Coyier. Motion carried.

**Approve Gardiner Appraisal Service Assessment Contract** – Washa motioned to approved the Assessment Contract with Gardiner Appraisal Service. Kaster seconded. Roll call vote “Aye”: Kreul, Richgels, Kaster, Cody, Washa, Welsh and Coyier. Motion carried.

**Consider convening to closed session per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction** – Washa motioned to go into closed session at 6:35 p.m. Kaster seconded. Motion carried.

**Reconvene to open session to take action afore mentioned closed session** – Washa motioned to reconvene to open session at 7:07 p.m. Kreul seconded. Motion carried. Kaster motioned to approve a \$0.50 wage increase for only full-time employees. Kreul seconded. Roll call vote “Aye”: Welsh, Kreul, Washa, Richgels, Cody, Kaster and Coyier. Motion carried.

**Work on 2018 Amended Budget and 2019 Budget**

- **Discuss Apartment Repairs/Maintenance – take action, if necessary** – Kreul informed the board that all maintenance work has been completed for 2018. No further action is needed.
- **Discuss possible Apartment CD funds – take action, if necessary** – After looking at the budget it was decided that no funds from the Apartment CD will be needed in 2018, put on the November agenda to rescind the original motion to use \$2,500 of the CD.

**Delta 3 Engineering Inc. Invoices – take action** – These invoices #14428 & #14429 were missed at the October board meeting. The board was informed that invoice #14428 in the amount of \$3,000 is for the CDBG-PF grant administration and #14429 in the amount of \$646.50 would pay the engineering contract in full for the Isabell Ct & Prospect St Infrastructure project. The board discussed the amount of items that still need to be done by the engineer before all their contractual duties have been performed. Washa motioned to approve payment of invoice #14428 in the amount of \$3,000. Cody seconded. Roll call vote “Aye”: Kaster, Richgels, Kreul, Cody, Washa and Welsh. Motion carried with Coyier abstaining.

**Any other business to discuss:**

- Welsh informed the board that there will be live reindeer at the Holidays in Highland.
- Tom Hebgen gave the board an update on Marty Gundlach’s water pressure issue. They dug up by the curb box and tested the pressure there and there was none. Tested some things to see what was causing there to be no pressure from the water main to the curb box but were not able to figure anything out. They ended up installing a new service and Marty now has great water pressure.
- Tom Hebgen addressed the board in response to the wage increase.
- After some discussion Kaster motioned to go into closed session at 8:54 p.m. Washa seconded. Motion carried.
- Coyier motioned to reconvene to open session at 10:14 p.m. Cody seconded. Motion carried.
- Kaster motioned to rescind his motion to approve a \$0.50 wage increase for only full-time employees. Kreul seconded. Motion carried.
- Kaster motioned to approve a 4% wage increase for only full-time employees. Kreul seconded. Roll call vote “Aye”: Welsh, Washa, Cody, Kreul, Ricghels, Cody and Coyier. Motion carried.

**Adjournment** – Washa motioned to adjourn at 10:20 p.m. Kaster seconded. Motion carried.

Respectfully Submitted,  
Becky Fredericks, Clerk-Treasurer